

OPEN TENDER

Nividha No : MSNCO/006/2023

TO,
M/s _____

Name of Work Open tender for works of labour charge for carry out the zerox copy work for Visnagar 1, Visnagar-2 and Visnagar city sdn and Visnagar DO under Mehsana C.O. UGVCL for two years.

E-URJA PO REQUISITION NO	516919
E-URJA PO RFQ NO	70646

Estimate cost.	Rs. 150000.00
Earnest Money.	Rs. 1500.00
Security Deposit.	Rs. 5% of order value
Last date for submission of Relevant documents (By Registered Post A.D. or Speed Post only)	On or before date 23/01/2023 Up to 18.00 Hrs
Date of opening of Tender fee, EMD cover, Technical Bid & Price Bid physical (Tentative, if possible)	Date 24/01/2023 up to 12.00 Hrs
Type of tender	OPEN
Tender Fee	Rs. 200.00+18 %GST
Time Limit.	24 Month.

Earnest money deposit will be accepted in cash or by demand draft on any schedule bank and NEFT Payment at VISNAGAR in favor of UTTAR GUJARAT VIJ COMPANY LIMITED, cheques or Bank guarantee will not be accepted. The tender without Earnest Money deposit will not be accepted. The date of D.D of EMD should be within 10 days from the date of receipt of tender.

Payment of tender fee/EMD can be accepted by RTGS/NEFT in favour of UTTAR GUJARAT VIJ COMPANY LIMITED.

»Bank Name & Branch:Bank of Baroda ,Main branch Visnagar

»A/C Num.:1540200000065

»IFSC Code:BARB0VISNAG (Fifth Character is ZERO)

Tender received through RPAD will be accepted.

SUPDT.ACCTT.
UGVCL, DO, VISNAGAR.

EXECUTIVE ENGINEER
UGVCL, DO, VISNAGAR.

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UTTAR GUJARAT VIJ COMPANY LIMITED,
DIVISION OFFICE, VISNAGAR

Open tender for works of labour charge for carry out the xerox copy work for Visnagar
1, Visnagar-2 and Visnagar city sdn and Visnagar DO under Mehsana C.O. UGVCL for two yers.

SCHEDULE-'B'

Sr. No	Description of materials and maker	QTY IN NOS	RATE/NOS	TOTAL	REMARKS
1	XEROX A4 SIZE	154500			
2	XEROX LEGAL SIZE	4500			
3	XEROX JUMBO SIZE	4200			
4	BINDING/SPIRAL OF BOOK	75			
	TOTAL				
	GST				
	TOTAL GST				

સદર ટેન્ડર ના એક કવર માં બે અલગ અલગ કવર મુકવાના રહેશે. (૧) ટેકનીકલ બીડ-ડીમાન્ડ ડ્રાફ્ટ સાથે બધા દસ્તાવેજ સાથે નું કવર (૨) ભાવપત્રક નું કવર.

Visnagar do કચેરી થી ઝેરોક્ષ ની દુકાન નું અઠાંતર ૫૦૦ મીટર થી વધારે ન હોવું જોઈએ. ઝેરોક્ષ એજન્સ દ્વારા ઝેરોક્ષ કરવા સવારે આપેલ ઓફિસ ના કાગળ તેજ ફદવસે સાંજે અને સાંજે આપેલા કાગળ બીજા ફદવસે સવારે આપવા ના રહેશે જો તેમ કરવા માં નવલાંબ થશે તો division કચેરીના સક્ષમ અન્ધકારી દ્વારા જે પણ પેન્લટી લગાવવામાં આવશે તે નબલ માં થી કાપવામાં આવશે.

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Condition: -

- (1) The Bidder shall quote Firm Price only. The price quoted will not be subject to any escalation till completion of work. The Above prices are inclusive of all taxes, levies Duties etc. except Goods & Service Tax (GST). **GST will be paid extra as applicable from time to time on a given taxable goods and /or services.**

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**Executive Engineer
UGVCL, Visnagar DO**

To be filled in the Tender:

- 1) Tender value (To be filled by the contractor) Rs. _____
- 2) Earnest Money Deposit Paid vide receipt No: _____ Date: _____
- 3) PAN NO: _____
- 4) GST Registration No----- Date: _____

Sign. Of Tenderer with Rubber sta

**SUPDT.ACCTT.
UGVCL, DO, VISNAGAR**

IMPORTANT:

TENDER DOCUMENTS WILL NOT BE ISSUED IN PHYSICAL FORM. After downloading the tender documents from the website and after filling up the required details, same should be submitted by Registered Post A.D. or by Speed Post ONLY super scribing Tender cover by TENDER INQUIRY NO:-

- (a) Tenders are to be addressed to Executive Engineer: UGVCL. Division Office Visnagar. (Tenders through Courier Service/ Hand Delivery will not be allowed).
- (B) All the relevant documents as per requirement of the Tender also to be submitted physically along with the Tender Fee, EMD cover in sealed cover on OR before date as mentioned in above schedule. The tender documents are to be submitted namely Tender fee/EMD/Technical Bid including terms and condition with all important enclosures of the tender documents in separate covers super scribing the respective covers accordingly along with the tender number.:__ .All such documents should be strictly submitted by RPAD/speed post only. Otherwise the offer will not be considered and no any further communication in the matter will be entertained. No tender shall be accepted / opened in any case received after due date and time of receipt of tender irrespective of delay due to postal services or any other reasons and that the UGVCL shall not take any responsibility for late receipt of the tender.

