



DIVISION OFFICE NEAR GANDHI BAG, PATAN

CIN – U40102GJ2003SGC042906

**NO. UGVCL/PDO/AC/EXP/STATIONARY/  
ADVERTISED TENDER**

**DATE:-**

**PR NO.:- 507477**

**RFQ NO.:-69681**

**Issued To: -**

M/s \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Name of Work: - Tender For Supply Of Printed Registers, Putha File & Performa At Patan DO As Per Our Sample.**

**Tender Notice No: - MSNCO/137/2022**

1.	Estimated Cost	Rs.175550/-
2	Earnest Money Deposit	Rs.1800/-
3	Security Deposit	Rs. 10 % of Order Value
4	Relevant documents (By Registered Post A.D. or Speed Post only) submission date	On or before date 11/10/2022 Up to 18.00 Hrs
5	Date of opening of Tender fee, EMD cover and Technical Bid physical (if possible)	Date 13/10/2022 up to 12.00 Hrs
6	Tender Fee	Rs. 236-00(200+18% GST )
7	Time Limit	60 Days

**To be filed by the Tenderers.**

1. Tender Fee Rs. \_\_\_\_\_ Paid Vide Receipt No. \_\_\_\_\_ Date. \_\_\_\_\_

2. EMD Rs. \_\_\_\_\_ Paid Vide Receipt No. \_\_\_\_\_ Date. \_\_\_\_\_

3. GST Registration No.. \_\_\_\_\_ 4. PAN. \_\_\_\_\_

*Save Energy for Benefit of Self and Nation*



**Uttar Gujarat Vij Company Ltd.**

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Earnest money deposit will be accepted in cash or by demand draft on any schedule bank at PATAN in favor of UTTAR GUJARAT VIJ COMPANY LIMITED, cheques or Bank guarantee will not be accepted.

**Tender received only through RPAD/speed post will be accepted. NO COURIER SERVICE OR HAND DELIVERY” will be allowed**

**REMARK:** - Demand Draft date should be on or in between “15 Days before from the last date of receiving of tender TO the last date of receiving of tender

Supdt. A/c (Exp)  
Patan

Executive Engineer  
Patan

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**Regd. & Corporate Office:** Visnagar Road, MEHSANA - 384 001 (North Gujarat)

Telephone: (02762) 222080-81

Website: [www.ugvcl.com](http://www.ugvcl.com)

Fax: (02762) 223574

e-mail: [corporate@ugvcl.com](mailto:corporate@ugvcl.com)



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PR NO: 507477

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UGVCL DIVISION OFFICE, PATAN

SCHEDULE-‘B’

Name of Work: - TENDER FOR SUPPLY OF PRINTED REGISTERS, PUTHA FILE & PERFORMA AT PATAN DO AS PER OUR SAMPLE.

NO	DESCRIPTION	QTY/ BOOK	PAGE	RATE	SUPPLIER RATE	TOTAL SUPPLIER RATE	TOTAL AMT	
1	URJA SUVIDHA PATRAK(AS PER OUR SAMPLE)	200	100	35			7000	
2	TMS SUMMARY REPORT (AS PER OUR SAMPLE )	70	100	60			4200	
3	TRANSFORMER MAIN REPORT(DOUBLE SIDE) (AS PER OUR SAMPLE )	70	100	65			4550	
4	PETROLLING REGISTER (AS PER OUR SAMPLE )	70	100	140			9800	
5	COMPLAIN PERFORMA (TO ATTEND COMPLAIN BY LINE STAFF)	200	100	60			12000	
6	A1 FORM (AS PER OUR SAMPLE )	200	100	65			13000	
7	PUTHA FILE	5000		25			125000	
	<b>Total Estimated amount Rs.</b>							175550/-
	<b>GST rate ____%</b>							
	<b>TOTAL Amount</b>							
	<b>Say As Final Total Amount. :-</b>							

The Bidder shall quote Firm Price only. The price quoted will not be subject to any escalation till completion of work.

Save Energy for Benefit of Self and Nation

UGVCL

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GST will be paid extra as applicable from time to time on a given taxable goods and /or services.

