NEW HT APPLICATION PROCESS - FLOW CHART

HT/EHT
Registration Fees :
Rs.10/per KVA with a ceiling of
Rs.25000/- plus 18% GST
(Applicable to demand applied for)

[A] APPLICATION
(A-II FORM)

1. Applicant's Photo ID/Resolution with list of directors for company)
2. Ownership/Occupancy Docs along with premises Map

[B] SURVEY

1. Mandatory to register on line on ifp.gujarat.gov.in. However, presently sometime register on DISCOM portal
2. Documents can be submitted online OR may submit physically at concern division office (At corporate office for EHT load

For assessing the work involved to cater the power supply, check technical feasibility, and site verification as per application

[C] Call GETCO (Technical Feasibility Report of Transmission Network) TFR, and on Receipt of GETCO TFR process further

[D]Proposal Preparation: GETCO TFR, SKETCH, % VR, NO Due-No civil suit certificate, ESTIMATE

[E] TECHNICAL SANCTION:
Up to 500 KVA –At Circle(S.E.)
Above 500 KVA & EHT-At Corporate office-C.E.

Time limit as per SOP:
HT– 15 Days.
EHT– 30 Days.

[F] ISSUANCE OF Estimate (Network cost (SC), Security Deposit, GETCO charges etc.)

30 Days Time Limit (Addtionally 1 MONTH. Further 1 MONTH Extension can be granted on payment of re-registration charge on application before expiry of previous time limit granted

[G] PAYMENT OF ESTIMATE

1. Physical at Division
2. Online at DISCOM portal & ifp.gujarat.gov.in
3. SD can be paid in form of Bank Guarantee if amount is more than Rs. 25 lac (optional)

Within 15 Days after payment of Estimate

[H] Execution of formal Agreement At concern Division Office

Time Limit
45 Days for HT, 180 Days for EHT from the date of exécution of Payment/Agreement ;
If work execution opted by applicant/consumer, then after expiry of the SOP limit, it is considered as deem work completed and Release Order will be issued

[I] EXECUTION OF WORKS

[J] Issue of Release Order (TMN) by Circle Office/Corporate Office on completion of Work by Division Office

By DISCOM:
Commencement of minimum Billing as per Contract Demand, if Test Report is not submitted within 2 months of Release

[K] By Consumer: Submission of Test Report along with TR fee (Rs.20/- + GST) & Inspection Report of Electrical Inspector at Division Office

[L] RELEASE OF CONNECTION

[M] SUBMISSION OF H-3 FORM

[N] Commencement of BILLING