

**UGVCL**

UTTAR GUJARAT VIJ COMPANY LIMITED

DIVISION OFFICE, SHAMLAJI ROAD, MODASA – 383315

Email: [eemodasado@ugvcl.com](mailto:eemodasado@ugvcl.com), Phone No: (02774) 246648**Requisition No : 453847****RFQ No : 63512****Tender Notice : MODASA DO 07-2021-22****Name of work :** Tender for Hiring of Vehicle Jeep(Long 9 Seater) For MMG Gang of Tintoi sdn on annual rate contract basis Under Modasa D.O.

1	Estimated Cost	Rs. 5,00,000=00
2	Tender fee (Non Refundable)	Rs. 500+90= 590.00/- Only (DD in favour UGVCL payable at Modasa)
3	Earnest Money Deposit Amount	Rs. 5000/- Only ((DD in favour UGVCL payable at Modasa)
4	Security Deposit	5 % of order value
5	Last Date & time of download tender	Date: 22-04-2021 up to 15.00 Hrs.
6	Last Date & time of receiving of tender with relevant documents(dully filled)	Date: 23-04-2021 up to 15.30Hrs. (By RPAD/SPEED POST only)
7	Date & Time of opening the tenders	Date: 23-04-2021 at 16.00 PM (if possible )
8	Time limit of Work. (Validity)	2 Year

**S. A.(EXP.)****Modasa****Executive Engineer****Modasa**

To be filled in by the Tenderer

- Tender Value : \_\_\_\_\_
- Tender Fees Rs. .... Paid vide R.No. .... dtd. ....
- EMD of Rs. ....Paid vide R.No. .... dtd. ....

Name &amp; Sign. Of Tenderer with Stamp

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## **SCHEDULE – B**

Tender for Hiring of Vehicle Jeep(Long 9 Seater) For MMG Gang of Tintoi sdn on annual rate contract basis Under Modasa D.O..

Sr. No.	Description	Quantity	Estimated Amt.	Total	UOM
1.	Minimum fix charges for the daily journey normally per vehicle per calendar month upto a total run of 3000 Kilometers.	20			Month
2.	Extra charges per kilometer.	1800			Kilometer
3.	Extra charges for the vehicle if utilized during night hours (i.e. 08P.M to 6 A.M) over & above the charges mentioned at Sr.No.1 &2 above.	30			Night
	Rs. Four lakhs Ninty Five Thousand only			Rs.	

**NOTE: ABOVE SAID VEHICLE MAY BE USED TO ENTIRE PERIPHERY OF DISCOMS IN CASE OF EMERGENCY REQUIREMENT.**

**Contractor's signature with seal.**

**Executive Engineer  
Modasa**

## **GENERAL TERMS AND CONDITIONS OF THE TENDER.**

(1) DEFINITIONS :

Name & Sign. Of Tenderer with Stamp

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- a) “The company” means the UGVCL and/or its representatives.
- b) “Contractor” means the tenderer whose tender is expressly accepted by the company shall include his successors & permitted assignees.
- c) “Engineer” means such officer as may be duly appointed by the company from time to time to act as an engineer & includes his duly authorized representative.
- d) “Month” means the calendar month.
- e) “Day” means any day starting at zero hour & ending at 24 hours without break.

(2) **EXTENT OF WORK :**

This tender is for hiring of vehicle on annual rate contract basis for the **MODASA DIVISION...** of the company in accordance with the terms & conditions mentioned here under & schedule ‘B’ indicating the rates appended hereto.

(3) **VALIDITY OF TENDER :**

All the tenders shall be opened for acceptance by the undersigned for the period of 90 days from the date of opening the tenders & the tenderer shall be bound to supply the vehicle on such acceptance at their quoted rates.

(4) **PERIOD OF CONTRACT :**

The period of the contract shall be for Two years from the date of commencement order being issued by the company after completion of all the formalities of the contract as well as execution of agreement by the contractor.

The company reserves the right to terminate the contract at any time without assigning any reasons whatsoever by giving ten days notice in writing to the contractor. In such case, the contractor shall not be entitled to any compensation by reasons of such termination of contract.

(5) **AREA OF WORK :**

Normally the vehicle shall be required to run within ARVALLI District. However if felt necessary, it shall also be required to run/more any where in Gujarat State as per the directions from the engineer-in-charge.

(6) **EARNEST MONEY DEPOSIT :**



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- (A) Earnest money Deposit as indicated on the face sheet of the tender (i.e.1% of the estimated cost) be paid by the tenderer along with the tender in cash or by demand draft on any schedule bank at Modasa favour of “UGVCL”
- (B) Tender without EMD will not be considered for acceptance.
- (C) Earnest money deposit will be forfeited in case, the successful tenderer, after his tender has been accepted, fails to pay prescribed security deposit within the stipulated period.

(7) ACCEPTANCE OF TENDER :

The Ex.Engr. does not bind himself to accept the lowest or any tender neither any reasons will be assigned for the rejection of any or part of the tender. It is also not binding upon him to disclose any analysis report.

The undersigned reserved the right to award the work either to a single tenderer or split up the same among the tenderers.

(8) SECURITY DEPOSIT :

The tenderer whose tender has been accepted either in whole or in part shall have to pay 5% (Five) of the ordered value as security deposit in cash within the stipulated period for the satisfactory performance of the contract. The security deposit is refundable only after satisfactorily completion of the “No objection certificate “ from the engineer-in-charge. The company reserves the right to recover any dues outstanding

against the contractor and/or towards any loss caused to the company owing to neglect or default of either of the contractor or his staff from the security deposit.

No interest will be paid by the company on security deposit.

- (9) The contractor shall be required to supply the vehicle strictly in accordance with the specification laid down in the tender papers. Any vehicle not confirming to said specification shall not be accepted.

- (10) The vehicle intended to be placed for hiring must be of **JAN- 2019** or thereafter registration number & must have following documents completed in all respects.

- i) Registration certificate Book.
- ii) Road permit./vehicle of RTO & Contract carriage permit
- iii) Insurance Certificate covering period of hire.
- iv) Tax paid receipt up to the date.
- v) Fitness certificate./Taxi or Maxi passing certificate.
- vi) PUC certificate in force.
- vii) Any other relevant documents relating to hiring of vehicle required under Road Transport rules in force from time to time.

The certified Zerox copies of the said documents be invariably attached with the tender for verification.



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- (11) The quoted rates should be the not rate inclusive of the cost of all types of fuel, taxes, levies, maintenance & repairs of the vehicle, driver and/of servant's wages etc.
- (12) The contractor shall make his own arrangement at his cost for the boarding & lodging of his driver & staff if any as well as for refueling.
- (13) The contractor shall be solely responsible for any fine or penalty if imposed by any authority for any breach, violation of any of the statutes rules, regulations etc.
- (14) The contractor shall have to insure the vehicle solely so as to fully safeguard against any risk arising out of accident, theft, fire, riots etc. as well as for any injury, damage, death including company's employees traveling in the vehicle.  
The contractor must follow all the rules, regulations, & enactments under the labour laws relating to engagements of persons by him.
- (16) The vehicle once inspected & approved by the undersigned for hire, shall not be changed or substituted by the contractor without permission except on becoming defective, off road, break down, due to accident etc. In such an event, the contractor shall give immediate intimation to the engineer-in-charge.
- (17) The kilometer chain of the vehicle must have to be maintained within full accuracy & in absolutely working order at all the times. Any defect noticed therein must be rectified at the earliest in period not exceeding two days. Till the time of non working of the kilometer chain, the kilometer of the journeys made will be decided by the engineer-in-charges & that will be binding upon the contractor.  
The company will allow billing of kilometers on the basis of opening reading as soon as arrival of vehicle at the company's head quarter & on closing reading after completion of daily journey.
- (18) The vehicle provided on hire by the contractor shall remain at the disposal of the engineer & shall not ply for any purpose other than the bonafide purpose of the company.
- (19) The vehicle shall commence duty at the head quarter of engineer.
- (20) The contractor shall provide stand by vehicle to ensure prompt substitute arrangement should any hired vehicle go off road due to major break-down, mishap etc. or any other reasons so as not to allow the company's work to suffer. The substituted vehicle shall also be in acceptable condition as compared with the hired vehicle.
- (21) In case hired vehicle remains absent or fails to report duty, the company shall recover the full amount paid as hiring charges for the alternate vehicle engaged for the company's work as penalty, subject to minimum Rs.700/- per day whichever is more.



