

UTTAR GUJARAT VIJ COMPANY LIMITED

CIN - U40102GJ2003SGC042906

Registered Office, Visnagar Road, Mehsana-384001

Web Site : www.ugvcl.com

E-mail : sp2@ugvcl.com

Fax: 02762-223574

Phone : 02762-236256

Tender Notice No.UGVCL/SP/II/1158/Hiring of Professional Agency

Purchase Requisition No.:-

RFQ. No.

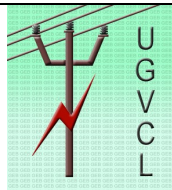
N-Procure consolidate Details

The Chief Engineer (P) invites “On line Tenders” (e-tendering) from experienced contractors who has executed work of similar nature successfully who satisfy eligibility criteria for Supply of tendered Item. Tender Papers & Specifications may be **down loaded** from Web site <https://ugvcl.nprocure.com> (For view, down load and on line submission) and UGVCL web site www.ugvcl.com (For view & down load only). Tender fee may be paid along with submission of tender in EMD cover, for respective tender. All the relevant documents of tenders to be submitted in online Mode only.

<u>Sr.No</u>	<u>Description</u>	
1	Tender Notice No.	<u>UGVCL/SP/II/1158/Hiring Of Professional Agency</u>
2	Tender Notice Item	<u>Hiring Of Professional Agency for Providing Services Of Unskilled Manpower(I.e Peon,Attendant,Gardner etc.</u>
3	Tender Notice Quantity	56 Nos
4	Estimated Cost	Rs.203.29 Lacs
5	Tender Fees (Non Refundable)-Can be accepted by RTGS/NEFT-	Rs. 7500/- + Rs.1350 GST = Rs.8850/-
6	EMD Amount in Rs. (Can be accepted by RTGS/NEFT)	Rs. 2,03,295.00/-
7	Online Preliminary, Technical & Price bid, i.e. On line (e-tendering) tender/offer,Original Documents Relevant to tender Fee & EMD (if not paid through online mode) (By Registered Post A.D. or Speed Post only) submission last date (This is mandatory) -	3.11.2022 up to 18.00 Hrs.
8	Date of opening of Tender Fee & EMD Cover Documents Physical as well as online	4.11.2022 at 11.00 Hrs.
9	Date of opening of Technical Bid Physical as well as online	4.11.2022 at 16.00 Hrs.
10	Date of On line Opening of Price Bid (Tentative, if possible)	9.11.2022 at 12.00 Hrs.

- UGVCL GSTIN No. is 24AAACU6551F1ZI
- Every Bidder has to inform their GSTIN No. at the time of payment of applicable fees.

Signature of Tenderer:		Company's Round Seal:
Date:	Place:	



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IMPORTANT:

(a) Tender Fee/EMD:

- Payment of Tender Fee/EMD Can be accepted by RTGS/NEFT.
- In case of payment (up to Rs.10,000/-), the scan copy of cash receipt have to be uploaded in preliminary stage.
- In case of payment through DD/Banker's cheque, the scanned copy of original documents shall be uploaded in preliminary stage and original copy of the same will be submitted only by **Registered Post A.D. or Speed Post** addressed to **The Chief Engineer (P&P) ,Uttar Gujarat Vij Company Limited. Regd. & Corporate Office, Visnagar Road, Mehsana -384001 same must be submitted on or Before Schedule Date and time and ensure that Tender Number must be mentioned on the sealed cover. Otherwise the offer will not be considered (at the sole discretion of UGVCL) and no any further communication in the matter will be entertained.**
- **However no physical documents required if payment of tender Fee and EMD made through cash payment, RTGS & NEFT.**

(b) Any deviation found in online Data/Details/Documents in offer (e-tendering) of bidder, offer of the same bidder will not be considered and no any further communication in the matter will be entertained.

Bidders are requested to submit details of Revised Annexure-13 in online in technical stage and this is mandatory. In case of on line Revised Annexure-13, if bidder does not provide the details of prices in case of non confirmation of of Revised Annexure-13, the bid shall be rejected out rightly, despite the bidder is technically qualified & in such case price bid shall not be opened. No further correspondence in this regard will be entertained.

Remarks for Price Bid: -

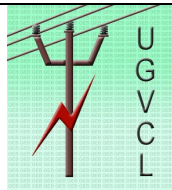
Applicable GST rates needs to be mentioned in Column no. 6 (Applicable GST rate) of price bid and in case of bidders opting for composition scheme, "C" shall be mentioned and amount (in Rs.) shall be "0"(Zero) in column no. 12 (Unit GST in Rs.) in online price bid.