સપ્લાયર ઉપરોક્ત દર્શાવેલ શિડ્યુલ-બી ની દરેક આઇટમ નો નમુનો અત્રેની ઓફીસ રૂબરૂ આવી નમુનો જોઈ પછી ભાવ ભરી શકે છે.

સદર ટેન્ડર ના એક કવર માં બે અલગ અલગ કવર મુકવાના રહેશે. (૧) ટેકનીકલ બીડ ડિમાન્ડ ડ્રાફ્ટ સાથે બધા દસ્તાવેજ સાથેનું કવર (૨) ભાવપત્રક નું કવર.

Executive Engineer  
UGVCL,DO,Patan

**Sign. Of Tenderer with Rubber stamp.**

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Regd. & Corporate Office: Visnagar Road, MEHSANA - 384 001 (North Gujarat)

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**IMPORTANT:**

TENDER DOCUMENTS WILL NOT BE ISSUED IN PHYSICAL FORM. After downloading the tender documents from the website and after filling up the required details, same should be submitted by Registered Post A.D. or by Speed Post ONLY super scribing Tender cover by TENDER INQUIRY NO:-

**(a)** Tenders are to be addressed to Executive Engineer: UGVCL. Division Office Patan. (Tenders through Courier Service/ Hand Delivery will not be allowed).

**(B)** All the relevant documents as per requirement of the Tender also to be submitted Physically along with the Tender Fee, EMD cover in sealed cover on OR before date as Mentioned in above schedule. The tender documents are to be submitted namely Tender fee/EMD/Technical Bid including terms and condition with all important Enclosures of the tender documents in separate covers super scribing the respective Covers accordingly along with the tender number. \_\_\_\_ .All such documents should be Strictly submitted by RPAD/speed post only. Otherwise the offer will not be considered And no any further communication in the matter will be entertained.

No tender shall be accepted / opened in any case received after due date and time of Receipt of tender irrespective of delay due to postal services or any other reasons and That the UGVCL shall not take any responsibility for late receipt of the tender.

**Note:** - Initially, Cover of Tender fee & EMD will be opened. The technical bids of Contractors may be ignored /rejected if tenders are found without appropriate Tender fee & EMD.

(1) Contractor submits technical bid & Price Bid in Different Cover.

The bidder has to confirm & sign with stamp all pages of “GENERAL CONDITIONS OF CONTRACT any technical questions, information & clarification that may be required Pertaining to this inquiry should be referred to Executive Engineer: UGVCL. Division Office, patan.

**Submit following documents with technical bid.**

1. Tender Notice copy (downloaded) with sign and stamp.



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2. Contractor should produce GST NO. Copy if applicable.
  3. Contractor should produce PAN No. copy.
  4. D.D OF TENDAR Fee & EMD Fee.
  5. Attach Work order copy of same work of any discom under GUVNL. Issued by Executive Engineer & above.

Executive Eng. UGVCL PATAN DO reserves the right to reject any OR all tenders without assigning any reasons thereof...

**Executive Engineer**  
UGVCL Patan Division

**GENERAL CONDITIONS:**

1. Time limit 60 Days from the date of the order issued.
2. No. Extra charge or any escalation charge will be paid by company
3. Inferior and Poor quality material will be rejected.
4. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the supply to be executed and local conditions and other factors having bearing on the execution of the supply.

Performance remaining will be extended OR in case of poor performance undersigned reserve right to cancel the rest of order.

**1) A. Earnest Money Deposit:**

Earnest money deposit of 1800.00 should be submitted in form of Demand Draft in favor of Uttar Gujarat Vij Company Limited drawn on any scheduled bank, payable at Patan.

**B.** Tender without Earnest Money will not be considered for acceptance.

**C.** Earnest Money deposit will be forfeited in case the successful tender after his tender has been accepted fails to pay the prescribed Security Deposit.

