



CIN – U40102GJ2003SGC042906

UGVCL
Uttar Gujarat Vij Company Ltd.**UGVCL/ VJPDO/TENDER/2022-23/ No-__****TENDER ID:-****E-Urja Purchase Requisition No:-506762 ; RFQ No:- 69739**

Name of Work:-Supply of Printing of various types of Forms, Books & Register Under VIJAPUR Division.UGVCL..(As & when Required) 2nd Attempt

Tender No. : MSNCO/137/2022

Estimate cost.	Rs. 354000.00
Earnest Money.	Rs. 3540.00
Security Deposit.	10% of Tender Value
Relevant documents (By Registered Post A.D. or Speed Post only) submission date	On or before date 11/10/2022 Up to 18.00 Hrs
Date of opening of Tender fee, EMD cover and Technical Bid physical (if possible)	Date 13/10/2022 up to 12.00 Hrs
Type of tender	Item Rate.
Tender Fee	Rs. 400.00+18%GST=472.00RS
Time Limit.	2 Years

Earnest money deposit will be accepted in cash or by demand draft on any schedule bank at VIJAPUR in favour of UTTAR GUJARAT VIJ COMPANY LIMITED, cheques or Bank guarantee will not be accepted.

Tender received through RPAD will be accepted.

SUPDT.ACCTT.
UGVCL, DO, VIJAPUR

EXECUTIVE ENGINEER
UGVCL, DO, VIJAPUR

**SCHEDULE : B**

**Name of Work: - Supply of Printing of various types of Forms, Books & Register
Under VIJAPUR Division.UGVCL.(As & when Required) 2nd Attempt**

Sr. No	Particulars	Unit	Quantity	Rate	Total Rs.
1	DEBIT TO CREDIT SUSPANCE	NO.	20		
2	CREDIT TO DEBIT SUSPANCE	NO.	20		
3	General File	NO.	2000		
4	General PUNTHA FILE	NO.	1000		
5	KHAKHI COLOR BIG	NO.	2000		
6	KHAKHI COLOR SMALL	NO.	2000		
7	STEMP REGISTER	NO.	6		
8	WINDOW COVER	NO.	500		
9	IMPREST VOUCHER	NO.	2000		
10	M.R BOOK	Pad	50		
11	C.R BOOK	Pad	50		
12	IBA REGISTER	NO.	6		
13	CONSUMER CASE PAPER FILE	NO.	1000		
14	COLLECTION REGISTER	NO.	6		
15	MONEY RECEPIT REGISTER	NO.	6		



16	CHANGE OF NAME IN ENGLISH FORM	NO.	500		
17	CASE FILE	NO.	200		
18	THEFT DETACTION REGISTER 126	NO.	6		
19	THEFT DETACTION REGISTER 135	NO.	6		
20	COMPOUNDING CHARGE REGISTER	NO.	6		
21	AGREEMENT REGISTER	NO.	6		
22	E-PANCHYAT REGISTER	NO.	6		
23	RC BOOK	NO.	100		
24	DC BOOK	NO.	500		
25	AGREEMENT FORM NEW IND & AG CON	NO.	1000		
26	PDC ORDER	NO.	500		
27	AKHARI NOTICE	NO.	500		
28	OFFICE NOTE PERFORMA FOR REFUND OF SD	NO.	500		
29	HT CONSUMER REGISTER	NO.	5		
30	LT Billing D.R	NO.	500		
31	LT BILLING C.R	NO.	500		
32	CREDIT REGISTER	NO.	6		
33	DEBIT REGISTER	NO.	6		
34	Legal Notice	NO.	1000		
35	NC Ledger Book	NO.	6		
36	Cheque Register	NO.	6		
37	Batch Card	NO.	500		
38	Meter Reading Cross Chek Register	NO.	6		
39	Cheque Dishhonour Register	NO.	6		
40	Master Correction Register	NO.	6		
41	Daily Collection Register	NO.	6		