(c) It is mandatory for all the bidders to submit their tender documents on-line (e-tendering).

Note:- Bidders should be in touch with websites <https://ugvcl.nprocure.com> & www.ugvcl.com for information regarding revision/corrigendum/Amendment in tender till due date of online submission and thereafter. No separate information shall be sent in this regards and also not publish in newspaper.

Any technical questions, information & clarification that may be required pertaining to this inquiry should be referred to Chief Engineer (P&P),Uttar Gujarat Vij Company Limited. Regd. & Corporate Office, Visnagar Road Mehsana -384001

Signature of Tenderer:		Company's Round Seal:
Date:	Place:	



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UGVCL reserves the right to reject any OR all tenders without assigning any reasons thereof.

Chief Engineer (P&P)
UGVCL : RO : Mehsana

Download Tender Documents in (PDF Format) which consists of:

- ☞ Schedule 'A'
- ☞ General Terms & Conditions
- ☞ Scope of Work
- ☞ Eligibility Criteria
- ☞ Purchase Agreement
- ☞ Annexure-A Declaration for Conflict of Interest
- ☞ Authorize Person Annexure-A
- ☞ EMD New FORMAT
- ☞ BG New FORMAT

To view the PDF file please use "Acrobat Reader" software which can be downloaded from "Adobe" website.

NOTE:

In case bidder needs any clarification or if training required for participating in online tender, they can contact the following office:

(n) Procure Cell

(n) code solutions-A division of GNFC Ltd.,

403, GNFC Infotower, S.G. Road, Bodakdev

Ahmedabad - 380054 (Gujarat)

Toll Free: 1-800-233-1010 (Ext. 501, 512,516, 517, 525)

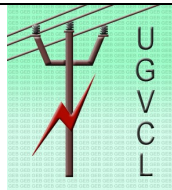
Phone No. 079-26857315 / 316 / 317

Fax: 079-26857321 / 40007533

Email: nproucre@gnvfc.net

Other terms & conditions are as per tender documents

Signature of Tenderer:		Company's Round Seal:
Date:	Place:	



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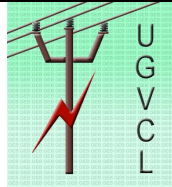
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Tender Notice No.UGVCL/SP/II/1158/Hiring of Professional Agency

SCHEDULE – 'A'

Sr. No.	Item Name	Estimated Cost	Period of contract
1	Hiring Of Professional Agency for Providing Services Of Unskilled Manpower(I.e Peon, Attendant,Gardner etc as per UGVCL tender condition	203.29 Lacs	The delivery period of contract is 24 Months, Which can be reduced as per sole discretion of UGVCL and increased by the company with mutual agreement. Provide the Manpower within 30 Days of receipt of Letter of Acceptance (LOA).
2	UGVCL's Bank Details for issuance of Bank Guarantee through SFMS platform towards EMD/PBG/SD etc. Name of Company-Uttar Gujarat Vij Company Ltd. Bank Name:-Bank of Baroda Account Number:-01520500013524 IFS code-BARBOMEHSAN (FIFTH letter is ZERO) Type of Account-Cash Credit.		
3	The quantity to be purchased will be decided by UGVCL. The UGVCL reserve the right to reduce the tender quantity as per their requirement at the time of finalization of the tender		
4	The bidders are advised to submit their bids by on line through our service provider M/s (n) Code Solutions before one day of the due date to avoid complication / dispute at later stage.		
5	The earnest money deposit shall be furnished in one of the following forms subject to the conditions mentioned below: <ol style="list-style-type: none">1. Bank Draft: To be drawn in favor of the Drawing & Disbursing Officer, UGVCL , Mehsana.2. Bank Guarantee from any nationalized/scheduled Bank strictly as per enclosed Performa vide Annexure-F to be executed on non-judicial stamp paper of appropriate value to be accompanied by the confirmation letter of the issuing Bank. Note: <ol style="list-style-type: none">1. The validity of the E.M.D. in shape of Bank Guarantee shall be 60 days from the date of opening of tender (Technical Bid), failing which the tender will be liable for rejection. No interest shall be paid on the Earnest Money Deposit.2. No adjustment towards Earnest Money Deposit shall be permitted against any outstanding amount with the UGVCL.		

