



Circle Office Visnagar Road, Mehsana. Phone: 02762- 222423 Fax- 02762-223057

ADVERTISED TENDER No. MSNCO/006/2023

TO,
M/s _____

P.R NO	519319
RFQ NO	70702

Name of Work: - Tender for printing and supply of Letter Pad for training staff as per our sample for GEKC UGVCL Circle Office Mehsana.

Estimate cost.	Rs. 180000.00/-
Earnest Money.	Rs.1800/-
Security Deposit.	10 % of Tender Value
Last date for submission of Relevant documents (By Registered Post A.D. or Speed Post only)	On or before date 23/01/2023 Up to 18.00 Hrs
Date of opening of Tender fee, EMD cover, Technical Bid & Price Bid physical (Tentative, if possible)	Date 24/01/2023 up to 12.00 Hrs
Tender Fee	Rs.200.00 + Rs.36.00 GST = Rs.236.00
Time Limit	1 Month

Earnest money deposit will be accepted in cash or by demand draft on any schedule bank at Mehsana in favor of UTTAR GUJARAT VIJ COMPANY LIMITED, cheques or Bank guarantee will not be accepted.

Tender received only through RPAD/speed post will be accepted. NO COURIER SERVICE OR HAND DELIVERY" will be allowed.

REMARK: - Demand Draft date should be on or in between "15 Days before from the last date of receiving of tender TO the last date of receiving of tender

SUPERENDING ENGINEER
UGVCL, CO, Mehsana



SCHEDULE : B

Sr No.	Description	Qty	Rate	Unit	Amt
1	Printing & Supply of letter pad for Training stff as per our sample with printing on front side & Inside each pad contain 20 pages (A) Front Cover : White Black duplex board 250 gms (B) Front Cover Size: 14cms*21.5 cms (C) Letter pad Size:14 cms*21.5 cms (D) Type of Paper:Good quality white rule paper (E) Size Bottam Card Board :14 cms*21.5 cms (F) Thickness of Bottom Card Board: 300gms mill board cm (As per Sample)	15000		No	
	GST @ %				
		Total:-			
	Rs				

Note:

- 1)Supply should be as per requirement and shoud be of good quality
- 2)Rate of GST will be inserted extra.
- 3)Supply is for GEKC Mehsana.

The Bidder shall quote Firm Price only. The price quoted will not be subject to any escalation till completion of work.

GST will be paid extra as applicable from time to time on a given taxable goods and /or services

સપ્લાયર ઉપરોક્ત દર્શાવેલ શિડ્યુલ -બી ની દરેક આઈટમ નો નમૂનો અત્રેની ઓફિસે રૂબરૂ આવી નમૂનો જોઈ પછી ભાવ ભરી શકે છે.

સદર ટેન્ડર ના એક કવર માં બે અલગ અલગ કવર મૂકવાના રહેશે

(૧) ટેકનિકલ બિડ -ડિમાન્ડ ડ્રાફ્ટ સાથે બધા દસ્તાવેજ સાથે નું કવર, & આઈટમ નો નમૂનો.

(૨) ભાવ પત્રક નું કવર.

SUPERENDING ENGINEER

UGVCL, CO, Mehsana

Sign. OF Tenderer with Rubber stamp



IMPORTANT:

TENDER DOCUMENTS WILL NOT BE ISSUED IN PHYSICAL FORM. After downloading the tender documents from the website and after filling up the required details, same should be submitted by Registered Post A.D. or by Speed Post ONLY super scribing Tender cover by TENDER INQUIRY NO: -

- (a) Tenders are to be addressed to Superintending Engineer: UGVCL. Circle Office Mehsana. (Tenders through Courier Service/ Hand Delivery will not be allowed).
- (B) All the relevant documents as per requirement of the Tender also to be submitted physically along with the Tender Fee, EMD cover in sealed cover on OR before date as mentioned in above schedule. The tender documents are to be submitted namely Tender fee/EMD/Technical Bid including terms and condition with all important enclosures of the tender documents in separate covers super scribing the respective covers accordingly along with the tender number.: __ . All such documents should be strictly submitted by RPAD/speed post only. Otherwise the offer will not be considered and no any further communication in the matter will be entertained.

No tender shall be accepted / opened in any case received after due date and time of receipt of tender irrespective of delay due to postal services or any other reasons and that the UGVCL shall not take any responsibility for late receipt of the tender.

Note: - Initially, Cover of Tender fee & EMD will be opened. The technical bids of Contractors may be ignored /rejected if tenders are found without appropriate Tender fee & EMD.
(1)Contractor submit technical bid & Price Bid in Different Cover.

The bidder has to confirm & sign with stamp all pages of "GENERAL CONDITIONS OF CONTRACT Any technical questions, information & clarification that may be required pertaining to this inquiry should be referred to Superintending Engineer: UGVCL. Circle Office, Mehsana.

Submit following documents with technical bid.

1. Tender Notice copy (downloaded) with sign and stamp.
2. Contractor should produce GST NO. Copy. If applicable.
3. Contractor should produce PAN No. copy.
4. D.D OF TENDAR Fee & EMD Fee.
5. Sample.

Superintending Engineer UGVCL Mehsana C O reserves the right to reject any OR all tenders without assigning any reasons thereof...