42	Payment Control Register	NO.	6		
43	Consumer General Ledger of N.C & Temp.con Register	NO.	6		
44	Load Register	NO.	6		
45	Subsidiary Cashbook Register	NO.	6		
46	TEST REPORT REGISTER	NO.	12		
47	GP REGISTER	NO.	18		
48	PETROLLING & maintance register	NO.	12		
49	METER STOCK REISTER	NO.	15		
50	PERFOMA-15	NO.	2000		
51	PROGRRAME REGISTER	NO.	12		
52	METER REPLACEMENT REGISTER	NO.	12		
53	CONSUMER COMPLAIN REGISTER	NO.	12		
54	PAID PAINDING REGISTER	NO.	12		
55	A1 FORM	NO.	2000		
56	GATE PASS BOOK	NO.	100		
57	WRAP METER OPEN LAB NOTICE	NO.	1000		
58	APPLICATION OF CONSUMER FORM	NO.	1000		
59	POIE REGISTER	NO.	12		
60	TRANSFORMER FAIL REGISTER	NO.	12		
61	MANUAL ESSTIMATE BOOK	NO.	6		
62	TRANSFORMER REGISTER	NO.	12		
63	Indian of Vehical	NO.	5000		
64	Transformer TR-1 Register	NO.	6		
65	Chek List Form of Transformer	NO.	3000		
66	Transformer Maintance Form	NO.	500		
67	Consumer Complain Book	NO.	1000		



68	METER TESTING REGI.1-PH & 3-PH.Reegister	NO.	6		
69	LAB STATEMENT	NO.	2000		
70	METER TESTING REGISTER	NO.	12		
71	HT CHEKING SHEET	NO.	25		
72	LT CHEKING SHEET	NO.	100		
73	Meter Sealing Register 1-ph & 3-phase	NO.	48		
74	Panchnama Book	NO.	500		
75	HT Cheking Register	NO.	5		
76	GP Meter Register	NO.	5		
77	Panel Meter Testing Register	NO.	5		
78	Batch Testing Ruff Register	NO.	5		
79	Hiring Vehical Voucher	NO.	1000		
80	Muster Rol Regirster	NO.	25		
81	Register With logo Small	NO.	50		
82	Register With logo Medium	NO.	50		
83	Half Putha File	NO.	100		
	Total Estimated Amount Rs.				
	GST _____% Rate				
	Total Amount				

The Bidder shall quote Firm Price only. The Price quoted will not be subject to any escalation till completion of work.

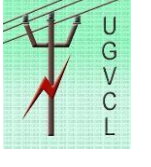
GST Will be paid extra as applicable from time to time on a given taxable goods and /or services.

સુપ્લાયર ઉપરોક્ત દર્શાવેલ સિડ્યુલ -બી ની દરેક આઈટમ નો નમુનો અત્રેની ઓફિસ રૂબરૂ આવી નમુનો જોઈ પછી ભાવ ભરી શકે છે.



CIN – U40102GJ2003SGC042906

UGVCL
Uttar Gujarat Vij Company Ltd.



સદર ટેન્ડર ના એક કવર માં બે અલગ અલગ કવર મૂકવાના રેહશે. (૧) ટેકનિકલ બિડ ડિમાન્ડ ડ્રાફ્ટ સાથે બધા દસ્તાવેજ સાથે નું કવર (૨) ભાવપત્રક નું કવર.

Signature of Contractor with Rubber Stamp

**Executive Engineer
UGVCL, Vijapur DO**

IMPORTANT:



TENDER DOCUMENTS WILL NOT BE ISSUED IN PHYSICAL FORM. After downloading the tender documents from the website and after filling up the required details, same should be submitted by Registered Post A.D. or by Speed Post ONLY super scribing Tender cover by TENDER INQUIRY NO:-

(a) Tenders are to be addressed to Executive Engineer: UGVCL. Division Office Vijapur.
(Tenders through Courier Service/ Hand Delivery will not be allowed).

