



**UGVCL**  
UTTAR GUJARAT VIJ COMPANY LIMITED



Circle Office Visnagar Road, Mehsana. Phone: 02762- 222423 Fax- 02762-223057

**OPEN TENDER**  
**NIVIDHA NO. MSNCO/082/2022**

TO,  
M/s \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Name of Work**      **Open tender for works of labour charge for carry out the zerox copy work under Mehsana C.O. UGVCL for two yers.**

E-URJA PO REQUISITION NO	496379
E-URJA PO RFQ NO	68507

Estimate cost.	Rs. 299875/-
Earnest Money.	Rs. 3000/-
Security Deposit.	Rs. 5 % of order value
Relevant documents (By Registered Post A.D. or Speed Post only) submission date	On or before date 12/07/2022 Up to 18.00 Hrs
Date of opening of Tender fee, EMD cover and Technical Bid physical as well as online(if possible)	Date 14/07/2022 up to 12.00 Hrs
Type of tender	Item Rate.
Tender Fee	Rs.354.00(300+18%gst)
Time Limit.	24 Month.

Earnest money deposit will be accepted in cash or by demand draft on any schedule bank at Mehsana in favor of UTTAR GUJARAT VIJ COMPANY LIMITED, cheques or Bank guarantee will not be accepted.

Tender received through RPAD will be accepted.

**SUPERINTENDING ENGINEER**  
**UGVCL, CO, Mehsana.**

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**PR NO- 496379**

**SCHEDULE-'B'**

**RFQ- 68507**

**Sub: - Open tender for works of labour charge for carry out the zerox copy work under Mehsana C.O. UGVCL for two yers.**

Sr. No	Description of materials and maker	Printing	Unit per	Nos of Copy/ book	Cost Rate in Rs.
1	Pratrak (A4/Normal Size) 32/20 CM	Single Side	No	250000	
		Double Side	No	100000	
2	Jumbo FPratrak (A4/Normal Size) 32/20 CM	Single Side	No	1500	
		Double Side	No	8000	
3	Binding/Spiralling of book whenever required by UGVCL	Job	Book	2000	
	GST				
	Total				

સદર ટેન્ડર ના એક કવર માં બે અલગ અલગ કવર મુકવાના રહેશે. (૧) ટેકનીકલ બીડ- ડીમાન્ડ ડ્રાફ્ટ સાથે બધા દસ્તાવેજ સાથે નું કવર (૨) ભાવપત્રક નું કવર.

મેહસાણા વર્તુળ કચેરી થી ઝેરોક્ષ ની દુકાન નું અંતર ૫૦૦ મીટર થી વધારે ન હોવું જોઈએ. ઝેરોક્ષ એજન્સી દ્વારા ઝેરોક્ષ કરવા સવારે આપેલ ઓફિસ ના કાગળ તેજ દિવસે સાંજે અને સાંજે આપેલા કાગળ બીજા દિવસે સવારે આપવા ના રહેશે જો તેમ કરવા માં વિલંબ થશે તો વર્તુળ કચેરીના સક્ષમ અધિકારી દ્વારા જે પણ પેન્લટી લગાવવામાં આવશે તે બિલ માં થી કાપવામાં આવશે.

**Condition: -**

(1) The Bidder shall quote Firm Price only. The price quoted will not be subject to any escalation till completion of work. The Above prices are inclusive of all taxes, levies Duties etc. except Goods & Service Tax (GST). **GST will be paid extra as applicable from time to time on a given taxable goods and /or services.**

Sign. Of Tenderer with Rubber stamp.

**SUPERINTENDING Engineer**  
**UGVCL, Mehsana CO**

**IMPORTANT:**

TENDER DOCUMENTS WILL NOT BE ISSUED IN PHYSICAL FORM. After downloading the tender documents from the website and after filling up the required details, same should be submitted by Registered Post A.D. or by Speed Post ONLY super scribing Tender cover by TENDER INQUIRY NO: -

- (a) Tenders are to be addressed to SUPERINTENDING Engineer: UGVCL. Circle Office Mehsana. by R-pad. (Tenders through Courier Service/ Hand Delivery will not be allowed).
- (B) All the relevant documents as per requirement of the Tender also to be submitted physically along with the Tender Fee, EMD cover in sealed cover on OR before date as mentioned in above schedule. The tender documents are to be submitted namely Tender fee/EMD/Technical Bid including terms and condition with all



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important enclosures of the tender documents in separate covers super scribing the respective covers accordingly along with the tender number.: \_\_. All such documents should be strictly submitted by RPAD/speed post only. Otherwise the offer will not be considered and no any further communication in the matter will be entertained.

No tender shall be accepted / opened in any case received after due date and time of receipt of tender irrespective of delay due to postal services or any other reasons and that the UGVCL shall not take any responsibility for late receipt of the tender.

