

List of documents to be attached with Vendor registration form for repairing of transformers.

Following original / notarized documents is to be submitted in Gujarati/Hindi/English language only whichever is applicable.

1. Partnership deed/ Memorandum of Article and Association.
2. Auditor balance sheet of last 3 years.(if applicable)
3. Factory license
4. ISO certificate (optional)
5. List of machineries as per **Annexure-A.**
6. List of testing equipments with test certificate of Govt./NABL accredited laboratory **as per annexure B.**
7. List of orders executed
8. PAN card detail
9. Telephone & electricity bill of factory premises
10. Approved plan of factory
11. If premises are on lease base/rental base, registered documents are required.
12. Name and address of all the partners/Directors and resolution/power of attorney for signing authority.
13. Complete details of partners/Directors involved in other Company.
14. Declaration from the prospective vendors that, none of the partners or Directors is either a partner or in the Board of an entity, which is in default to GUVNL or any of its subsidiaries.
15. In case of factory premises is in GIDC, allotment letter from GIDC is to be submitted.
16. SSI registration
17. VAT registration
18. Service Tax registration(if applicable)
19. List of employees (skilled/Semiskilled/Unskilled)
20. Area of factory shed and open land may be submitted.