Superintending Engineer
UGVCL, CO Mehsana



GENERAL CONDITIONS:

1. Time limit 1 month from the date of the order issued.
2. No. Extra charge or any escalation charge will be paid by company.
3. Inferior and Poor quality material will be rejected.
4. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the supply to be executed and local conditions and other factors having bearing on the execution of the supply.

Performance remaining will be extended OR in case of poor performance undersigned reserve right to cancel the rest of order.

1) A. Earnest Money Deposit:

Earnest money deposit should be submitted in form of Demand Draft in favor of Uttar Gujarat Vij Company Limited drawn on any scheduled bank, payable at Mehsana.

B. Tender without Earnest Money will not be considered for acceptance.

C. Earnest Money deposit will be forfeited in case the successful tender after his tender has been accepted fails to pay the prescribed Security Deposit.

2) Acceptance of Tender: -

The UGVCL does not bind itself to accept the lowest or any tender, without giving any Reason is assigned for the rejection. It is also not binding on the UGVCL to disclose any Analysis reports on the tender. Conditionally tender will not be accepted. **Superintending Engineer, UGVCL Mehsana CO, reserves the right to accept or reject any or all tenders without assigning any reason thereof.**

3) Security Deposit: -

The lowest tender whose tender is accepted shall have to pay 10% Security deposit of the Order value within 10 days from the receipt of the acceptance order. If you fail to supply the material within time limit your security deposit will be forfeited.

4) Jurisdiction: -

Any dispute of difference arising under this connection with contract shall be subject to the exclusive jurisdiction of UGVCL Mehsana CIRCLE.

5) Payment: -

Payment of Bills will be made through REAL TIME GROSS SETTLEMENT (RTGS) System while submission of bill prescribed RTGS form shall have to be submitted for each Bill by Contractor/Agency.

6) General

A. The tenderer must quote his rate per units specified the schedule including all taxes in Figures as well as in words. If there is difference between rates quoted in words or figures Quoted in words shall prevail.



UGVCL

UTTAR GUJARAT VIJ COMPANY LIMITED



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B. All tender must be submitted in forms provided by this office and must be clearly & legibly Filled in the tenders should be filled in ink. The tenderer is requested to sign wherever mentioned in tender and schedule or rates and if not signed the tender shall be rejected.

7) Penalty of Late Delivery: -

In case if the work is not completed within time limit the penalty for late delivery will be charged as decided by the competent authority.

8) Acceptance of Suppliers: -

In case of any dispute regarding work or any other defect found. The undersigned will have full right to reject the entire quantity or to stop payment in case of unsatisfactory work and that will be binding to the supplier.

9) Commercial & Technical Specifications of the work stated in subject are as Per UGVCL.

10) The successful supplier will have to sign on agreement as per the UGVCL's rules on a stamped paper and the necessary stamp duly charges shall be borne by the supplier

11) In Schedule B Quantity May Be Changes, as per UGVCL requirement.

12) સપ્લાયરે મહેસાણા વર્તુળ કચેરી થી જે લેટર પેડ પ્રિન્ટિંગ કરવાનાં હશે તેનો નમૂનો રૂબરૂ આવી લઈ જવો. તેની સપ્લાયર ને ટેલિફોનિક /પત્ર દ્વારા અત્રેની કચેરી દ્વારા જાણ કરવામાં આવશે . જે લેટર પેડ પ્રિન્ટિંગ કરવાનાં હશે તેનું સંપૂર્ણ કામ પૂરું કરી પરત ઓર્ડર આપ્યાની તારીખ થી 30 દિવસ માં મહેસાણા વર્તુળ કચેરીમાં સપ્લાયરે પોતાના ખર્ચે તથા જોખમે જમા કરાવવાનું રહેશે. જો આમ કરવામાં નિષ્ફળ જશો તો UGVCL કંપની ના નિયમોનુસાર પેનલ્ટી બિલ માંથી કાપવામાં આવશે.

13) જે પેડ પ્રિન્ટિંગ થઈ તૈયાર થઈ ગયેલ હશે તેને મહેસાણા વર્તુળ કચેરી માં પહોચડવા માટેનો સંપૂર્ણ ખર્ચ સપ્લાયરે ચૂકવવાનો રહેશે. UGVCL દ્વારા કોઈપણ જાતનો ટ્રાન્સપોર્ટેશન ખર્ચ ચૂકવવામાં આવશે નહીં.

14) મહેસાણા વર્તુળ કચેરી થી જે લેટર પેડ પ્રિન્ટિંગ કરવા આપ્યો હશે તે નમૂના મુજબ જ સપ્લાયરે પ્રિન્ટિંગ કરી આપવાનો રહેશે.જો નમૂના મુજબ પ્રિન્ટિંગ નહીં થયેલ હોય તો તે માલસામાન મહેસાણા વર્તુળ કચેરી સ્વીકારશે નહીં. તેની સંપૂર્ણ જવાબદારી સપ્લાયર ની રહેશે તેનું મહેસાણા વર્તુળ કચેરી તરફથી કોઈ પણ જાતનું પેમેન્ટ ચૂકવવામાં આવશે નહીં.

15) મહેસાણા વર્તુળ કચેરી ને જેમ જેમ જરૂરિયાત હશે તેમ તેમ સપ્લાયર ને પ્રિન્ટિંગ નું કામ આપવામાં આવશે.

Contractor Signature

Superintending Engineer
UGVCL Circle Office Mehsana

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