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- (22) The contractor shall ensure observance of proper discipline by him and/or his driver staff if any engaged in performance of the contract. They must not indulge in the use of drink or drug. They must behave in a polite & courteous manner with the company's employees. In case of any complaint against any driver etc. The contractor must change him & in case he fails to do so, such driver shall not be accepted on duty & vehicle on which such staff is deputed shall be marked as "Absent". As far as possible, the contractor shall ensure that the driver is in proper neat & clean uniform while on duty.
- (23) The driver & any other staff if any engaged by you for the performance of the contract shall observe safety rules & regulations while going to work-site/installations. If any mischief takes place due to neglect of safety precautions on part of any of your staff, you will be solely liable for all the consequences.
- (24) The contractor shall indemnify the company against all suits actions, proceedings etc. arising out of any claim or demand for breach of any rules regulations, default etc. On the part of the contractor during the performance of this contract. Further the company does not assume any responsibility, liability for the accident to the vehicle & your engaged staff & shall not give any compensation for the same. The contractor shall have to execute the indemnity bond in the prescribed format on a stamp paper of appropriate value at his cost for the same. The contractor shall have to enter into an agreement on the non judicial stamp paper of the appropriate value at his own cost with the company.
- (26) Vehicle wise & month-wise log-sheet in triplicate in the pattern of the company shall be maintained by the contractor & completed in all respect & get signed by the engineer-in-charge & driver daily. Any entry not properly recorded or left unsigned or having interpolations, overwriting etc shall not be taken into consideration & no payment will be made in respect of such journey unless the same are certified by the engineer-in charge. On closed of the calendar month, The contractor shall prefer the bill of hire vehicle to the engineer-in-charge enclosing there with two copies of the log-sheet for checking & verification & for the purpose of passing the bill. The contractor shall also furnish the slip in the prescribed format giving details of daily journey duly signed by the engineer-in-charge & driver. The cost of slip shall be borne by the contractor. The engineer-in charge shall also be required to give a certificate, along with the bill, to the effect that all the entries recorded in the log-sheet of the vehicle for the month have been duly verified & checked & found correct as well as found to have been made in the interest of Board's bonafied work only also recommended for payment.
- (27) The contractor shall be bound to provide the vehicle to the company for twenty four hours without break.
- (28) The payment of each calendar month at the quoted rates shall be made in the succeeding month within 30 days from the date of receipt of bill by RTGS.



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- (29) The company also reserves the light to enter into a parallel contract with any agency at any rate & on any terms & conditions as deemed fit even during the currency of this contract.
- (30) Should there be any statutory increase/decrease as the case may be in the cost of diesel by an order of central or state government marginal increase/decrease in rate of hiring will be given by the company as per the formula given below. No price variation will be payable on the cost of oil, tyre, tubes etc. only charge in the rate of diesel will be adjustable.  
Basic rate of diesel will be considered as prevailing on the date of issue of commencement order.  
The increase/decrease in rate of diesel should invariably supported by the documentary evidence.  
Formula :  
Rate per kilometer will be increased/decreased, as the case may be by one paisa per kilometer for every increase/decrease in the rate of diesel by 10 Ten paisa) per liter. This will be applicable to the actual Km. traveled during the month.
- (31) Income tax and/or any other service tax levy etc. whatsoever if any if required to be deducted as per the rules in force from time to time will also be deducted by the company while making the payment & a certificate to that effect will be given by the company to the contractor wherever necessary.  
The General terms & condition relating to works, as standardized by the UGVCL Erstwhile GEB but not specifically brought cut in this tender shall also be applicable to the contract & binding to the contractor & shall form part of the contract. The copy of the said booklet containing such terms & conditions will be available for perusal of the contractor at the office of the undersigned.
- (33) In case of successful tend per being partnership firm, the certified copy of the “ Partnership Deed” will have to be produced with original “ Partnership Deed” for verification.
- (34) Addressing of Tenders :  
Tender must be submitted in properly sealed envelope with official seal if any & must be super scribed with “**Tender for Hiring of Vehicle Jeep(Long 9 Seater) For MMG Gang of Tintoi sdn on annual rate contract basis Under Modasa D.O.**”. to the office of the undersigned. It is the responsibility of the tenderer to see that the tender is received in company’s office or tender box within the stipulated time & date.
- (35) Any disput or difference arising under, out of or in connection with the contract shall be subject to the exclusive jurisdiction of Modasa.
- (36) **Contractor have to put vehicle at Sub Division office after office hours and have to give undertaking about it on 20 Rs Non-Judicial stamp.**

**Executive Engineer  
Modasa**



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## **THE TENDRER WILL HAVE TO GIVE FOLLOWING UNDERTAKING**

- (1) Should this tender be accepted I/We hereby agree to abide by to fulfill all the terms & provisions of the tender & contract for work as applicable & in default thereof to for feet & pay the company the sum of money due.
- (2) The full amount of earnest money deposit paid herewith should in absolutely forfeited to the company, should I/We do not deposit the full amount or specified security deposit within specified time.
- (3) I/We hereby confess that I/We have made myself /our selves fully aware of all the terms & conditions of the tender & General standard conditions of the contract for execution of work of the company & any ignorance of any of the conditions will not absolve me/us from the liability to abide by the same.

(4) Above rates are exclusively of GST & other taxes which will be paid extra in addition to bill amount.

(5) Since the tender in respect of the LOA/ A/T was floated under pre GST Regime, This LOA/ A/T is issued considering Pre GST (Old tax Structure). The supplier has to provide the details of ITC claimed / available under GST for supply of items under this LOA / A/T duly certified by practicing Chartered Accountant. The content, manner and format of submission of ITC details will be intimated to the Supplier in due course of time. The 20 % payment of supply along with GST after adjusting the quantum of ITC shall be made against SR Note and receipt of details of ITC in the prescribed format duly certified by a practicing chartered Accountant”

**UGVCL reserves the right to reject any OR all tenders without assigning any reasons thereof...**

**Signature of contractor**

**Executive Engineer  
Modasa**