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Note: - 1. Initially, Cover of Tender fee & EMD will be opened. The technical bids of Contractors may be ignored /rejected if tenders are found without appropriate Tender fee & EMD. Bidder shall submit Technical bid & Price bid in separate cover. And this two bid submit in one cover also.

The bidder has to confirm & sign with stamp all pages of "GENERAL CONDITIONS OF CONTRACT Any technical questions, information & clarification that may be required pertaining to this inquiry should be referred to Executive Engineer: UGVCL. Division Office, VISNAGAR

Submit following documents with technical bid.

1. Tender Notice copy (downloaded).
2. Contractor should produce PAN No. copy.
3. Copy of GST registration.

UGVCL reserves the right to reject any OR all tenders without assigning any reasons thereof...

Yours Faithfully

**SUPDT.ACCTT.
UGVCL, DO, VISNAGAR**

**Executive Engineer
VISNAGAR**

Contractor's Signature.

Conditions to Open tender for works of labour charge for carry out the zerox copy work for Visnagar 1, Visnagar-2 and Visnagar city sdn and Visnagar DO under Mehsana C.O. UGVCL for two yers.

GENERAL CONDITIONS:

1. Time limit 30 days from the date of the order issued.
2. No. Extra charge or any escalation charge will be paid by company
3. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the supply to be executed and local conditions and other factors having bearing on the execution of the supply.
4. For new supplier initially 10% will be awarded for performance review. After satisfactory Performance remaining will be extended OR in case of poor performance undersigned reserve right to cancel the rest of order.
5. Visnagar DO cannot provide any Material like as paper, ink. to Contractor.
6. Every Month contractor submit Bill in three copy at Circle Office. The bill submits Responsibility of contractor

7.If the contractor having any work order or supply order under respective Division office & security deposited not paid till the date of display of this tender then it is considered such contractor is negligent

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to complete work in stipulated time limit and not achieving work progress as per UGVCL requirement & which may leads probability of accident. Thus such may have not started/(commenced) work., Then such contactor will technically disqualified only for this tender & price bid will not be opened without intimating reason thereof

1) A. Earnest Money Deposit:

Earnest money deposit of `1500.00 should be submitted in form of Demand Draft in favour of Uttar Gujarat Vij Company Limited drawn on any scheduled bank, payable at VISNAGAR.

B. Tender without Earnest Money will not be considered for acceptance.

C. Earnest Money deposit will be forfeited in case the successful tender after his tender has been accepted fails to pay the prescribed Security Deposit.

2) Acceptance of Tender:-

The UGVCL does not bind itself to accept the lowest or any tender, without giving any Reason is assigned for the rejection. It is also not binding on the UGVCL to disclose any Analysis reports on the tender. Conditionally tender will not be accepted.

3) Security Deposit:-

The lowest tender whose tender is accepted shall have to pay 5% Security deposit of the Order value within 10 days from the receipt of the acceptance order. If you fail to supply the material within time limit your security deposit will be forfeited.

4) Jurisdiction:-

Any dispute of difference arising under this connection with contract shall be subject to the exclusive jurisdiction of UGVCL VISNAGAR DIVISION.

5) Payment:-

Payment of Bills will be made through REAL TIME GROSS SETTLEMENT (RTGS) System while submission of bill prescribed RTGS form shall have to be submitted for each Bill by Contractor/Agency.

6) General:-

A. The tenderer must quote his rate per units specified the schedule including all taxes in **Figures** as well as in **words**. If there is difference between rates quoted in words or figures Quoted in words shall prevail.

B. All tender must be submitted in forms provided by this office and must be clearly & legibly Filled in the tenders should be filled in ink. The tenderer are requested to sign wherever mentioned in tender and schedule or rates and if not signed the tender shall be rejected.

7) Penalty of Late Delivery:-

In case if the work is not completed within time limit the penalty for late delivery will be charged as decided by the competent authority.

8) Acceptance of Suppliers:-

In case of any dispute regarding work or any other defect found. The undersigned will have full right to reject the entire fabricated quantity or to stop payment in case of unsatisfactory work and that will binding to the supplier.

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- 9) Extension of time limit if for any reasons, then competent authority UGVCL decision will be final
- 10) Commercial & Technical Specifications of the work stated in subject are as per UGVCL & Formerly GEB norms and conditions.
- 11) The successful supplier will have to sign on agreement as per the UGVCL's rules on a stamped paper and the necessary stamp duly charges shall be borne by the supplier.
- 12) Repeat Order**
The company may place repeat Order / additional Order after obtaining written consent of successful bidder, provided there is no conspicuous downtrend in the price of such item after obtaining approval from next authority of order approving authority. The company reserve the right to place repeat orders/additional orders on the successful Tenders up to 50% of the original contract .The work completion period for repeat order should be given considering proportionate schele of main order and it will be started on completion of contractual delivery period of main order. The company reserve the right to reduce the quantity ,if required

SUPDT.ACCTT.
UGVCL, DO, VISNAGAR

Contractor Signature with Stamp

Executive Engineer,
UGVCL, DO, VISNAGAR

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