

UGVCL
Uttar Gujarat Vij Company Ltd.

CIN – U40102GJ2003SGC042906

Circle Office, Visnagr Road, Mehsana PH. No222423 Fax No.223057

ADVERTISED E-TENDER NOTICE NO.: MSN-CO-/2022-23

TENDER

FOR THE WORK OF

“Annual Contract for Cleaning of Circle-Division-Corporate office Buildings & Surrounding Roads / Parking areas at office Campus, Mehsana yr 2023-24..”

PR NO.:515471

RFQ NO.:70739

UGVCL
Uttar Gujarat Vij Company Ltd.

CIN – U40102GJ2003SGC042906

Circle Office, Visnagr Road, Mehsana PH. No222423 Fax No.223057

Name of work: **“Annual Contract for Cleaning of Circle-Division-Corporate office Buildings & Surrounding Roads / Parking areas at office Campus, Mehsana yr 2023-24.”**

Tender documents for: **TENDER NOTICE No.UGVCL/MCO/CIVIL/005/2022-23**

For Civil Works contain following

- Tender Notice
- Instructions to the Bidders.
 - (a) scope of work:
 - (b) Payment of Earnest money Deposit and Security Deposits
 - (c) Commercial Conditions
 - (d) Technical Conditions
- Notes for qualification
- Tender and contract for works.
- Technical Specifications for Works
- Appendix I - Work Experience
- Appendix II - Works Tendered/In Hand
- Appendix III - Details of Personnel
- Schedule-B

**Signature of the Contractor
(with rubber stamp & date)**

**Superitending Engineer
Circle Office, Mehsana**

UGVCL
Uttar Gujarat Vij Company Ltd.

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TENDER NOTICE No: MSNCO/005/2023

RfS documents may be down loaded from web site [https:// UGVCL.nprocure.com](https://UGVCL.nprocure.com) (For view, down load and on line submission) and UGVCL's web sites www.UGVCL.com for view & down load only). (To view the PDF file please use "Acrobat Reader" software which can be downloaded from "Adobe "website.) **All the relevant documents of tenders to be submitted online only.** The original Bank Guarantee and Demand draft of EMD/Tender Fee only submitted in physical form on or before the last date of physical submission as per schedule date as under.

Superintending Engineer invites On-line Tenders for the following civil work. Tender Papers & Specifications may be down loaded from Web site <https://ugvcl.nprocure.com> (To view, down load and on-line submission) and UGVCL web site www.ugvcl.com (To view & down load only) (To view the PDF file please use "Acrobat Reader" software which can be downloaded from "Adobe "website.). **All the relevant documents of tenders to be submitted online only.** The original Bank Guarantee and Demand draft of EMD/Tender Fee only submitted in physical form on or before the last date of physical submission as per schedule date as under. The Agency must have registration in appropriate class with the UGVCL/GUVNL & its subsidiary companies/Central/State Govt./Railway or Semi Govt. deptt. and have executed work of similar nature and magnitude successfully as per work experience criteria, prior to the date of opening of technical bid of the tender.

1	Tender no.	<u>MSNCO/005/2023</u>
2	Description:	"Annual Contract for Cleaning of Circle-Division- Corporate office Buildings & Surrounding Roads / Parking areas at office Campus, Mehsana yr 2023-24."
3	Estimated Cost:	Rs. 23,00,272=18inclusive of 18% GST AS APPLICABLE ON DATE OF TENDER.
4	Tender fees:	Rs. 1000=00 plus 18% GST = 1000 + 180= Rs. 1180.00 (Non-refundable)
5	EMD:	Rs. 20000=00
6	Time limit of work:	...12.. months
7	Appropriate class:	"E1" and above
8	Validity of tender:	120 days from the date of opening of Technical Bid
9	Online Preliminary, Technical & Price bid i.e. On line (e-tendering) tender/offer submission last date	Date: 23/01/2023 Up to 18.00 Hrs
10	Last Date for submission of Tender fee and EMD Demand Draft Cover. (By Registered Post A.D. or Speed Post only)	On or before date 25/01/2023 Up to 18.00 Hrs
11	Date of opening of Tender fee, EMD cover and Technical Bid online(if possible)	Date 27/01/2023 up to 12.00 Hrs
12	Date of On line Opening of Price Bid online (Tentative, if possible)	Date 27/01/2023 up to 16.00 Hrs

IMPORTANT:

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[A] Tender Fee/EMD:

- Payment of Tender Fee/EMD Can be accepted by RTGS/NEFT.

1. Bank Name: Bank of Baroda
2. Bank Branch address: Mehsana main, Mehsana- 384001
3. Bank Account no.: 01520200030472
4. IFSC code: BARB0MEHSAN (5th character is zero)

- In case of payment (up to Rs.10,000/-), the scan copy of cash receipt have to be uploaded in preliminary stage.
- In case of payment through DD/Banker's cheque, the scanned copy of original documents shall be uploaded in preliminary stage and original copy of the same will be submitted only by Registered Post A.D. or Speed Post addressed to The Superintending Engineer, Uttar Gujarat Vij Company Limited. Circle Office, Visnagar Road, Mehsana -384001 same must be submitted on or Before Schedule Date and time and ensure that Tender Number must be mentioned on the sealed cover. Otherwise the offer will not be considered (at the sole discretion of UGVCL) and no any further communication in the matter will be entertained.
- However no physical documents required if payment of tender Fee and EMD made through cash payment, RTGS & NEFT.

[B] Any deviation found in online Data/Details/Documents in offer (e-tendering) of bidder, offer of the same bidder will not be considered and no any further communication in the matter will be entertained.

[C] Bidder are requested to submit price – offer (Price bid) in on-line (Electronic form) only and not to submit the price offer in physical form. This is mandatory. If price offer is submitted in physical form, the bid/RfS offer will be summarily rejected.

[D] It is mandatory for all the bidders to submit their tender documents on-line (e-tendering).

[E] In case of short submission of documents with bid and/or clarification if any required, the required details/documents may be submit in physical form except GeM portal, as GeM portal is having facility to call documents through clarification window within specified time bound.

Note: - Bidders should be in touch with websites <https://ugvcl.nprocure.com> & www.ugvcl.com for information regarding revision/corrigendum/Amendment in tender till due date of online submission and thereafter. No separate information shall be sent in this regards and also not publish in newspaper. Any technical questions, information & clarification that may be required pertaining to this inquiry should be referred to Superintending Engineer, Uttar Gujarat Vij Company Limited. Circle Office, Visnagar Road, Mehsana -384001.
E-Mail:- semsn@ugvcl.com

UGVCL reserves the right to reject any OR all RfS Documents/offers without assigning any reasons thereof.

For and on behalf of UGVCL

Superintending Engineer
Circle office ,Mehsana.

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- a) Demand Draft/Money receipt for Tender Fee & EMD, BG for EMD if applicable, valid registration certificate and valid solvency certificate shall be submitted in electronic format only through on line (by scanning) while uploading the bid. This submission shall mean that E.M.D. & Tender fee, valid registration certificate and valid solvency certificate are received for purpose of opening the bid. Accordingly offer of those bidders shall be opened whose documents are received electronically.
- b) If the EMD amount is more than Rs.1 Lakh, it should be paid either by Demand Draft or Banker's Cheque or Pay Order or Bank Guarantee. Otherwise it should be paid either in Cash (up to Rs. 10,000/- only) at the office address specified in the tender document or by Demand Draft or Banker's Cheque or Pay Order only. Payment of EMD by RTGS/ NEFT/online shall be encouraged

If bidder will not submit D.D. of Tender fee & EMD in original OR money receipt in original if Tender fee & EMD paid in cash and BG of EMD in original if EMD paid 50% by DD & balance 50% by BG in case of tender value more than Rs. 1.00 crore, the penal action shall be initiated towards defaulter contractor to keep his registration in abeyance and cancellation of E-Tendering code for a period of one year as per Government of Gujarat Circular Dtd.27/11/2008.

- c) Tender is invited in online mode. Only Tender fee and EMD cover submitted in Physical mode. EMD cover should contain DD of tender fee and EMD. Technical bid should contain Valid PWD/UGVCL Registration certificate of appropriate class, EPF certificate, Solvency certificate as demanded, List of orders executed in last three years, List of work orders on hand, details of personnel etc. Bidders have to submit Technical Bid and Price Bid/Schedule-B in electronic format only on n-procure web site after digitally signing the same. Offers which are not digitally signed will not be accepted. Offers in physical form will not be accepted in any case.
- d) All the relevant documents as mentioned overleaf under the heading "EMD cover must contain the following" are also to be submitted physically in sealedcover i.e. on or before **23.01.2023**. All such documents should be strictly submitted by RPAD/Speed post only otherwise the offer will not be considered and any further communication in the matter will not be entertained. EMD cover of technical bid cover shall be open first and bidder, who satisfies the tender fee and EMD criteria, their technical bid only shall be opened for further evaluation.
- e) Any deviation found in Data/Details/Documents between on-line offer (e-tendering) and physically submitted documents of bidder, offer of the same bidder will not be considered and further communication in the matter will not be entertained.
- f) The Price bid of those bidders, who are technically qualified shall only be opened. After technical bid is opened, for modification, if any, all shall be given equal chance.
- g) Bidders who wish to participate in online tenders will have to procure / should have legally valid Digital Certificate as per Information Technology Act-2000 using which they can sign their electronic bids. Bidders can procure the same from any of the license certifying Authority of India OR can contact (n) code solution – a division of GNFC Ltd., who are licensed certifying Authority by Govt. of India.

Any technical questions, information & clarification that may be required pertaining to this inquiry should be referred to Superintending Engineer, Uttar Gujarat Vij Company Ltd. Circle Office, Visnagar Road Mehsana -384001

If UGVCL feels that there is lack of serious competition or any other reasons, UGVCL may negotiate with L-1 party.

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UGVCL reserves the right to reject any OR all tenders without assigning any reasons thereof.