(B) All the relevant documents as per requirement of the Tender also to be submitted physically along with the Tender Fee, EMD cover in sealed cover on OR before date as mentioned in above schedule. The tender documents are to be submitted namely Tender fee/EMD/Technical Bid including terms and condition with all important enclosures of the tender documents in separate covers super scribing the respective covers accordingly along with the tender NO.: ____ .All such documents should be strictly submitted by RPAD/speed post only. Otherwise the offer will not be considered and no any further communication in the matter will be entertained.

No tender shall be accepted / opened in any case received after due date and time of receipt of tender irrespective of delay due to postal services or any other reasons and that the UGVCL shall not take any responsibility for late receipt of the tender.

Note:- Initially, Cover of Tender fee & EMD will be opened. The technical bids of Contractors may be ignored /rejected if tenders are found without appropriate Tender fee & EMD. (1)Contracter submit technical bid & Price Bid in Different Cover.

The bidder has to confirm & sign with stamp all pages of "GENERAL CONDITIONS OF CONTRACT Any technical questions, information & clarification that may be required pertaining to this inquiry should be referred to Executive Engineer: UGVCL. Division Office, Vijapur.

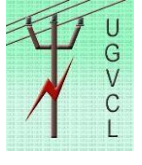
Submit following documents with technical bid.

1. Tender Notice copy (downloaded) with sign and stamp.
2. Copy of GST registration. if supplier has not GST NO., he attach his Letter Pad on written as "he has not turn over more than 2000000/- (Twenty Lakhs) in Annual Year.
3. Contractor should produce PAN No. copy.
4. D.D OF TENDAR Fee & EMD Fee.

Executive Engg UGVCL Vijapur DO reserves the right to reject any OR all tenders without assigning any reasons thereof...

Contractor Signature

Executive Engineer
UGVCL VijapurDivision

**GENERAL CONDITIONS:**

1. Time limit 24 month from the date of the order issued.
2. No. Extra charge or any escalation charge will be paid by company
3. Inferior and Poor quality material will be rejected.
4. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the supply to be executed and local conditions and other factors having bearing on the execution of the supply.

Performance remaining will be extended OR in case of poor performance undersigned reserve right to cancel the rest of order.

1) A. Earnest Money Deposit:

Earnest money deposit of 3540.00 should be submitted in form of Demand Draft in favor of Uttar Gujarat Vij Company Limited drawn on any scheduled bank, payable at Vijapur. **B. Tender without Earnest Money will not be considered for acceptance.**

C. Earnest Money deposit will be forfeited in case the successful tender after his tender has been accepted fails to pay the prescribed Security Deposit.

2) Acceptance of Tender:-

The UGVCL does not bind itself to accept the lowest or any tender, without giving any Reason is assigned for the rejection. It is also not binding on the UGVCL to disclose any Analysis reports on the tender. Conditionally tender will not be accepted. **Executive Engineer, UGVCL Vijapur DO, reserves the right to accept or reject any or all tenders without assigning any reason thereof.**

3) Security Deposit:-

The lowest tender whose tender is accepted shall have to pay 10% Security deposit of the Order value within 10 days from the receipt of the acceptance order. If you fail to supply the material within time limit your security deposit will be forfeited.

4) Jurisdiction:-

Any dispute of difference arising under this connection with contract shall be subject to the exclusive jurisdiction of UGVCL Vijapur DIVISION.

5) Payment:-

Payment of Bills will be made through REAL TIME GROSS SETTLEMENT (RTGS) System while submission of bill prescribed RTGS form shall have to be submitted for each Bill by Contractor/Agency.

**6) General:-**

- A.** The tenderer must quote his rate per units specified the schedule including all taxes in Figures as well as in words. If there is difference between rates quoted in words or figures Quoted in words shall prevail.
- B.** All tender must be submitted in forms provided by this office and must be clearly & legibly Filled in the tenders should be filled in ink. The tenderer are requested to sign wherever mentioned in tender and schedule or rates and if not signed the tender shall be rejected.

7) Penalty of Late Delivery:-

In case if the work is not completed within time limit the penalty for late delivery will be charged as 0.5 % per week subject to maximum of 10% of the work order value will be imposed for last supply of material.