**Note: - 1. Initially, Cover of Tender fee & EMD will be opened. The technical bids of bidder may be ignored /rejected if tenders are found without appropriate Tender fee & EMD. Bidder shall submit Technical bid & Price bid in separate cover. And this two bid submit in one cover also.**

The bidder has to confirm & sign with stamp all pages of "GENERAL CONDITIONS OF Bidder  
Any technical questions, information & clarification that may be required pertaining to this inquiry should be referred to Superintending Engineer: UGVCL. Circle Office, Mehsana

**Submit following documents with technical bid.**

1. Tender Notice copy (downloaded). with sign of Bidder on every page.
2. Bidder should produce PAN No. copy.
3. Copy of GST registration. if supplier has not GST Number, he attaches Rs 300/- stamp Paper written as "he has not turn over more than 300000/- (Three Lakhs) in Annual Year.
4. D.D of Tender Fee & E.M.D. (D.D in favor of UGVCL Payable at Mehsana)

UGVCL reserves the right to reject any OR all tenders without assigning any reasons thereof.

Yours Faithfully

Bidder's Signature with Rubber stamp.

Superintending Engineer  
Mehsana C.O

**Conditions to Open tender for works of labour charge for carry out the zerox copy work under Mehsana C.O. UGVCL for two yers.**

1. Bidder shall submit Technical bid & Price bid in separate cover. And this two bid submit in one cover also.
2. The rate of material is excluding all GST & service charge

**GENERAL CONDITIONS:**

1. Time limit 24 month from the date of the order issued.
2. No. Extra charge or any escalation charge will be paid by company
3. Inferior and Poor quality material will be rejected.
4. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the supply to be executed and local conditions and other factors having bearing on the execution of the supply.
5. For new supplier, initially 10% order issue of tender Value will be awarded for performance review. After satisfactory Performance, remaining order will be issue OR in case of poor performance undersigned reserve right to cancel the rest of order.
6. Mehsana Circle cannot provide any Material like as paper, ink. to Contractor.
7. Every Month contractor submit Bill in two copy at Division Office. The bill submits Responsibility of contractor.

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**1) A. Earnest Money Deposit:**

Earnest money deposit of Rs.**3000.00** should be submitted in form of Demand Draft in favour of Uttar Gujarat Vij Company Limited drawn on any scheduled bank, payable at **Mehsana**.

B. Tender without Earnest Money will not be considered for acceptance.

C. Earnest Money deposit will be forfeited in case the successful tender after his tender has been accepted fails to pay the prescribed Security Deposit.

**2) Acceptance of Tender: -**

The UGVCL does not bind itself to accept the lowest or any tender, without giving any Reason is assigned for the rejection. It is also not binding on the UGVCL to disclose any Analysis reports on the tender. Conditionally tender will not be accepted.

**3) Security Deposit: -**

The lowest tender whose tender is accepted shall have to pay 5 % Security deposit of the Order value within 10 days from the receipt of the acceptance order. If you fail to supply the material within time limit your security deposit will be forfeited.

**4) Jurisdiction: -**

Any dispute of difference arising under this connection with contract shall be subject to the exclusive jurisdiction of UGVCL Mehsana CIRCLE.

**5) Payment: -**

Payment of Bills will be made through REAL TIME GROSS SETTLEMENT (RTGS) System while submission of bill prescribed RTGS form shall have to be submitted for each Bill by Bidder /Agency.

**6) General: -**

- A. The tenderer must quote his rate per units specified the schedule including all taxes in **Figures** as well as in **words**. If there is difference between rates quoted in words or figures Quoted in words shall prevail.
- B. All tender must be submitted in forms provided by this office and must be clearly & legibly Filled in the tenders should be filled in ink. The tenderer is requested to sign wherever mentioned in tender and schedule or rates and if not signed the tender shall be rejected.

**7) Penalty of Late Delivery: -**

In case if the work is not completed within time limit the penalty for late delivery will be charged as decided by the competent authority.

**8) Extension of time limit: -**

Extension of time limit if for any reasons, then competent authority UGVCL decision will be final

**9) Acceptance of Suppliers: -**

In case of any dispute regarding work or any other defect found. The undersigned will have full right to reject the entire fabricated quantity or to stop payment in case of unsatisfactory work and that will be binding to the supplier.

**10) Commercial & Technical Specifications of the work stated in subject are as per UGVCL & Formerly GEB norms and conditions.**

**11) The successful supplier will have to sign on agreement as per the UGVCL's rules on a stamped paper and the necessary stamp duly charges shall be borne by the supplier.**

**Bidder Signature with Stamp**

**Superintending Engineer,  
Mehsana C.O**

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