Notes:

1.	Seal and signature at Annexure is MUST.
2.	EMD COVER MUST CONTAIN THE FOLLOWING :
2.1	Details & documents of tender fee.
2.2	Details & documents for EMD
2.3	GST No. of firm & RTGS details
3	Technical bid must contain following:
3.1.1	Valid registration certificate of appropriate class
3.1.2	Goods & Service Tax Registration certificate
3.2	List of orders executed in last three years (including works executed in UGVCL) along with copies of satisfactory completion certificate obtained from respective department
3.3	List of works tendered / in hand works along with copies of orders
3.4	EPF certificate
3.5	Solvency certificate of Rs. 2 lakhs & above (Valid certificate, i.e. Validity will be considered one year from issue of certificate)
3.6	Details of personnel
3.7	Details of tools and tackles, owned and available for using in this work

0. In absence of any of the above, the tender of the party will be considered at the discretion of the UGVCL.

3.	See "Notes for qualification" in Technical bid of tender carefully.
4.	Security Deposit The security deposit is applicable as per clause no (2) of Condition of Contract.
5.	Time Limit Time limit for the completion of work is 12 months , from the date of written order to commence work.
6.	In case UGVCL finds that there is an attempt of cartel in the prices, UGVCL reserves the right to consider or reject any or all the parties offer without assigning any reason thereof.
7.	DELAYED AND LATE TENDERS: - NO TENDER AND SAMPLE SHALL BE ACCEPTED / OPENED IN ANY CASE WHICH ARE RECEIVED AFTER DUE DATE AND TIME OF THE RECEIPT OF TENDER IRRESPECTIVE OF DELAYED DUE TO POSTAL SERVICE OR ANY OTHER REASONS AND UGVCL SHALL NOT ASSUME ANY RESPONSIBILITY FOR LATE RECEIPT OF TENDER / SAMPLE. ANY CORRESPONDANCE IN THIS MATTER WILL NOT BE ENTERTAINED.

Signature of the Contractor

Superintending Engineer

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(With rubber stamp &Date)

UGVCL, Mehsana

Name of work:-“ Annual Contract for Cleaning of Circle-Division-Corporate office Buildings & Surrounding Roads / Parking areas at office Campus, Mehsana yr 2023-24.”

TENDER NOTICE No. : MSNCO/005/2023

1. Name of Firm and Contact Person :-
2. Full Postal Address & Phone / Fax No. /Mobile No. :-
3. GST/CST/ECC No. :-
4. Status of Firm, with supporting Documents :- Proprietary/PartnershipPvt. /Public Limited
5. Name of Agencies/Directors
If not proprietary. Name of owner if
Proprietary with Phone/Fax Nos. :-
6. Registration No. with Organization. :-
7. SSI/NO. (Enclose copy) :-
8. LabourLicense No. (Not Mandatory):-
9. P.F. A/c Code No. :-
10. Tender Fee Amt. & Money Receipt /
DD No. & Date (Photocopy of receipt be attached) :-
11. EMD amount & MR / DD No. &
12. Date (Photocopy of receipt be attached) :-
13. PAN No. :-

Signature of the Contractor
(with rubber stamp & date)

SuperintendingEngineer
Circle Office, Mehsana

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Instructions for e- bid (Online bidding) to Bidders:

I	Downloading of Online Documents
A	Offer document will be available on web site up to date shown in the Tender Notice.
B	Bidder will have to get themselves registered on website www.nprocure.com
ii	Digital Signature
A	Bidder should have valid digital certificate as per Information Technology Act 2000 using which they can sign their electronic offers. Agency can also procure the same from (n) code solutions, a division of GNFC Ltd., who are licensed certifying authority by Govt. of India.
	In case RfS Bidder needs any clarification for e-bidding, details regarding digital certificate or if training required for participating in online RfS Document, they can contact the following office:- (n) Procure Cell M/s (n) Code Solution, A division of GNFC 403, GNFC Info Tower, Bodakdev, S.G. Road, Ahmedabad 380054.(Gujarat) E-mail: nprocure@gnfc.net Mob.: 9327084190; 9898589652 Toll Free: 1-800-233-1010 (Ext. 501, 512,516 , 517 , 525) Phone No. 079-26857315 / 316 / 317 Fax: 079-26857321 / 40007533 Other Terms & Conditions as per detailed EOI Document
C	Agency who already possess valid Digital certificate need not to procure a new digital certificate.
iii	On line Submission of Technical and Price Offer
A	Bidder can prepare and edit their offers number of times before e-tender submission date and time. After Document submission date and time, bidder cannot edit their offer submitted in any case. No written or online request in this regard shall be granted.
B	Bidder shall submit their offer, i.e. Technical Offer as well as price offer in Electronic format on above mentioned website and date shown in tender Document details before digitally signing the same.
C	Offers submitted without digitally signed will not be accepted.

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The bidders are requested to submit their bids prior to scheduled date & time to avoid event of non-submission of their bids due to non-availability / connectivity or any other issue of Bidding portal, at last moment or any reason whatsoever. The last date of submission of bids will not be extended in such circumstances.

All the relevant documents of tenders to be submitted online only. The original Bank Guarantee and Demand draft of EMD/Tender Fee only submitted in physical form on or before the last date of physical submission as per schedule date. Tender Fee/EMD:- Payment of Tender Fee/EMD Can be accepted by RTGS/NEFT. In case of payment (up to Rs.10,000/-), the scan copy of cash receipt have to be uploaded in preliminary stage.

In case of payment through DD/Banker's cheque, the scanned copy of original documents shall be uploaded in preliminary stage and original copy of the same will be submitted only by Registered Post A.D. or Speed Post addressed to The Superintending Engineer,Uttar Gujarat Vij Company Limited. Circle Office, Visnagar Road, Mehsana -384001 same must be submitted on or Before Schedule Date and time and ensure that Tender Number must be mentioned on the sealed cover. Otherwise the offer will not be considered (at the sole discretion of UGVCL) and no any further communication in the matter will be entertained.

However no physical documents required if payment of tender Fee and EMD made through cash payment, RTGS & NEFT.C. In case of DD, it shall be in favor of UGVCL, payable at Mehsana

Any deviation found in online Data/Details/Documents in offer (e-tendering) of bidder, offer of the same bidder will not be considered and no any further communication in the matter will be entertained.

The PBG shall be from any Scheduled / Nationalized Banks (in a standard format prescribed by UGVCL) as notified vide finance department of Govt. of Gujarat GR no.: EMD/4/2022/002/DMO dated 20/05/2022 and further amendments if any. CORPORATE GUARANTEES ARE NOT ALLOWED

Cutting / overwriting if any in the figures of the tendered documents is required to be clarified / indicated in words, duly signed, failing which the tender may be rejected.

Bidders shall not quote any deviation of any kind in the bid. Such deviations shall not prevail.

The bidders shall provide complete information at the time of submission of bid. If the bidders are asked to furnish some more clarification/confirmation/document, they shall be required to furnish the same within specified time, failing which the case shall be finalized /decided on the basis of available information/documents. The responsibility of ignorance of their bid on account of delay in furnishing of desired information/documents shall be of the bidder. However, if there are any shortcomings in the submission of the information which may not materially affects the qualification criterion, then UGVCL shall have the power to consider the facts on the merit of the case and decide the bid evaluation accordingly.

All the required information shall be furnished strictly in the prescribed Formats only. Any information indicated other than the prescribed Formats shall not be entertained. The bid shall be evaluated on the basis of information furnished in the prescribed Formats only.

Clarifications regarding document for any type of typographical Errors or misunderstanding of document, the version/decision of UGVCL shall be final.

UGVCL reserves the right to cancel / withdraw or alter the tender without assigning any reason and shall bear no liability whatsoever consequent upon such a decision.

Signature of the Contractor
(with rubber stamp & date)

SuperintendingEngineer
Circle Office, Mehsana

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INSTRUCTIONS TO THE BIDDERS

(A) Scope of work:

Major works covered in this work are “Annual Contract for Cleaning of Circle-Division-Corporate office Buildings & Surrounding Roads / Parking areas at office Campus, Mehsana yr 2023-24.

.” as per specifications and terms mentioned here under.

- 1) The site of proposed work is situated **at Mehsana**
- 2) Any activity not specifically mentioned in the tender but necessary in the opinion of engineer in charge of work must be carried out for successful completion of the job.

(B) Other conditions:

1. The scope of work is explained in Tender specification. The work shall be carried out according to the enclosed General Conditions, Technical Specifications approved by the UGVCL.

2. The bidders shall note that no deviations from the technical specifications or commercial Conditions with this bid are acceptable & it will be presumed that the bidder agrees entirely with the specifications & general terms & conditions of the contract.

3.1 Goods & Service Tax (GST) :

Supplier/Contractor should charge GST in invoice at the rate as agreed to/mentioned in acceptance of tender only and any deviation in the same shall not be accepted. Further, any additional liability of GST (later on due to wrong mentioning of GST rate, miss-interpretation of HSN/SAC Code, etc.) over and above as charged in the invoice shall be

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borne by the Supplier/Contractor. However, any refund received by the supplier/contractor on account of GST charged from the company; such refund shall have to be passed on to the company, along with interest if any. Such refund along with interest needs to be passed on suo-moto by the supplier/contractor.

Further, the Company has a right to recover the amount of GST along with penal interest at the rate of 15% per annum if GST charged is not paid/ short paid to the government or fails to upload the details or uploads inaccurate particulars on GSTIN portal by the Supplier/Contractor within the stipulated time limit.

In case, Govt. revises the rate of GST rate/code during the tenure of the contract, the provision of GUVNL's statutory variation clause shall apply.

3.2 INPUT TAX CREDIT BENEFIT

In the event of any statutory increase in the rate of Input Tax Credit and / or due to inclusion of any other additional item of their inputs/input services under the ambit of the Input Tax Credit provisions under the GST Act, subsequent to the date of submission of the offer, the same should be passed on to COMPANY and you should inform such changes to COMPANY from time to time.

3.3 STATUTORY VARIATION:

Any statutory increase or decrease in the taxes and duties including GST and cess as applicable or in the event of introduction of new tax/cess or cessation of existing tax/cess subsequent to suppliers offer if it takes place within the original contractual delivery date will be to COMPANY's account subject to the claim being supported by documentary evidence. However, if any decrease takes place after the contractual delivery date, the advantage will have to be passed on to COMPANY.

Statutory variation clause will not be applicable in case of Supplier/Contractor has opted for composition scheme under GST.

4. The bidder shall carefully study the work to be carried out and site situation etc. The UGVCL will not pay any extra or rate difference for any reason in case the contractor claims after acceptance of contract to have misjudged the site condition & nature of works.

5. The percentage quoted shall include cost towards of all materials, & machinery including equipments, fixtures, labour, constructional equipments, fuel, scaffolding, staging ramps, walkways, approach and haul road, temporary works, etc. bearing permanent to temporary nature necessary for the completion of the work in all respects, except for those items specifically mentioned to be furnished by the UGVCL. The contractor must also arrange for the transport of materials & include all such costs in the rates quoted by him for finished work.

6. During the execution of the work if it is found that the work is not progressing as per the schedule progress program approved by the UGVCL & planned by the Contractor due to the reasons attributable to the Contractor, suitable action shall be taken as per clause No.3 & 4 appearing in the "Tender & contractor for Works" and UGVCL may take such action as it may deem fit to ensure that the work is completed in time at risks & cost of the contractor.

7. Work under this contract shall be completed in all respects within stipulated period from the date of commencement order issued. However, interim mile stones to be jointly fixed after issue of LOI.