8) Acceptance of Suppliers:-

In case of any dispute regarding work or any other defect found. The undersigned will have full right to reject the entire fabricated quantity or to stop payment in case of unsatisfactory work and that will binding to the supplier.

9) Commercial & Technical Specifications of the work stated in subject are as per UGVCL.

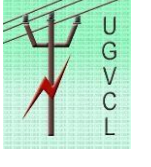
10) The successful supplier will have to sign on agreement as per the UGVCL's rules on a stamped paper and the necessary stamp duly charges shall be borne by the supplier

11) In Schedule B Quantity May be Changes.

12) REPEAT ORDER

The Company may place repeat Order / additional Order after obtaining written consent of successful bidder, provided there is no conspicuous downtrend in the price of such item after obtaining approval from next authority of order approving authority. The Company reserve the right to place repeat orders / additional orders on the successful Tenderers up to 50% of the original quantity / amount of the A/T at the same Prices, Terms and Conditions stipulated in the original contract. The work completion period for repeat order should be given considering proportionate schedule of main order and it will be started on completion of contractual delivery period of main order. The company reserves the right to reduce the quantity, if required.

૧૩>> સપ્લાયરે વિજાપુર વિભાગીય કચેરી થી જે પરફોર્મિંગ કરવાનો હશે તેનો નમૂનો રૂબરૂ આવી લઈ જવો. તેની સપ્લાયર ને સેલિફોનિક/ પત્ર દ્વારા અત્રેની કચેરી દ્વારા જાણ કરવામાં આવશે. જે પરફોર્મિંગ



કરવાનો હશે તેની સંપૂર્ણ કામ પૂરું કરી પરત ઓર્ડર આપ્યા ની તારીખ થી ૩૦ દિવસ માં મેહસાણા વિભાગીય કચેરીમાં સપ્લાયર પોતાના ખર્ચે તથા જોખમે જમા કરવાનું રેહશે. જો આમ કરવામાં નિષ્ફળ જશો તો યુજીવીસીએલ કંપની ના નિયમોનુસાર પેનાલ્ટી બિલ માથી કાપવામાં આવશે.

૧૪>> જે પરફોમાં પ્રિંટિંગ થઈ તેયાર થઈ ગયેલ હશે તેને મેહસાણા વિભાગીય કચેરી માં પહોચાડવા માટેનો સંપૂર્ણ ખર્ચ સપ્લાયર ને ચૂકવાનો રહેશે. યુજીવીસીએલ દ્વારા કોઈપણ જાતનો ટ્રાન્સપોર્ટેશન ખર્ચ સુકવામાં આવશે નહીં.

૧૫>> વિજાપુર વિભાગીય કચેરી થી જે પરફોમાં પ્રિંટિંગ કરવા આપ્યા હશે તે નમુના મુજબ જ સપ્લાયરે પ્રિંટિંગ કરી આપવાનો રહેશે. જો નમુના મુજબ પ્રિંટિંગ નહીં થયેલ હોય તો તે માલસામાન વિજાપુર વિજભાગીય કચેરી સ્વીકારશે નહીં. તેની સંપૂર્ણ જવાબદારી સપ્લાયર ની રેહશે. તેનું વિજાપુર વિભાગીય કચેરી તરફથી કોઈ પણ જાતનું પેમેન્ટ કરવામાં આવશે નહીં.

૧૬>> વિજાપુર વિભાગીય કચેરી ને જેમ જેમ જરૂરિયાત હશે તેમ તેમ સપ્લાયર ને પ્રિંટિંગ નું કામ આપવામાં આવશે.

૧૭>> વર્ક ઓર્ડર આપેલ તારીખ થી ૨૪ મહિના ની ઓર્ડર સમયમર્યાદા રેહશે. જો આ સમય દરમ્યાન ટેન્ડર ની રકમ પૂરી થશે તો ઓર્ડર પૂર્ણ થયેલ ગણાશે.

Contractor Signature with Stamp

**Executive Engineer,
UGVCL Vijapur Division**