**2) Acceptance of Tender:-**

The UGVCL does not bind itself to accept the lowest or any tender, without giving any Reason is assigned for the rejection. It is also not binding on the UGVCL to disclose any Analysis reports on the tender. Conditionally tender will not be accepted. **Executive**



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**Engineer, UGVCL Patan DO, reserves the right to accept or reject any or all tenders without assigning any reason thereof.**

**3) Security Deposit:-**

The lowest tender whose tender is accepted shall have to pay 10% Security deposit of the Order value within 10 days from the receipt of the acceptance order. If you fail to supply the material within time limit your security deposit will be forfeited.

**4) Jurisdiction:-**

Any dispute of difference arising under this connection with contract shall be subject to the exclusive jurisdiction of UGVCL Patan DIVISION.

**5) Payment:-**

Payment of Bills will be made through REAL TIME GROSS SETTLEMENT (RTGS) System while submission of bill prescribed RTGS form shall have to be submitted for each Bill by Contractor/Agency.

**6) General:-**

**A.** The tenderer must quote his rate per units specified the schedule including all taxes in Figures as well as in words. If there is difference between rates quoted in words or figures Quoted in words shall prevail.

**B.** All tender must be submitted in forms provided by this office and must be clearly & legibly Filled in the tenders should be filled in ink. The tendered are requested to sign wherever mentioned in tender and schedule or rates and if not signed the tender shall be rejected.

**7) Penalty of Late Delivery:-**

In case if the work is not completed within time limit the penalty for late delivery will be charged as decided by the competent authority.

**8) Acceptance of Suppliers:-**

In case of any dispute regarding work or any other defect found. The undersigned will have full right to reject the entire fabricated quantity or to stop payment in case of unsatisfactory work and that will binding to the supplier.

**9) Commercial & Technical Specifications of the work stated in subject areas per UGVCL.**

**10) The successful supplier will have to sign on agreement as per the UGVCL's rules on a stamped paper and the necessary stamp duly charges shall be borne by the supplier**

**11) In Schedule B Quantity May be Changes.**





**Uttar Gujarat Vij Company Ltd.**

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૧૨) સપ્લાયર પાટણ વિભાગીય કચેરીથી જે પર્ફોમા પ્રિન્ટીંગ કરવાનો હશે તેનો નમુનો રૂબરૂ લઈ જવો. તેની સપ્લાયર ને ટેલિફોનિક/પત્ર દ્વારા અત્રેની કચેરી દ્વારા જાણ કરવામાં આવશે. જે પર્ફોમા પ્રિન્ટીંગ કરવાનો હશે તેનું સંપૂર્ણ કામ પુરું કરી પરત ઓર્ડર આપ્યાની તારીખથી 60 દિવસ સુધી પાટણ વિભાગીય કચેરીમાં સપ્લાયરે પોતાના ખર્ચે તથા પોતાના જોખમે જમા કરાવવાનું રહેશે. જો આમ કરવામાં નિષ્ફળ જશો તો UGVCL કંપની ના નિયમોનુસર પેનલ્ટી બિલમાંથી કાપવામાં આવશે.

૧૩) જે પર્ફોમા પ્રિન્ટીંગ થઈ તૈયાર થઈ ગયેલ હશે તેને પાટણ વિભાગીય કચેરીમાં પહોચાડવા માટેનો સંપૂર્ણ ખર્ચ સપ્લાયરે ચૂકવવાનો રહેશે. UGVCL દ્વારા કોઈપણ જાતનો ટ્રાન્સપોર્ટેશન ખર્ચ ચૂકવવામાં આવશે નહીં.

૧૪) પાટણ વિભાગીય કચેરીથી જે પર્ફોમા પ્રિન્ટીંગ કરવા આપ્યો હશે તે નમુના મુજબ જ સપ્લાયરે પ્રિન્ટીંગ કરી આપવાનો રહેશે. જો નમુના મુજબ પ્રિન્ટીંગ નહીં થયેલ હોય તો તે માલસામાન પાટણ વિભાગીય કચેરી સ્વીકારશે નહીં. તેની સંપૂર્ણ જવાબદારી સપ્લાયરની રહેશે. તેનું પાટણ વિભાગીય કચેરી તરફથી કોઈ પણ જાતનું પેમેન્ટ કરવામાં આવશે નહીં.

Executive Engineer  
UGVCL,DO,Patan

**Sign. Of Tenderer with Rubber stamp.**