8. Bidders must quote firm price only, till completion of work under contract & this is to be confirmed by bidder while submitting his offer. No escalation towards labour and material/fuel shall be paid in execution of this contract.

9. UGVCL reserves the right to delete any item of schedule-B for which contractor shall not have any right to claim on this account. For any variation in the quantity of item of schedule-B the contractor has to execute the work, however the payment will be made on actual work carried out up to value of works.

10. Any variation due to site condition/requirement, the contractor has to execute the item up to plus minus 25%

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However no claim shall be entertained for variation in quantity due to change in design to any extent.

11. UTTAR GUJARAT VIJ COMPANY LIMITED shall entertain no idle charges for any site conditions or any circumstances.

12. The Contractor shall take all requisite & necessary care to observe that no damage is occurred to the Existing structures, if any. For any damage to the Existing structures of UTTAR GUJARAT VIJ COMPANY LIMITED, The Contractor shall be held responsible.

13. **SITE VISIT:** The bidder is advised to visit the site and examine the site condition where in the work is proposed to be carried out and to get himself fully acquainted at his own responsibility for all information that may be necessary for quoting the tender bid and entering in to contract. All cost and liabilities arising out of no visiting the site visit shall be at bidders account.

14. **Recoveries:**

- (I) In case of any damage to equipment/machinery or structure/building of UGVCL, or any public property due to negligence's of contractor or his workers or any other reasons attributed to contractor the decision of E.I.C. regarding the amount of recovery shall be final and binding.
- (II) If the contractor fails to execute the proportionate work as per direction of E.I.C. within the time frame given for completion of part / whole of the work UGVCL shall get the work done through any other contractor and the cost of execution of such work along with 15% overhead charges plus GST as applicable shall be deducted from contractor monthly bill over and above recovery as per rules, the contractor and the cost of execution of such work.

15. Tenderer shall be deemed to have full knowledge of relevant documents, site conditions etc. whether inspected or not by him.

16. Submission of tender by a contractor implies that he has read the instructions and condition of contract herein contained and has made him aware of the scopes and specifications of the work to be done. These rules and directions shall form part of the contract.

17. **Electricity Connection:** The electric power, at site, will be made available at one mutually agreed point, free of cost by UTTAR GUJARAT VIJ COMPANY LIMITED only. Further distribution will have to be carried out by the contractor as per requirements at their own cost.

18. **WaterSupply:** UTTAR GUJARAT VIJ COMPANY LIMITED has provided water supply for house keeping work at UGVCL premises only.

Signature of the Contractor
(With rubber stamp/seal of the company)

Superintending Engineer
Circle Office, Mehsana

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Notes for qualification

The tender documents are in two separate bids i.e. technical bid (qualifying bid) and price bids (commercialbid). No bids shall be submitted in physical form. However, following credentials shall be submitted in physical for qualification in the cover containing EMD and Tender fee on or before the date mentioned in the tender notice:

1. The Earnest Money Deposit and Tender Fee will be accepted by cash or Demand Draft payable at “MEHSANA” of any Nationalized Bank, Scheduled Bank, Public Sector Banks & approved Private Sector Banks authorized to undertake Government business as notified at present and amended time to time by Finance department, GOG and drawn in favor of “UTTAR GUJARAT VIJ COMPANY LIMITED”.

However, in case of tender value more than Rs. 1.0 crore, EMD will be accepted partially (50%) by demand draft or Banker’s cheque and balance (50%) by Bank Guarantee of any Nationalized/Scheduled Bank/Public Sector & approved Private Sector Banks as stated above. Bidder can submit 100% EMD amount by way of Demand Draft, but 100% Bank Guarantee for EMD shall not be accepted in any case. The validity of BG should be at least four months from the scheduled date of opening of tender.

Tender without EMD and tender fee shall be rejected out rightly. Two separate demand drafts for Tender fee and EMD should be submitted. If tender fee and E.M.D. are paid in cash, the copy of money receipts

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of the same shall be submitted. The EMD COVER should be clearly super-subscribe with tender no., due date of opening of tender and name of work. Any eventuates arising out due to not mentioning of above detail shall be to the bidders account.

2. **Registration:** Bidder quoting for the bid shall have valid registration in appropriate class with UGVCL / GUVNL & its subsidiary companies/ Central / State Government / Railway / Semi. Govt.
3. **GST Registration:** The bidder must have Goods and Service Tax (GST) registration and same shall be submitted along with the Tender. The tender of the bidder without (GST) registration will not be considered.
4. **Work Experience:** Contractor should submit evidence of having work experience in the form of work completion certificate of executed works under single contract as main contractor of similar nature with the departments like UGVCL/GUVNL & its subsidiary companies / Central Government / State Government / Railway / Semi-Government/Public Sector Organization. The contractor should submit the satisfactory work completion certificate from respective department/organization. Contractor has also to submit the details of works tendered and in hand with documentary evidence thereof.

Contractor's Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following.

- a) Three similar completed works costing not less than the amount equal to 40% of the estimated cost.
OR
- b) Two similar completed works costing not less than the amount equal to 50% of the estimated cost.
OR
- c) One similar or completed work costing not less than the amount equal to 80% of the estimated cost.

Signature of the Contractor
(With rubber stamp/seal of the company)

Superintending Engineer
Circle Office, Mehsana

Notes:

1. Similar work means RCC frame structure building with other minor misc. work.
2. Contractor should submit evidence of having work experience in the form of work completion certificate of executed works under single contract as main contractor of similar nature of the departments like UGVCL/GUVNL & its subsidiary companies / Central Government / State Government / Railway / Semi-Government/Public Sector Organization.
3. The contractor should submit the satisfactory work completion certificate from respective department /organization. Contractor has also to submit the details of works tendered and in hand with documentary evidence thereof.

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5. **Criteria of financial turnover:** Average Annual financial turnover during the last 3 years, ending 31st March of the previous financial year should be at least 30% of the estimated cost.
 6. Separate employee provident fund code number towards bidder's firm registered with Regional P.F. Commissioner.
 7. Solvency certificate of **Rs.2 lakhs & above.**(Valid Solvency certificate, i.e. Validity will be considered one year from the issue of the certificate.)
 8. Details of personnel.
 9. The details of tools and tackles, owned and available for using in this work.
 10. Attested copy of Power of Attorney, if any, for signing the documents.

The commercial bid (i.e. Price bid) shown in tender documents comprising Schedule-B shall be filled up in on-line tender only by mentioning % of estimated cost only.

The technical bid shall be opened on-line at date and time mentioned in the tender notice, if possible, in the presence of parties who are present. After scrutiny of the technical bid, if any party fails to fulfill the above requirement for qualification, the price bids of such parties will not be opened. The price bid of technically qualified parties shall only be opened on-line, if possible, on the date of opening of price bid.

The offer should be valid for acceptance for a minimum period of 120 days from the date of opening of technical bid.

Signature of the Contractor
(With rubber stamp/seal of the company)

Superintending Engineer
Circle Office, Mehsana

UTTAR GUJARAT VIJ COMPANY LIMITED

UGVCL
Uttar Gujarat Vij Company Ltd.

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TENDER AND CONTRACT FOR WORKS

UTTAR GUJARAT VIJ COMPANY LIMITED
CORPORATE OFFICE
MEHSANA

(APPLICABLE FOR WORKS CONTRACT)

Signature of the Contractor
(With rubber stamp/seal of the company)

Superintending Engineer
Circle Office, Mehsana

GENERAL RULES AND DIRECTIONS FOR THE GUIDANCE OF CONTRACTOR

1. Notwithstanding anything contained to the contrary in the specification or tenders in subsequent exchange of correspondence, the conditions of contract shall be binding on the contractor and any change or variations expressed or implied, however made in the said conditions shall not be valid or operative unless expressly sanctioned by the Company. The contractor shall be deemed to have fully informed himself and to have special knowledge of the provisions of the conditions of contract herein contained.

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2. All works proposed to be executed by the contract shall be noticed in one of the English and one of the vernacular local daily newspapers, stating the work to be carried of as well as the date of submitting and opening tenders and time allotted in carrying out the work also the amount of earnest money to be deposited with the tender and the security deposit to be deposited by the successful tenderer and the percentage, if any, to be deducted from bills.
3. Copies of specifications, design, drawings, estimated rates, scheduled rates and any other documents required in connection with the work which will be signed by the Engineer-in-Charge for the purpose of identifications shall be open for inspections by the contractors at the office of the Executive Engineer during office hours.
4. Whether the works are proposed to be executed according to the specifications recommended by the contractor and approved by a competent authority on behalf of the UTTAR GUJARAT VIJ COMPANY LIMITED, such specifications with designs and drawings shall form part of the accepted tender.
5. The Tenderer's receipts for payments made on account of any work, when executed by a firm should be signed by all the partners except where the contractors are described in their tender as a firm, in which case the receipt shall be signed in the name of firm including the partners or some other person having authority to do so.
6. The Tenderer shall fill up the usual form stating at what percentage above or below rates specified, he is willing to undertake the work. Only one rate or such percentage on all the estimated rates or schedule rates shall be mentioned.
7. Tenderer which propose any alternation in the work specified in the form in invitation to tender or in the time allowed for carrying out the works or which contain any other conditions of any sort, will be liable to rejection.
8. No single envelope shall include more than one work, but contractors who wish to tender, for two or more works, shall submit a separate envelope for each work. Tender shall have the name and the number of the works, of which they pertain, be super scribed on envelope.
9. The Engineer-in-charge or his duly authorized assistant will open tenders in the presence of any intending contractors who may be present at the time and will enter the amount of the several tenders in a comparative statement in a suitable form. In the event of a tender being accepted, the contractor shall there upon, for the purpose of identification, sign copies of the specifications and other documents. In the event of tender being rejected, the officer (Engineer-in-charge) shall authorized the paying officer concerned to refund the amount of the earnest money deposited by the contractor filling the tender on his giving a receipt for the return of the money.
10. The officer,competent to dispose off the tenders, shall have the right of rejecting all or any of the tenders, without assigning any reasons thereof.
11. No receipt for any payment alleged to have been made by contractor in regard to any matter relating to tender of the contract shall be valid or binding on the UGVCL unless it is signed by the Engineer-in-charge
12. The memorandum of work to be tendered for and the schedule of materials to be supplied by the UTTAR GUJARAT VIJ COMPANY LIMITED and their rates shall be filled in and completed by the office of the Engineer-in-charge before the tender form is issued if a form issued, to an intending tenderer has not been so filled in and uncompleted he shall request the said office to have this done, before the completes and delivery his tender.
13. All works shall be measured, meet by standard measure and according to rules are custom and usual in the use in the UTTAR GUJARAT VIJ COMPANY LIMITED, and no proposal to adopt alternative method will be accepted, the Engineer-in-charge decision as to what is "the usual method in use in the "UTTAR GUJARAT VIJ COMPANY LIMITED" shall be final.

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14. Every contractor shall, except the registered contractor on the approved list of the Company, produced, along with the tender a solvency certificate from the collector of the District within which he resides, on a banker's certificate of his financial stability, if he fails to produce such a certificate his tender will not be considered.
15. All corrections and addition or pasted slips should be initialed.
16. Tenderer shall be deemed to have full knowledge of relevant documents, site conditions etc. whether inspected or not by him.
17. Submissions of tender by a contractor implies that he has read the instructions and condition of contract herein contained and has made himself aware of the scopes and specifications of the work to be done and conditions and rates at which stores materials etc. will be issued to him and local conditions and other factors bearing on the execution of the work.
18. Under no circumstances shall any contractor be entitled to claim enhanced rates for any item of contract without prior sanction of the competent authority.
19. These rules and directions shall form part of the contract.

Signature of the Contractor
(With rubber stamp/seal of the company)

Superintending Engineer
Circle Office, Mehsana

TENDER AND CONTRACT FOR WORKS

I/We hereby tender for the UTTAR GUJARAT VIJ COMPANY LIMITED (herein referred as "UGVCL") of the work specified in the underwritten memorandum within the time specified Schedule B (Memorandum showing items of work to be carried out) and in accordance, in all respect, with the specifications, design, drawings and instructions in writing and as per annexed conditions of contract and agree that when the materials for works are provided by the UGVCL such materials and rates to be paid for them shall be as provided in Schedule A hereto.

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MEMORANDUM

Description of Work: Annual Contract for Cleaning of Circle-Division-Corporate office Buildings & Surrounding Roads / Parking areas at office Campus, Mehsana yr 2023-24.

Estimated Cost: Rs. 23, 00,272=18with 18% GST

a) Earnest Money: Rs. 23,002=00

b) Security Deposit: 5% of the contract value:

5 % of the contract amount to be paid by Demand Draft payable at “MEHSANA” of any Nationalized Bank, Scheduled Bank, Public Sector Banks & approved Private Sector Banks authorized to undertake Government business as notified at present and amended time to time by Finance department of Government of Gujarat and drawn in favor of “Uttar Gujarat Vij Company Limited” OR in form of Bank Guarantee. UGVCL will accept BG of any Nationalized Bank, Scheduled Bank, Public Sector Banks & approved Private Sector Banks authorized to undertake Government business as notified at present and amended time to time by Finance department of Government of Gujarat. The contractor shall pay total 5% of contract value as Security Deposit within 15 days of the issue of Letter of Intent / Letter of Acceptance. The work order will be issued only after payment of full SD amount at 5% of contract value as above.

FDR towards security deposit will not be accepted.

Bank details of UGVCL are as under:

5. Bank Name: Bank of Baroda
6. Bank Branch address: Mehsana main, Mehsana- 384001
7. Bank Account no.: 01520200030472
8. IFSC code: BARB0MEHSAN (5th character is zero)

d) Time limit for completion of work is **12 (TWELVE)months** from date of written order to commence the work.

Should this tender be accepted I/We hereby agree to abide by and fulfill all the terms and provisions of the conditions of contract annexed hereto as applicable and in default thereof forfeit and pay to the UGVCL the sums of money mentioned therein.

Signature of the Contractor
(With rubber stamp/seal of the company)

Superintending Engineer
Circle Office, Mehsana

CONDITIONS OF CONTRACTS

1. SCOPE:

The scope of work consists of execution of work as per tender condition, general safety clause and detailed specification mentioned in the tender documents & item description of Schedule-B.

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The areas/ buildings generally covered here under for cleaning work are as under:

“Annual Contract for Cleaning of Circle-Division-Corporate office Buildings & Surrounding Roads / Parking areas at office Campus, Mehsana yr 2023-24”

The areas for cleaning shown above are for guide line purpose & Engineer in charge may change the same at his own desecration which shall be binding to the contractor. The contractor shall execute each item as per the priority suggested by Engineer-in-charge. The sufficient labours shall be engaged to carry out the Cleaning work as per instructions .

2. Security Deposit

The contractor shall pay total 5% of contract value as Security Deposit within **15 days** of the issue of **Letter of Intent / Letter of Acceptance**. The work order will be issued only after payment of full SD amount at 5% of contract value as above. The security deposit will be accepted in form of cash/Demand Draft payable at “MEHSANA” of any Nationalized Bank, Scheduled Bank, Public Sector Banks & approved Private Sector Banks authorized to undertake Government business as notified at present and amended time to time by Government and drawn in favor of “Uttar Gujarat Vij Company Limited” OR in form of Bank Guarantee. The Bank Guarantee In lieu of **Demanddraft** towards Security Deposit will be accepted providing amount of Security Deposit payable exceeds Rs. 10,000/-. UGVCL will accept DD/Bank Guarantee submitted towards Security Deposit of any Nationalized/Scheduled Bank, all Public Sector Banks and approved Private Sector Banks like IDBI Bank/Axis Bank/HDFC bank/ICICI Bank & Kotak Mahindra Bank which authorized to undertake Government business as notified at present and amended time to time by Government. UGVCL will not accept DD/BG issued by Co-operative Bank.

The security deposit will be released by producing No objection Certificate from concern Office on Completion of maintenance period or passing of final bill whichever is later.

3. Time Limit:-

The time limit for completion of entire work is Twelve (12) calendar months from the date of commencement of the work.

4. EXTENSION OF CONTRACT:-

UGVCL reserve the right to extend the order up to further duration of 02 (Two) months with proportionate increase in order quantity at the same rate , terms and conditions.

5. Compensation for the delay / Penalty for late delivery:-If the contractor fails to carry out the work as per specifications/ tender terms, penalty will be imposed as under:

- If the contractor fails to provide 1supervisor, 04labours for full day and 16 labours for half day, the appropriate recovery fromhis RA bills should be made on pro-rata basis as decided by UGVCL authority.
- If the contractor fails to carry out the work as per specifications, the appropriate reduced rate will be paid for unsatisfactory executed work as decided by UGVCL authority.
- UGVCL shall have right to carry out cleaning work from other agency at the risk and cost of contractor in Case of default of contractor for non execution of work will be charged as penalty as well as cost paid to other agency by whom cleaning work got executed till the work executed by you. (plus applicable taxes, if any)

D.G.S. & D. FORCE MAJEURE CLAUSE”

“If, at any time during the continuance of this contract , the performance in whole or in part by either party of any obligation under this contract shall be prevented or delayed by reason of any war, hostility, act of the public enemy, civil commotion, sabotage fires, floods, explosion, epidemics, quarantine restrictions, strikes, lockouts or acts of God (hereinafter referred to as event)”, then notice of the happening of any such event is given by either party to the other within twenty one days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this contract nor shall either party shall have any claim for damages against the other in respect of such non-performance or delay in performance, and work under the contract shall be resumed as soon as practicable after such event has come to end or ceased to exist, and the decision of the

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competent authority of UGVCL as to whether the works have been so resumed or not shall be final and conclusive.

It will be contractor's responsibility to ensure that work is completed in stipulated time limit. However, if on account of reasons beyond ones control e.g. as laid down in the DGS & D Force Major Conditions, UGVCL may consider extension of contractual period **without statutory variations and without price variation**.

6. Action when whole of Security Deposit is forfeited

In any case in which under any clause or clauses of this contract the contractor shall have tendered himself to pay compensation amounting to the whole of his security deposit (whether paid one sum or deducted by installments) or in the case of abandonment for the work owing to serious illness or death of the contractor or any other cause, the Executive Engineer on behalf of the UGVCL, shall have powers to adopt, (a) below and any Of the following courses under (b) and (c) as he may deem best suited to the interest of the UGVCL.

- a) To rescind the contract (for which rescission notice of 10 days) in writing to the contractor under the hand of the Executive Engineer shall be conclusive evidence and in that case the security deposit of the contractor shall stand forfeited and absolutely at the disposal of the UGVCL.
- b) To employ labour paid by the UGVCL, to supply materials to carry out of the works or any part of the works debiting the contractor with the cost of the labour and the price of the materials (as to the correctness of which cost and price the certificate of the Executive Engineer shall be final and conclusive against the contractor) and crediting him with value of the work done, in all respects in the same manner and at the same rates as if it had been carried out by the contractor under the terms of this contract and in that case the certificate of the Executive Engineer as to the value of the work done shall be final and conclusive against the contractor.
- c) To order that the work of the contractor be measured up and to take such part thereof, as shall be unexecuted,
- d) out of his heads and to give it to another contractor to complete, in which case, any expenses, which may be incurred in excess of the sum, which would have been paid to the original contractor, if the whole work had been executed by him as to the amount of which excess expenses the certificate in writing of the Engineer-in-charge shall be final, conclusive and shall be borne and shall be paid by the original contractors and shall be deducted from any money due to him by the UGVCL under the contract or otherwise from his security deposit of the proceeds sale thereof or a sufficient part thereof.

In the event of the above courses being adopted by the Executive Engineer the contractor shall have no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials or entered into any engagements or made any advances on account of or with a view to the execution of the work or the performance of the contract. And in case the contract shall be rescind under the provision aforesaid, the contractor shall not be entitled to recover or be paid any sum for any works thereof actually performed by him under this contract unless and until the Executive Engineer shall have certified in writing the performance of such works and the amount payable to him in respect thereof and he only be entitled to be paid the amount so certified.

7. Completion Certificate.

On completion of the work the Contractor shall be furnished with Completion Certificate by the EIC of such completion but no such certificate shall be given nor shall be the work considered to be complete until works are taken over and/or duly tested and put to operative as the case may be, nor until the work shall have been measured by the Engineer-In-Charge or where the measurement have been taken by his subordinated until they have received the approval of the Executive Engineer the said measurement being binding and conclusive against the contractor.

8. Payment to Contractors

Payment will be made by running account bill in triplicate **quoting Order no, GST No. and other supporting documents** shall be submitted by the contractor each month on or before the date fixed by the Engineer-in-charge of

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concerned to the Superintending Engineer, UGVCL, CIRCLE Office, Mehsana circle office, for all works, executed in the previous month and the Engineer-in-charge shall take or cause to be taken the requisite measurement for the purpose or having the same verified and the claim so far as it is admissible, shall be adjusted, if possible, within 30 (thirty) days from the presentation of the bills with required documents for payments. If the contractor does not submit the bill, within the time fixed, as aforesaid, the Engineer-in-charge may depute a subordinate to measure the said work in the presence of the contractor or his duly authorized agent, whose counter signature in the measurement shall be sufficient warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

Mode of Payment:

“You have to submit the confirmation/details for payment to be received through RTGS / NEFT option duly confirmed by bank as per attached format against bills pursuant to the work order issued by UGVCL. The payment against bills will be made within 30 (thirty) days by concerned circle office after submission of bills along with all the required supporting documents in all respects including “Recoveries”, directly to bidders specified bank account after deducting TDS for Income tax etc.”

9. Bills

Bills along with supporting documents shall be submitted by the contractor each month on or before the date fixed by the Engineer-in-charge, for all works, executed in the previous month and the Engineer-in-charge shall take or cause to be taken the requisite measurement for the purpose or having the same verified and the claim so far as it is admissible, shall be adjusted, if possible, within 30 (thirty) days from the presentation of the bills with required documents for payments. If the contractor does not submit the bill, within the time fixed, as aforesaid, the Engineer-in-charge may depute a subordinate to measure the said work in the presence of the contractor or his duly authorized agent, whose counter signature in the measurement shall be sufficient warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

10. Arbitration

‘ALL QUESTIONS, DISPUTES OR DIFFERENCES, WHATSOEVER WHICH MAY AT AN TIME ARISE BETWEEN THE PARTIES TO THIS CONTRACT IN CONNECTION WITH THE CONTRACT OR ANY MATTER ARISING OUT OF OR IN RELATION THERE TO, SHALL BE REFERRED TO THE “GUJARAT PUBLIC WORKS CONTRACTS DISPUTES ARBITRATION TRIBUNAL” AS PER THE PROVISIONS OF THE GUJARAT PUBLIC WORKS CONTRACTS DISPUTES ARBITRATION TRIBUNAL ACT, 1992.

The reference to arbitration proceedings under this clause shall not:

- Affect the right of the Engineer-in-charge to take possession of all or any tools, plants, materials and stores, in or upon the work or site thereof or belonging to the contractor or procured by him and intended to be used for the execution of the work or any part thereof.
- Preclude the Engineer-in-charge from utilizing the materials purchased by the Contractor in any work or from removing such materials to other place, during the period the work is stopped or suspended in pursuance of notice given to the contractor under General Conditions.
- Entitle the contractor to stop the progress of the work or carrying out the additional or altered work in accordance with the provision of General Conditions for the work where there is no specification.
- Preclude the UGVCL from getting the work done by another agency.

Neither party is entitled to bring a claim to arbitration latest by the thirty days after the expiration of the defects liability period.

The provisions of the Arbitration & conciliation Act, 1996, Gujarat Public Works Contract Disputes Arbitration Tribunal Act, 1992 and rules made there under shall apply to the arbitration proceeding under this clause.

11. Action where no specifications.

In the case of any class of work for which there is no such specifications as is mentioned in clause 1. such work shall be carried out in accordance with the PWD specifications and in there event of there being no PWD specifications, the work shall be carried out in all respects in accordance with the instructions and requirements of the Engineer-in-charge / consultant of the UGVCL etc.

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12. Industrial Labour Laws

1. Wages to be paid and time of payment etc. by the Contractor:-

- a) The contractor shall pay to his labourers as may be specified under minimum wages Act. The wages of every contract labour employed by him under this contract shall be paid by him before the expiry of 7th day of the last day of the month in respect of which the wages are payable (i.e. wages of a month have to be paid by him in the first week of the next month). The payment shall be disbursed in presence of Management Representative during the working hours and the contractor shall get the entries certified in the register of wages by the Representative of the UGVCL. Any default will result in cancellation of contract forthwith or else the contractor shall be punishable to the extent of Rs.100/- fine per each day.
- b) The contractor shall give his telephone number and address to the UGVCL so that in case of labour trouble etc., the contractor can be contacted. The contractor shall arrange to have his office outside the work premises and the contractor keep himself present throughout the working hours.

2. Labour Laws: -

- a) Persons below the age of 18 years shall not be employed for the work.
- b) No female worker shall be employed in the night shift between 7.00 p.m. to 6.00 a.m.
- c) Contractor shall maintain a valid labour license under the Contract Labour (Regulation and Abolition Act) for employing necessary manpower to be required by him. In the absence of such license the contractor shall be liable to be terminated without assigning any reason thereof.
- d) The contractor shall at his own expense comply with all labour laws and keep the UGVCL indemnified in respect thereof. Some of the major liabilities under various labour and industrial laws which the contractor shall comply with, are as under:
 - i. Payment of contribution of wages of employer's contributions towards Provident Fund, Family Pension Scheme, Deposit Linked Insurance Scheme, Administrative Charges etc. at the rates made applicable from time to time by Government of Gujarat / Government of India or other Statutory Authorities.
 - ii. Payment of deposit in respect of each contract labour of the rate as applicable time to time as per the rules of the office of the Commissioner of Labour as per the Contract Labour Act (Regulation & Abolition).
 - iii. License Fee as prescribed under the contract Labour Act (Regulation and Abolition) and Rules framed there under depending upon the number of workmen employed by the contractor.
 - iv. Identity cards as prescribed under the labour laws with photo affixed thereto, the same for identification.
 - v. Payment of retrenchment compensation, notice pay and other liabilities as per Industrial Disputes Act. Any payment to the contractor's employees arising out of any claim of disputes under the Industrial Disputes Act – 1947 or any other laws.
 - vi. Provision of compensation in the case of accidental injury under workman's compensation act 1923
 - vii. Payment of crèche if the female labour employed is more than 30 numbers
 - viii. Maternity leave as per the provision of the Maternity Benefit Act.

The above are some of the major liabilities of the contractor in addition to other liabilities prescribed under the various Labour Laws in force from time to time from Statutory Authorities like State Government /

Government of India which the contractor shall have to comply with.

Provident Fund and Family Pension Scheme

The contractor shall submit along with his bill (month wise) a statement regarding deductions against employees provident fund and family pension scheme in respect of each concerned employees' Provident Fund and Family Pension scheme at the rate of 12 % (or at the rates made applicable by the Government from time to time) of the wages. Contractor's contribution and his workers contribution towards provident fund and family pension scheme shall be deposited by the contractor with regional Provident Fund Commissioner, Ahmedabad.

3. Deposit Linked Insurance Scheme:-

The contractor shall have to deposit ½ % of the wages in-respect of employees who is a member of the Provident Fund as the contribution to the Deposit Linked Insurance Scheme with Regional Fund Commissioner, Ahmedabad. No compensation / Reimbursement will be given to contractor for compliance of labour laws.

4. Administrative Charges:-

Administrative charges for maintaining Provident Fund Account shall be deposited by the contractor with Regional Provident Fund Commissioner, Ahmedabad at the rates applicable.

5. Paid Leave Facility

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Paid leave facility at the rate of one day for every 20 days worked by the contract laborer shall be provided by the contractor to his workers. He shall maintain Leave records/ Leave Cards for individual laborer which shall be duly verified and approved/ certified by the authorized officer of the UGVCL.

6. Workmen's Compensation Act and Group Insurance:-

The contractor shall cover all his employees under Workmen's Compensation Fund and under the Liability Insurance. The contractor shall employ adequate number of experienced staff at site for daily supervision and for maintenance of various registers and records required under the law and contract. No payment for supervision shall be admissible.

7. Contractor to Indemnify to the UGVCL

The contractor shall indemnify and keep indemnified the UGVCL and every officer and employees of the UGVCL and also Engineer-In-Charge and his staff against all actions, proceedings, claims, demands, costs and expenses whatsoever arising out of or in connection with the matters referred in above clauses and elsewhere and against all actions, proceedings, claims, demands, costs and expenses which may be made against the UGVCL by any workman / employee of the contractor or any sub-contractor and / or from any liability may arise to any workman / employees of the contractor or any sub-contractor under any laws, rules or regulation having the force of law claims under workman's compensation Act, 1923. The employee's Provident Act 1952, and / or the contract Labour (Abolition and Regulation) Act 1979. The UGVCL shall not be liable for or in respect of or in consequence of any accident or injury to any workmen or other person in the employment of the contractor or his sub-contractors, and the contractor shall indemnify and keep indemnified the UGVCL against all such damage and compensation and against all claims, demands, proceedings costs, charges and expenses whatsoever in respect thereof or in relation thereto.

8. The UGVCL reserves the right to terminate this rate contract at any time during it tendency without giving notice of termination or any reasons thereof.

9. The UGVCL will be entitled to deduct directly from the bills, to be paid to the Sub-contractor and Labourers any sum or sums payable by contractor On account of contractor's default in respect of all liabilities referred to in above clauses.

10. Nothing in the contract document stated shall anyway constitute any workmen/ employees of the contractor or any sub-contractor as or to be workmen/employee of the power, or place obligation or liability in respect of any such workmen/ employee upon the UGVCL.

No Compensation or escalation will be paid towards maintenance of records, raising the rates than minimum wages, engaged skill or higher skilled qualified supervisor / workers whose payment made by the contractor. It will be borne by contractor only.

11. No Compensation / Reimbursement / Escalation or extra charges will be paid towards implementation / compliance of the provision of various labour laws applicable to the contractor such as Provident fund and family pension scheme, minimum wages Act, Linked insurance scheme, paid leave facilities, Workman compensation, Group insurance, Control Labour (Abolition and Regulation) Act 1970, Payment of wages Act, Industrial Disputes Act-1947, Maternity Benefit Act, Family Pension, Creches Deposit Linked insurance scheme.

NOTE: -The prevailing Act at the time of execution of work, over and above act specified herein shall be binding to the contractor

13. Employment of Scarcity Labour

If government declares a state of scarcity or famine to exist in any village situated within 20kms of the work, the piece worker / contractor shall employ upon such part of the work as are suitable for unskilled labour; any person certified to him by the Executive Engineer or by any person to whom Executive Engineer may have delegated this duty in writing to be in need of relief and shall be bound to pay such person wage not below the minimum, which Government may have fixed in this behalf from time to time. Any implementation of this clause shall be decided by the Additional Chief engineer / Engineer-in-Charge whose decision shall be final and binding on the piece worker / contractor.

Signature of the Contractor

Superintending Engineer

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(With rubber stamp & Date)

CO Mehsana

GENERAL CONDITIONS OF CONTRACT

1.0 Contactor to inform himself fully:

The contractor shall be deemed to have carefully examined the work & site conditions, the general conditions, the special conditions, specifications, schedules, drawings shall be deemed to have visited the site of the works & to have fully informed himself regarding the local conditions.

If there shall have any doubts as to the meaning of any portion of these general conditions or special conditions of the scope of work of the specifications or any other matter concerning the contract, he shall in good time before submitting his tender, send for the particulars thereof & submit them to the Engineer in writing in order that such doubt may be removed.

2.0 Start of Work:

The contractor shall not enter upon or commence any portion of the work except with the written permission of the authority of the UGVCL, failing which the contractor shall have no claim to ask for measurement of or payment for work & shall be responsible for any claims or damages that may arise due to such unauthorized commencement or entry. No compensation shall be allowed for any delay caused in starting the work on account of any delay in clearance of the work site.

3.0 Work to execute to the satisfaction of the UGVCL's Engineers:

The contractor shall proceed with the work with diligence & expedition & the whole of the work herein specified as well as the mode of execution shall be under the supervision & the direction & shall be carried on to the entire satisfaction of the UGVCL's site Engineers, who shall have full powers to order the contractor to alter, enlarge or diminish the form, dimensions, positions, or quantities of any of the work or to make use of materials & workmanship of different descriptions & qualities from this herein specified. In the case of any class of work for which there are no Technical Specifications, these shall be carried out in accordance with the latest IS Codes & in the event of being no relevant IS Code, the works shall be carried out in accordance with the directions & instructions of the UGVCL's Engineers at site.

4.0 Explosive procurement & Storage:

Explosives, petrol, oils, fuels, & other inflammable materials shall be stored strictly in accordance with the rules of the Explosive Department.

The contractor shall at his own expense construct & maintain proper magazines which are required for the storage of explosive & arrange for storage facilities for oils, petrol, fuels etc. for use in connection with the work.

The contractor shall at his own cost obtain the necessary license for the storage & use of explosives, oils, petrol, diesel etc. The UGVCL shall not take any responsibility whatsoever in connection with the storage or use of explosives on the site, any accident occurs in the connection at site or nearby village or vicinity. All operations of the contractor in which or for which explosives are employed shall be at the risk of the contractor & Upon his own responsibility.

5.0 Liability for accidents to persons:

5.0.1 The contractor or subcontractor shall indemnify the UGVCL against any claims which may be made under the workman's compensation Act, 1923, or any statutory modification or otherwise for or in respect of any damages or compensation payable in consequence of any accident or injury caused, by fault of contractor or subcontractor & sustained by any workmen or other person on the employment of the contractor or subcontractor. In every case in which by virtue of the provisions of subsection (1) of section 12 of the workman's Compensation Act, 1923, the UGVCL is obliged to pay compensation to a workman employed by the contractor or subcontractor in execution of the work, the UGVCL will recover from the contractor the amount of compensation so paid, and without prejudice to the rights of the UGVCL under subsection 12 of the said Act, such amount will be paid back to the UGVCL in 30 days, failing which the UGVCL will be at liberty to recover such amount of any part thereof by deducting it from the dues by the UGVCL to the contractor under this contract or otherwise. The UGVCL shall not be bound to contract any claim made against either of them under section 12, subsection (1) of the said Act, except on written request from the contractor & upon his giving to the UGVCL full security for all costs for which the UGVCL might become liable in consequence for entertaining such claims.

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5.0.2 The contractor and/or subcontractor named in the contract shall indemnify the UGVCL against all claims based upon injury or death to any person in the employment of the contractor or sub contractor, or to the third parties under paragraph (a) 2 or condition no.47 to the extent of any sums recovered under the insurance policy.

5.0.3 On occurrence of the accident which result on the death of workman employed by the contractor or subcontractor, which is so serious as to be likely to result in the death of any workman, the contractor shall within 24 hours of happening of such event intimate in writing to the Engineers of the UGVCL the fact of such accidents. The contractor or subcontractor shall indemnify the UGVCL against all loss or damage sustained, by the UGVCL resulting directly or indirectly from his failure to give intimation in the manner aforesaid including penalties or fine if any, payable by UGVCL as a consequence of UGVCL's failure, to give notice under workman's compensation Act or otherwise to confirm to the provisions of the said Act in regard to such accident.

Liability for damage to works & materials:

5.0.4 The contractor shall during, the progress of the work, properly protect the works & the existing Ash Disposal pipelines & materials placed at his disposal or acquired for him by the UGVCL, & shall remain answerable & liable for all accidents, damages. Loss etc. & shall be made good in the most complete & substantial manner by & at the sole cost of the contractor & to the reasonable satisfaction of the UGVCL's Engineers. If the contractor fails to make good such losses, damages within the specified time given by the UGVCL, the UGVCL shall be at liberty to recover the amount towards such expenses fixed by the UGVCL's Engineers & shall be recovered from the amount due under this contract to the contractor.

5.0.5 Further the contractor shall, at all times, protect & preserve all materials, machinery, equipments, Ash Disposal pipelines, allied structures such as spillway chambers, ADP, haul road and ramps etc., materials & so acquired by himself or UGVCL for the execution of the work. All reasonable requests of the UGVCL's Engineers to enclose or especially protect any of the above shall be expeditiously complied with at no extra cost.

5.0.6 If the Engineer considers that the work, asked for in the aforesaid Para, is not sufficiently & satisfactorily protected by the contractor, on requests made for, the UGVCL shall be entitled to arrange for such protection at his unfettered discretion & recover the cost thereof from the contractor.

5.0.7 Until the work shall be or deemed to be taken, over as aforesaid, the contractor shall also be liable for & shall be deemed to have indemnified the UGVCL in respect of all damage or injury to any person or any property of the UGVCL or of others in villages nearby, occasioned by the negligence of the contractor or his workmen, or his subcontractor, or by defective /ill methods of working.

5.0.8 Materials, tools, machinery brought on the site of work:

All materials, tools & tackles, machinery etc. of the contractor brought to & delivered upon the site for the work shall be the time of their being so brought shall be deemed to be the property of the UGVCL in it's possession to be used for the purpose of the work & for that purpose only & shall not on any account be removed or taken away by the contractor or any other person without the permission of the UGVCL's Engineers in charge, but the contractor shall be fully responsible for & loss, destruction thereof or damage thereto. The UGVCL may have a lien on such materials, tools, tackles, machinery for any sum or sums which may at any time prior to the completion of the works be or owing to the UGVCL by the contractor, under in respect of & dispose of any such materials, tools. Tackles, machinery in such a manner as the UGVCL may think fit & to apply the proceeds in or towards the satisfaction of such sum or sums due or owing as aforesaid but subject to such lien & power of sale & disposal such surplus materials, tools, tackles, machinery shall belong to the contractor & may be removed & disposed off by him as he may think fit.

6.0 Inspection of Works:

The UGVCL's Engineers or their authorized representatives shall have at all times power to inspect the works, wherever in progress, either on site, on the contractor's premises in connection with this contract. Further, the contractor shall not allow any person other than UGVCL's Engineers or their authorized representatives to the work sites. The contractor shall, during working hours, maintain supervisors of sufficient training & experience to supervise the work as a whole. All orders & directions given to such supervisors or other staff shall be deemed to have been given to the contractor. Further the UGVCL may by due notice, desire a high ranking member of the supervisor staff of the contractor to be present on any specified inspection & the contractor shall comply with such directions.

7.0 Subletting of contract:

There will be generally no objection on the component parts if the work, being given over to responsible subcontractors but UGVCL shall under no circumstances recognize these subcontractors & the responsibility of

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executing the work in the accordance with the conditions of contract will entirely rest on the main contractor. However written consent of EIC shall be obtained before subletting.

The main contractor will therefore always have the very responsible member, preferably a technical hand present on the works with power to sign all work orders issued on the site of work & to take requisite actions in the interest of efficient execution of work.

8.0 Measurements to be provisional & subject to correction:

Every measurement for running payment on account of work done shall be subject to adjustment or final measurements. In case there is disagreement between such intermediate & final measurements, the latter shall prevail.

9.0R.A. BILLS: The contractor shall submit his R.A. bill every month, which shall be processed in reasonable time after checking and recording the MB. The contractor shall be responsible to submit R.A. bills well in time and shall depute his representative for joint checking of the measurements; so that the bills can be processed in time. The contractor shall take due care in this regard, failing to which consequences will be up to him.

10.0 Labour conditions:

The contractor shall comply with the labour laws laid as may be current & shall furnish the returns & information as may be specified from time to time.

- The contractor shall as far as possible obtain his requirements of labour, skilled & unskilled from the local areas.
- The contractor shall pay wages as per the latest circulars applicable at the times for the minimum wages to be paid to unskilled, semiskilled & skilled labour prescribed by the Govt. of Gujarat. The UGVCL shall have the authority to remove from the work site any person, who may be considered unfit or undesirable & no responsibility shall be accepted by the UGVCL for any delay or extra expense caused towards the completion of the work by such removal.
- If Govt. declares a state of scarcity or famine to exist in any village situated within 10 Km. of the work site then the piece worker or contractor shall employ upon such parts of work, as are suitable for unskilled labour any person certified by the UGVCL or by any person to whom the UGVCL has authorized, & shall pay the minimum wages as fixed by the Govt. of Gujarat in this behalf. Any dispute that may arise in the implementation of the clause the decision of the Superintending Engineer (Civil) shall be final & binding.
- The contractor shall provide reasonable facilities to the labour employed by him. The usual facilities are weather proof shelter for rest & meal, supply of whole some drinking water, facilities for obtaining food, reasonable washing & sanitary facilities, special facilities for women workers, suitable residential accommodation, general sanitation & health measures etc.
- The implementation of any & all provisions of this clause in no way entitles the contractor to claim in this contract.

11.0 Local Laws:

11.1 All local laws in force at the time entering into the contract & those enacted there after shall be binding on the contractor & he shall abide by the same.

All import duties, sales tax & other local taxes shall be borne by the contractor & they shall be deemed to have covered by this quoted rate.

12.0 Maintenance:

The maintenance period for the work shall be 6 months from the date of completion of work. The Security Deposit will be released by producing No Objection Certificate from concerned UGVCL office on completion of maintenance period or passing of final bill whichever is later.

13.0 Insurance:

The contractor shall procure or arrange for the Subcontractor to procure insurance coverage in amounts approved by the UGVCL & sufficient to protect against the following risks arising out of the work.

Accidents & professional & non-professional sickness of all laborers & personnel engaged in the work as required by Law pursuant to Workmen's Compensation Act, 1923 or Revised version thereof.

Injury or death to third parties including without limitation injury or death caused by any of the construction aids or vehicles or rented machinery, equipments used by the contractor or subcontractor whether at the site or elsewhere.

Damage to contractors tools, machinery, construction equipments, form works, scaffolding materials etc. due to floods, earthquake or any such cause.

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Damage to the existing permanent structures of the UGVCL & nearby villages, equipments of the UGVCL OR of the co-contractors working in the area for other works.

All the above conditions referred for the insurance cover, shall be in effect from the date of commencement of the work until the UGVCL has accepted the work.

In the policies covering the insurances referred to above, the UGVCL, contractor & the subcontractor shall be as co-ensured where possible.

The cost of insurance shall be borne by the contractor.

14.0 Special conditions:

The successful Bidder, on receipt of Letter of Intent will submit within a week's time his planning/programme of works, for the scrutiny of the UGVCL in a PERT/BAR Chart Format, clearly indicating the UGVCL's inputs also. Contractor will plan his work such that the works on all the fronts released by the UGVCL, simultaneous works should progress in such a way that the entire job is completed in the scheduled time limit.

The work commencement date will start from the date of issue of letter of intent by the UGVCL However interim mile stone to be jointly fixed after issue of LOI.

The successful bidder will have to depute his authorized representative to attend progress review meetings to be held at site or the UGVCL's Head Office at MEHSANA.

The contractor will be responsible for complying with all rules & regulation & the labour laws applicable to him & the UGVCL will not be responsible for any lapses committed by them. If there is any claim from the Govt. Authority pertaining to the contractor the same amount will be deducted from the contractor's bill.

The contractor shall depute sufficient numbers of qualified engineers / supervisors to look after work. The engineers / supervisors shall remain present at site at all the times. In no circumstances, contractor shall be allowed to continue work without engineering supervision.

15.0 Payments shall be released on the availability of funds with the UGVCL.

After the tender has been accepted by the UGVCL, all orders or instructions to the Contractor shall, except as herein otherwise provided to, be given by the UGVCL's Engineers at site on behalf of the UGVCL for the speedy execution of the work.

16.0 If the contractor having any work order or supply order under respective Circle office/Division office & security deposited not paid till the date of display of this tender then it is considered such contractor is negligent to complete work in stipulated time limit and not achieving work progress as per UGVCL requirement & which may leads probability of accident. Thus such may have not started/(commenced) work., Then such contractor will technically disqualified only for this tender & price bid will not be opened without intimating reason thereof.

**Signature of the Contractor
(With rubber stamp & Date)**

**Superintending Engineer
CO Mehsana.**

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Section I TECHNICAL SPECIFICATIONS:

General Conditions of Contract

1. The contractors shall at their own expense make all necessary provisions for housing, water supply, and sanitary arrangements for their employees as well as for works and shall pay direct to the authorities concerned, all rates and taxes.
2. The contractor shall make their own arrangements for the necessary approach, road, for transport of their materials and be responsible for the compensation on account of damage to crop etc. & shall till completion of work.
3. All the royalty charges, Octroi and other duties & all taxes will be paid by the contractor and no extra be claimed on this account.
4. Go-downs or sheds hired or constructed for storing of controlled materials and more particularly of cement shall be such as would prevent the materials from getting damaged in any way.
5. It will be absolutely incumbent on the contractors to have on the site of work only such of the materials as have been duly passed by the Engineer-in-charge. Materials that have been rejected must on no account be allowed to remain on the site, and in spite written order to do so, any such rejected material is on the site beyond a period of 48 hours' notice, the Engineer-in-charge shall have the right to remove it, at the risk and cost of the contractors and even to destroy it.
6. It must be distinctly understood that conditions of contract and of claims in respect of extra work, will not be allowed unless the works to which they relate is clearly without the spirit and meaning of the specifications or unless such works are ordered in writing by the Engineer-in-charge and claimed for in specified manner.
7. On completion of the work, the site shall be cleared by the contractor within the stipulated period, and ground brought to original state and they shall not be entitled for any extra claim on this account.
8. General Specifications of the relevant Indian standard specification shall also apply.
9. Damage to work clause:

The works whether fully constructed or not and all materials, machinery plant tools, temporary buildings and other things connected there shall be at the risk and in the sole charge of the contractor, until the works have been delivered, completed to the satisfaction of the Engineer-in-charge and certificate from him to the effect is

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obtained. Until such delivery, the contractor shall at their own cost, take all the precautions reasonably necessary, to keep all the aforesaid works, materials, machinery, plant tools. Temporary buildings and other things connected with the works, free from any loss or damage and in the event of the same or any part thereof being lost or damaged, shall forthwith within the possible speed, reinstate and made good such loss or damage at contractor's own cost.

10. Any components or part of the work shall not be given to any sub-contractor without approval of the competent authority of the UGVCL. The whole responsibility of the execution of the work, as per the terms and conditions of the contract, will entirely rest of the main contractor. The main contractor shall always keep his responsible representative, preferably a technical hand, on work site with powers to sign M.R.s and take necessary decision and implement the instructions issued in the interest of efficient execution of the works.
11. The Engineer-in-charge will fix the hours of work, and no work shall be executed beyond that period, during night time or in absence of the Engineer-in-charge of his authorized agent. The box measures shall be filled only in the presence of the engineer-in-charge or his authorized agent.
12. Contractor will be asked to present the sample of materials, and the approved samples will be preserved at the site of work, and no charge in the approved sample will be allowed, without the written permission of the Engineer-in-charge.
13. In any work is not executed according to the specifications, and the directions of the Engineer-in-charge, the same will be rejected, and the contractor has re execute the same without any financial implication to the UGVCL.
14. Contractor will have to communicate the name of his authorized agent, who shall be present on the works, and shall be authorized to sign the material requisitions, receive instruction given verbally or on the order book, on behalf of the contractor.
15. The contractor will have to sign the conditions of contract, and execute the agreements, send the list of previous works executed, solvency certificate and pay up the security deposits, falling to that, the tender will be rejected and earnest money deposited will be forfeited. The value of the stamp paper and stamp duty charges shall be borne by the contractor.
16. Tenderer must return the form of tender, with the specifications and the schedule of quantities, and rates and other schedules only signed on each page. Any tender not bearing signature of the tenderer on all the documents accompanying the tender is liable to be rejected.
17. Before submitting his tender, unit rates, which shall be for the finished work complete, including charges involved in testing, maintenance for a period of 12 months, the tenderer shall closely examine the specifications and carefully study the drawings and all documents, which form a part of the contract, to be entered into by the accepted tenderer.
18. The Tenderer must visit the site of works and see for himself the site conditions regarding water, labour conditions rates approach road during all seasons and all other matters affecting the works before submitting the tender.
19. The submission of tender by a contractor implies that, he has read these instructions, the conditions of contract etc. and has made himself aware of the scope and specifications of the work to be done, and of conditions and rates at which stores will be issued to him, and local conditions and other factors bearing on the executions of the work. The UGVCL will not therefore, after acceptance contractor's rate, pay any extra charge for lead or for any other reason. In case the contractor is found later on, to have misjudged the site conditions.
20. The tender document shall be written legibly and free from erasure, over writing or conversions of figures. Correction where unavoidable, shall be made by crossing out, initialing, dating and rewriting.
21. The UGVCL or its officers, who accept tender, shall have the right of rejecting all or any of the tenders, and will not be found to accept the lowest offer not to assign any reasons whatever, for the rejection of any tender or all tenders.

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22. The tender notice to tenderer shall form a part of the contract.
 23. The entire work is to be completed, within the stipulated time limit from the date of issue of letter for commencement of the work by field office. The contractor will not be eligible for any extra for the idle period of works, or waiting period that may be required to suit other consideration, and no claims for compensations on account of such, will be considered. However in case of delay due to circumstances beyond the control of contractors, either in date of commencement or due to, waiting during construction, extension in time may be considered for completion of works, without any penalty to the UGVCL.
 24. The contractor shall keep full time qualified Civil Engineers at the site, who shall be fully authorized to receive and comply with such instructions, as given by the Executive engineer. The name of such Engineer with his qualifications and experience shall be intimated by the contractor. The Executive Engineer shall have the right to demand the removal of any technical personnel, skilled or unskilled workmen, who in his opinion are considered to cause bad workmanship in the execution of works or to cause indiscipline.
 25. The department reserves the right to make any change in the design and the plans of the works and the contractor shall be bound to carry out them at the rates tendered. No claim or compensation will be allowed on this account.
 26. Bills shall be submitted by the contractor monthly on or before the date fixed by the Executive Engineer, for all works executed in the previous months.
 27. Should this tender be accepted I /We hereby agree to abide by and fulfill all the terms and provisions of the "Tender & contract for works" as applicable, and in default thereof to forfeit and pay to the UGVCL the sums of money due.
 28. The contractor shall keep instruction book on site, for taking site instruction from time to time. This book shall be made available on site whenever asked for.
 29. The contractor shall pay wage to the workers, as per minimum wages act as declared by the Government time to time.
 30. The contractor shall follow all labour laws of Govt.
 31. Contractor shall arrange for testing of material to be used in the work or finished product, if desired by the Executive Engineer. The provision shall be made in the unit rate quoted for this.
 32. The full value of the "Earnest Money Deposit" paid herewith, shall be forfeited to the UGVCL, if the contractor fails to deposit the full amount of specified security deposit, within stipulated time.

Signature of the Contractor
(With rubber stamp & Date)

Superintending Engineer
UGVCL, Mehsana

UGVCL
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SAFETY CODE

- (1) There shall be maintained at a readily accessible place first aid appliances including adequate supply of sterilized dressings and cotton wool.
- (2) An injured person shall be taken to a public hospital without loss of time, in case where injury necessitates hospitalization.
- (3) Suitable and strong scaffolds should be provided for workmen for all works that cannot safely be done from ground.
- (4) No portable single ladder shall be over 9 meters in length. The width between the side rails shall not be less than 30 cm. (clear) and the distance between two adjacent rungs shall not be more than 30 cm. when a ladder is used, an extra mazdoor shall be engaged for holding the ladder.
- (5) The excavated material shall not be placed within 1.5 meters of the edge of the trench or half of the depth of trench whichever is more. All trenches and excavation shall be provided with necessary fencing and lighting.
- (6) Every opening in the floor of a building or in a working platform to be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing whose minimum height shall be 1 meter.
- (7) No floor, roof or other part of the structure shall be so overloaded with debris or materials as to render it unsafe.
- (8) Workers employed on mixing and handling materials such as Asphalt, cement mortar or concrete and lime mortar should be is provided with protective footwear and rubber hand gloves.
- (9) Those engaged in welding works should be provided with welder's protective eye-shields and gloves.
- (10) A) No paint containing lead or lead products shall be used except in the form of paste or readymade paint.
B) The workers should be supplied suitable facemasks for when the paint is applied in the form of spray or surface having lead paint dries rubbed and scrapped.
- (11) The contractor shall supply overcoats to the painters and adequate facilities shall be provided to enable the working painters to wash during the period of cessation of work.
- (12) Hoisting machines and tackle used in the works, including their attachments, anchorage and supports shall be in perfect condition.
- (13) The ropes used in hoisting or lowering material or as a means of suspension shall be of durable quality and adequate strength and free from defects.

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Signature of the Contractor
(With rubber stamp/seal of the company)

Superintending Engineer
Circle Office, Mehsana

ANNEXURE-1

DETAILED SPECIFICATIONS:

ITEM NO:1 : Cleaning of roads, concrete pavement or unpaved etc.The item shall be operated for all campus roads generally once in days. The roads concrete paved area as surrounding the public building. The cleaning shall be done in a systematic way as directed. The item comprises of cleaning of concrete /IPS /Roads. Asphalt/ Terraces/ Staircases/ Paved area or unpaved area surrounding various building by sweeping cleaning with brooms, brush, zadu powder etc. by removing all the dust leaves wastes removing papers, dust debris etc. stacking & disposing the waste materials in nearest dustbins, wherever directed the contractor shall engage sufficient labour as required by the Engineer-in-charge to clean the roads & whole above area to complete within stipulated time. Debris collected by sweeping shall be disposed off on same day as directed.

MODE OF MEASUREMENT:

The measurement of the item shall be taken on Smt. of actually are cleaned. The rate is for 1 Smt. Area.

ITEM NO:2: Sweeping cleaning, dusting, rubbing with wet...

This item comprises of cleaning of IPS/concrete. Tiles/ Kotah stone/ Marble etc. flooring of various buildings at any floor & at any height inside & outside the building, staircases, handrails & walls, doors, windows upto man height. The cleaning shall be done thoroughly with brooms, bushes, zadu etc. for removing dust, dirt & debris. The swept material shall be disposed off into dustbins or as directed. Then after by using sufficient water with washing powder/ vim powder/acid/phenyl etc. which are to be supplied by the agency, the floor should be cleaned. Washing powder & phenyl shall be used on each alternate day at a rate of 1 Kg/ 1000 m2 area. The stains on tiles shall be removed so that it shall give neat & clean appearance. The unit rate of item is inclusive of cost of washing powder, acid, phenyl etc. to be provided by the agency. His also includes removing, cleaning of oily surfaces dirt spots, jalas, bavas from walls, ceiling etc. without any extra payment.

MODE OF MEASUREMENT

The measurement will be made once in a day in Smt. For cleaned floor areas, only, without consideration any vertical height for walls/ dado & ceiling. Only cleaned floor areas shall be measured for payment.

ITEM NO:3: Cleaning of W.C. urinal etc. of toilet block :

This item is to be operated generally daily for the units of toilet blocks of public buildings stated in group "A" as per the instruction of Engineer-in-charge. This item comprised of cleaning of Units such as W.C. bath, urinals, wash basin, cisterns, mirror etc. of toilet in various buildings along with cleaning of surroundings floors & dado & vertical walls/ceiling etc. of toilet block without extra cost. The cleaning shall be done first by brooms & brushes & then washing by providing vim powder, phenyl acid, cleaner etc. to be brought by the Agency at his own cost. The unit

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rates are inclusive of providing of naphthalene tablets in each urinals as and when required & instructions by E.I.C. The work including & flushing the sewage lines accessories etc. up to gulley trap chambers.

MODE OF MEASUREMENT:

The measurement shall be taken for payment on Nos. of each sanitary units of toilet block as mentioned above & cleaning of surrounding floor, dado wall, connected pipe lines up to gulley trap are covered under the item for which no extra payment shall be made.

ITEM NO:4 : Cleaning of head tanks of various...

The item comprises of cleaning of overhead tanks of building grouped A&B above of any height generally four times in a year, or as directed by Engineer-in-charge. The item is inclusive of providing all the materials such as phenyl, potassium permanganates, chlorine, and bleaching powder or as directed. The work will have to be carried out minimum four times in a year, or as directed and as and when required. First the tanks will be washed out by cleaning powder, removing the sediments, mud, Algae, vegetables, greens etc. rubbing the whole surface the floors, walls, ceiling with wire brush & make near & clean. After brushing and removing all the dirt's the tank shall be cleaned with fresh clean water. The sufficient required quantity of chlorine powder or potassium, permanganates etc. will be added in fresh water. The contractor shall arrange for required plumbing work to wash out the tanks. Most care shall be taken to protect float valve provided. If any damage done to float valve drain pipes etc. is to be reported & present market rate + 15% supervision charges will be recovered from contractor's bills. The dust which is taken out shall be disposed off into dustbin or as directed. No payment shall be made if tank is not cleaned properly. The contractor should clean the tank after emptying the tank. The occupants of the quarter shall have to be informed before emptying the tank.

Mode of measurement: The measurement of the item shall be made in number of overhead tank cleaned.

NO: 11 : Removing wastages, garbage, debris etc. from....

This item comprises of removing the wastes, garbage, house waste etc. collecting from dustbins placed at various locations in campus by sweeping & collecting the materials of dustbins & 5.0 M radius from dustbin. The collected waste materials to be disposed off immediately outside the campus area as directed by Engineer-in-charge. The item is inclusive of transportation, loading, unloading, disposing the waste materials at 2 KM radius leads. The contractor shall dispose the materials immediately on requirement or as directed by arranging tractor or trucks. The trolley of tractor/ truck shall be fully filled with all disposable material as maximum quantity as it is possible. Required tools tackles, labours for removing all wastes from dustbins & surrounding shall be arranged by contractor. The work will have to be carried out minimum four times per month for whole of the campus or as directed & as and when required.

Mode of measurement:

The payment shall be made for this item by measuring the quantity in TRIP.

Item No:12 : Cleaning of manhole chambers...

Every chamber to be cleaned by removing covers. For deep chambers, covers must be kept opened for at least 15 to 20 minutes so that all types of gases can be released into air before entering into man chamber. The chamber shall be thoroughly cleaned & waste material shall be thrown to the nearest dustbin. All required tools & tackles shall be brought by the contractor. The work shall be carried out as required and as per the instruction of Engineer-In-Charge.

MODE OF MEASUREMENT:

The payment of the item shall be made as per the number of manhole chambers cleaned.

Item No: 13 : Cleaning of sewer pipeline of any diameter ...

The item shall be operated looking to the requirement for sewer pipeline /road side drains, pipesculverts. The contractor shall engage sufficient manpower with tools such as pavda, pavadi, buckets, cleaning bars for cleaning. The item comprises the cleaning of roads side-drain-pipes by removing all wastes up to nearest dustbin. The cleaning shall be done in systematic way. The grass unwanted plants etc. shall also be removed from the gutters if any. The debris shall be disposed off in such a way that it shall not fall on roads of colony.

MODE OF MEASUREMENT:

UGVCL
Uttar Gujarat Vij Company Ltd.

CIN – U40102GJ2003SGC042906

Circle Office, Visnagr Road, Mehsana PH. No222423 Fax No.223057

The measurements of the items shall be made on RMT of actual length of sewer pipe /storm road Side drain/pipe culvert cleaned in respective to any size and shape of drain on pipe culvert.

Signature of the Contractor
(With rubber stamp/seal of the company)

Superitending Engineer
Circle Office, Mehsana

ANNEXURE – 2

FORM OF BANKER'S UNDERTAKING (ON STAMP PAPER OF RS.300/-)

[PROFORMA OF BANK GUARANTEE FOR SECURITY- DEPOSIT as per Commercial Terms and Conditions of Tender]

We, Bank of _____ hereby agree unequivocally and unconditionally to pay immediately on demand in writing from the **Uttar Gujarat Vij Company Ltd.** or any Officer authorized by it in this behalf any amount up to and not exceeding Rs. _____ (in words) Rupees _____ to the said **Uttar Gujarat Vij Company Limited** on behalf of M/s. _____ who have entered into a contract for the supply/works specified below:LOA No. _____ dated: _____.

This agreement shall be valid and binding on this Bank up to and inclusive of _____ and shall not be terminable by notice or by change in the constitution of the Bank or the firm of Contractors / Suppliers or by any other reasons whatsoever and our liability hereunder shall not be impaired or discharged by any extension of time or variations or alterations made, given conceded or agreed, with or without our knowledge or consent, by or between parties to the said within written contract.

“Notwithstanding anything contrary contained in any law for the time being in force or banking practice, this Guarantee shall not be assignable, transferable by the beneficiary (i.e. GUVNL or Subsidiaries). Notice or invocation by any person such as assignee, transferee or agent of beneficiary shall not be entertained by the Bank. Any invocation of the Guarantee can be made only by the beneficiary directly.”

“NOTWITHSTANDING” anything contained herein before, our liability under this guarantee is restricted to Rs. _____ (Rupees _____ only). Our guarantee shall remain in force until _____ (Date of validity of the Guarantee). Unless demands or claims under this Bank Guarantee are made to us in writing on or before _____ (**Date of validity of the Guarantee**), all rights of

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Beneficiary under this Bank Guarantee shall be Forfeited and we shall be released and discharged from all liabilities there under:

Place:

Date:

Please Mention here Complete
Postal Address of the Bank with Branch
Code, Telephone and Fax Nos.

Signature of the
Bank's Authorized Signatory
With Official Round Seal

NAME OF DESIGNATED BANKS:

1. All Nationalized Banks including Public Sector Banks IDBI Bank Ltd.
2. Private Sector Banks authorized by RBI to undertake the state Government business,
Which is (i) Axis Bank (ii) ICICI Bank (iii) HDFC BANK?

**APPENDIX –I
TENDERER'S EXPERIENCE**

Details of similar jobs executed by the contractor along with name and address of person whom reference can be made, by the UGVCL, if required, shall be furnished by the tenderer.

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[Tenderer shall submit the information in the format detailed here under]

Sr. no	Name & description of Work	Value of work executed Rs.	Const. period as per contract	Actual const. period for the completion of the work	Date of completion	Client	Persons to whom reference made
1	2	3	4	5	6	7	8

Legible signature of contractor's representative: _____

Name of the person: _____

Seal of the company

Date & place: _____

Signature of the Contractor
(With rubber stamp/seal of the company)

Superintending Engineer
Circle Office, Mehsana

APPENDIX – II
WORKS TENDERED / IN HAND

Details of other Works, tendered for & in hand, as on the date of the Submission of this Tender. [Tenderer shall submit the information in the Format detailed here under]

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Sr. no	Name of work with its location & address	Work in hand			Work tendered for			Remarks
		tender cost	cost of remaining work	anticipated date of completion	estimated cost	date when decision is expected	stipulated date or period of completion	
1	2	3	4	5	6	7	8	9

Legible signature of contractor's representative: _____

Name of the person: _____

Seal of the company

Date & place: _____

Signature of the Contractor
(With rubber stamp/seal of the company)

Superintending Engineer
Circle Office, Mehsana

APPENDIX-III
TENDERER'S DETAILS OF PERSONNE

The List of Technical Personnel intended to be placed at the Work by the Contractor:

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[Shall be submitted in the format detailed here under]

Sr No	Description & details of position	Name	Qualification	Professional experience & details of works carried out	Remarks
1	2	3	4	5	6

Legible signature of contractor's representative: _____

Name of the person: _____

Seal of the company

Date & place: _____

Signature of the Contractor
(With rubber stamp/seal of the company)

Superintending Engineer
Circle Office, Mehsana