Signature of Tenderer:		Company's Round Seal:
Date:	Place:	



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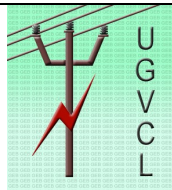
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3. In the case of un-successful Tenderer the Earnest Money will be refunded immediately after finalization of tender. In the case of successful tenderer, EMD will be refunded only after furnishing of security money. Suits if any, arising out of this Clause shall be filed in a Court of law to which the jurisdiction of high court of Gujarat extends.
4. Earnest Money will be forfeited if the Tenderer fails to accept the letter of intent and/or work orders issued in his favor & fails to deposit security money.

Signature of Tenderer:		Company's Round Seal:
Date:	Place:	



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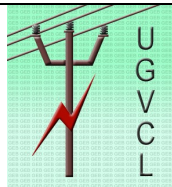
INTGRITY PACT OUR ENDEAVOUR

UGVCL's COMMITMENT		PARTY's COMMITMENT	
•	To maintain the highest ethical standards in business and professional	•	Not to bring pressure recommendations from outside UGVCL to influence it decision
•	Ensure maximum transparency to the satisfaction of stakeholders	•	Not to use intimidation, there at, inducement or pressure of any kind on UGVCL or any of its employees under any circumstances
•	To ensure to fulfill the terms of agreement/cont act and to consider objectively the view point of parties	•	To be prompt and reasonable in fulfilling the co tract, agreement, legal obligations
•	To ensure regular and timely release of payment on due <i>does</i> for work done	•	To provide goods and/or service timely as per agreed quality and specification at minimum cost to UGVCL
•	To ensure that no improper demand is made by employees or by anyone on our behalf	•	To abide by the general discipline to be maintained in our dealings
•	To give maximum possible assistance to all the vendors / Suppler / Service Providers and other to enable them to complete the cont act in time	•	To be true and honest in furnishing information
•	To provide all information to supplier/contractors relating to contract/job which facilitate him to complete the contract/j b successfully in time	•	Not to divulge any information, business details available during the course of business relationship to others without written consent of UGVCL
•	To ensure minimum hurdles to vendors /suppliers / contractors in completion of agreement /contract/work order	•	Not to enter into carter/syndicate/understanding whether formal/non formal so as to influence the price

(Seal & Signature)
UGVCL's authority Signatory
Name:
Designation:

(Seal & Signature)
Party's authority Signatory
Name:
Designation:

Signature of Tenderer:		Company's Round Seal:
Date:	Place:	

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ONLINE WITH PRELIMINARY AND TECHNICAL BID**

Sr. No.	Documents in following order to be attach	Attached YES/NO	Nos. of Page
<u>Tender Documents for Preliminary Stage with duly signed and sealed</u>			
1.	Forwarding letter for submission of Tender Fee & EMD & Vendor Registration Certificate	Yes / No	
2.	Scanned copy of DD of Tender Fee	Yes / No	
3.	Payment Copy if paid Tender Fee/EMD through RTGS/NEFT	Yes / No	
4.	Scan Copy of receipt in cash for cash payment (Up to RS.10000)	Yes / No	
5.	Scanned copy of DD/Bank Guarantee for EMD	Yes / No	
6.	List of Order Executed if any	Yes / No	
7.	Notarized Copy of GST registration Certificate	Yes / No	
8.	Other Document (if Required)	Yes / No	
<u>Tender Documents for Technical Stage with duly signed and sealed</u>			
1	Copy of Audited Account of Last three years	Yes / No	
2	List Of Partners/Directors with Address and Contact No. On Letter Head	Yes / No	
3	Copy of PAN Card	Yes / No	
4	Valid ISO Certificate	Yes / No	
5	Duly Signed and Seal Copy of Schedule-A	Yes / No	
6	Duly Signed and Seal Copy of Authorize Person Undertaking	Yes / No	
7	Duly Signed and Seal Copy of Conflict of Interest Annexure	Yes / No	
8	Commercial Terms and Condition duly signed and seal	Yes / No	
9	Quality Assurance Plan on Letter Head	Yes / No	
10	Performance Certificate	Yes / No	
11	Tender Amendment (if any)	Yes / No	
12	Order copy of Past Experience (Private Or GUVNL & their Subsidiaries Companies)	Yes / No	
13	Undertaking Regarding Stop Deal/ Black List	Yes / No	
14	Details regarding, If bidders are (1) Women Proprietor or (2) All partners are women, in case of partnership firm or (3) All share holders are women, in case of company, letterhead.	Yes / No	
15	Other Document (if Required)	Yes / No	

Signature of Tenderer:		Company's Round Seal:
Date:	Place:	