



Annexure-I

List of the documents duly Seal / Signed and Attested copy to be furnished along with the application.

1. Copy of valid Electrical license issued by Chief Electrical Inspector, Govt. of Gujarat.
2. Copy of Technical qualification of Applicant/Supervisor- degree /Diploma certificate.
3. Latest solvency certificate from any Scheduled Bank
4. Two nos. of Recent Photograph of Applicant.
5. Copy of Labour license certificate.
6. Copy of permanent Account No. (PAN) from Income Tax Authority.
7. Copy of GST Registration Certificate.
8. Notarized Affidavit for not registered as a contractor in the same DISCOM with different name.
9. EXPERIENCE: Relevant work completion certification against work order issued by GUVNL & its subsidiary (i.e. UGVCL / PGVCL/ MGVCL/ DGVCL / GSECL / GETCO) Electric utility.
10. Copy of P.F. Code No. Certificate.
11. Income Tax return for last three year.
12. Taxpayers Identification Number (TIN).
13. Notarized copy of Power of Attorney / authorization letter.
14. Copy of articles of Association/partnership Deed/Proprietorship documents to be enclosed.
15. Details of work completion for Laying of U/G cable, Laying of U/G cable by push through method / U/G cable for fault finding / Railway crossing work / Installation of RMU work as per technical criteria. (Annexure-A) (One order copy of each type of work is to be attach)
16. Details of tools, tackles, safety equipment / articles as per Annexure-B.
17. Details of turnover/Financial Statement of last 3 Years (For A+) / 2 Years (For A, B Class) / 1 Year (For C, D Class)/ Not Applicable for Class E (Annual turnover certificate issued by Chartered Accountant)
18. The applicant has to submit the "Declaration" as per format along with the application.
19. Declaration on notarized stamp paper by the Applicant / contractor/ or any partner of the firm is /was black listed by any of the Govt. Department /DISCOM.

Round Seal of Firm

Signature and name of the authorized person
Date:
Place:



UTTAR GUJARAT VIJ COMPANY LIMITED



20. Performance certificate issued by concern authority. (Certificate with mentioning type of work / quantum of work & Order value.)
21. Balance sheet of last three years (Audited if applicable)
22. ISO 9001 Certificate (if applicable)
23. Latest Telephone & Electricity bill.
24. Name & details of Partner / Directors/ Proprietor
25. Complete detail of partner/Directors/ Proprietor involved in other company.

Round Seal of Firm

Signature and name of the authorized person
Date:
Place:



(On duly Notarized Non-Judicial Stamp Paper of Rs. 20/-)

DECLARATION

1. I/We here by confirm that I/We am/are not partner(s) in the Firm(s) black listed or connected with the firms which is black listed by any of the DISCOMs or any state government organization.
2. At present, I/We am/are not partner(s) in any firms(s) which is/are registered in approved contractor(s) firm(s) in any DISCOM or any state government organization. We are solely working for above mentioned firm.
3. We, the partners of this firm, hereby submit an undertaking that we are jointly and severally responsible to all the liabilities over and above the business of this firm and make good the above financial loss sustained by UGVCL as a result of our abandoning the DISCOM's works entrusted to us i.e. this Firm.
4. In the event of award of any contract to this firm/me, I/We will observe all safety norms, rules and regulations setup by DISCOM/Government and I/We will possess and utilize all necessary Safety tools/kits during execution of work.
5. I/We also undertake that any if accident happens during the execution of work in any of our annual orders, I/We shall be solely responsible for such occurrence and loss due to it and will be responsible to pay the necessary compensation to the victim or the relative(s) of the victim.

The above declarations made by me/us are best to my/our knowledge and if any discrepancy found, in such cases company may reject my/our application.

Round Seal of Firm

Signature and name of the authorized person
Date:
Place:



Annexure: A

Detail of experience:

Details of work orders Completed and under progress.

Sr. No.	Name of work	W.O. No./ Dt.	Amt. in Rs.	Order placing authority	Actual work executed in Rs.	Remark
1						
2						
3						
4						
5						
6						

Note: - Attach one order copy of each category of work.

Annexure: B

Detail of tools, tackles and safety equipment available with the applicant:

Sr. No.	Name of tools, tackles and safety equipment	Qty. in Nos.	Approx. Value
1			
2			
3			
4			
5			
6			

Round Seal of Firm

Signature and name of the authorized person
Date:
Place:

Annexure-II

Qualification criteria for Vendor Registration.

Sr. No.	Particulars	Qty.	Class of Contractors					
			A+	A	B	C	D	E
1	Work completion of Laying of U/G Electric Cable	Km	Minimum 30.0	Minimum 25.0	Minimum 20.0	Minimum 10.0	Minimum 1.0	New Vendor
2	Work Completion of laying of cable by Push through method	Km	Minimum 10.0	Minimum 8.0	Minimum 5.0	Minimum 2.0	Minimum 0.25	New Vendor
3	Work Completion of fault finding	Nos.	Minimum 25	Minimum 20	Minimum 10	Not Applicable	Not Applicable	New Vendor
4	Work competition of Railway crossing	Nos.	Minimum 8	Minimum 4	Minimum 2	Not Applicable	Not Applicable	New Vendor
5	Installation and commission of RMU	Nos.	More than 20	Minimum 10	Minimum 5	Not Applicable	Not Applicable	New Vendor
6	Minimum Average Annual Turnover	Rs. In Crores	Minimum 2.0	Minimum 1.0	Minimum 0.5	Minimum 0.25	Minimum 0.05	Not Applicable
7	Bank Solvency Certificate	Rs. In Lakh	50	25	10	5	1.00	1.00
8	Year of Firm Registration / Establishment	Year	4	3	2	1	1	Not Applicable
9	Balance Sheet for Year	Year	3	2	2	1	1	Not Applicable
10	Engineer / Supervisor Qualification (Graduate BE - Electrical/ Diploma- DE - Electrical)		BE (Elect.)	BE (Elect.)	BE Or DE (Elect.)	DE (Elect.)	DE (Elect.)	DE (Elect.)
11	Valid to quote for the tender of amount	Rs. In Lakhs	Any amount	Up to 30.0	Up to 25.0	Up to 10.0	Up to 5.0	Below 2.0

Round Seal of Firm

Signature and name of the authorized person
Date:
Place:



Annexure-III

LIST OF DOCUMENTS REQUIRED FOR CHANGE OF NAME:

1. Existing Vendor Certificate
2. Undertaking letter format as per Annexure "A".
3. Contractor Registration Certificate of new name (Within Validity period) .
4. Memorandum, and Articles of Association. Or Partnership Deed (If Applicable)
5. List of Directors/Partners/Proprietor .
6. Documentary evidence about change of Name.

Annexure A (On duly Notarized Non-Judicial Stamp Paper of Rs. 100/-)

UNDERTAKING

We, M/s. _____ address
_____, do hereby declare
that the name of our Company / Firm has been changed from M/s.
_____ to M/s.
_____ pursuant to MOA / Amalgamation.

We, through this Undertaking confirm that there is neither change in the infrastructure facilities and the change is only in the Name / Ownership / Control of the Company / Firm only.

We shall be liable and responsible, to execute the Orders placed vide A/T No.
_____ and Vendor Registration given by
_____ UGVCL, and agree to fulfill all the obligations
related to it.

(Shri : _____) For and On behalf of M/s. _____

Place: _____ Date: _____

Round Seal of Firm

Signature and name of the authorized person
Date:
Place: