

OPEN TENDER
NIVIDHA NO.

TO,
M/s _____

Name of Work Providing & Fixing for work of XEROX (COPY) under Mehsana D.O.UGVCL

E-URJA PO REQUISITION NO	475384
E-URJA PO RFQ NO	66160

Tender No. / Type of Tender	MSNCO/121/2021
Estimate cost.	Rs. 200000/-
Earnest Money.	Rs. 2000/-
Security Deposit.	Rs. 5 % of order value
Last Date of Physical submission of Tender	Date 07/01/2022 Up to 18.00 Hrs
Date of opening of Tender Fee & EMD Cover Documents Physical as well as online	On or before date 10/01/2022 Up to 18.00 Hrs
Date of opening of Technical Bid Physical as well as online (Tentative)	Date 12/01/2022 up to 12.00 Hrs
Date of On line Opening of Price Bid (Tentative, if possible)	Date 12/01/2022 up to 16.00 Hrs
Type of tender	Item Rate. 2.25/3/.55/.97
Tender Fee	Rs.590.00(500+18%gst)
Time Limit.	24 Month.

Earnest money deposit will be accepted in cash or by demand draft on any schedule bank at Mehsana in favor of UTTAR GUJARAT VIJ COMPANY LIMITED, cheques or Bank guarantee will not be accepted.

Tender received through RPAD will be accepted.

SUPDT.ACCTT.
UGVCL, DO, Mehsana.

EXECUTIVE ENGINEER
UGVCL, DO, Mehsana.

Regd. & Corporate Office:
Visnagar Road, MEHSANA - 384001 Gujarat
Telephone: (02762) 222080-81
Fax: (02762) 223574
e-mail: corporate@ugvcl.com

Division Office:
Visnagar Road, Mehsana- 384001
Telephone: (02762)222055
e-mail: eemsndo@ugvcl.com

PR NO-475384SCHEDULE-'B'RFQ- 66160

Sub:- Providing & Fixing for work of XEROX (COPY) under Mehsana D.O.UGVCL

Sr. No.	Description.	Qty.	Unit.	Rate.	Total Amount.
1	JUMBO FRONT SIDE 32/40 CM. Code:- 9912000057	2000/-	No		
2	JUMBO FRONT & BACK SIDE 32/40 CM. code:- 9912000058	2000/-	No		
3	PRATRAK(A4/NORMAL SIZE) FRONT SIDE 32/20 CM. code:- 9912000059	300000/-	No		
4	PRATRAK(A4/NORMAL SIZE) FRONT & BACK SIDE 32/20 CM. code:- 9912000060	25257/-	No		
				TOTAL	
			%GST	
				GRAND TOTAL	

સદર ટેન્ડર ના એક કવર માં બે અલગ અલગ કવર મુકવાના રહેશે. (૧) ટેકનીકલ બીડ- ડીમાન્ડ ડ્રાફ્ટ સાથે બધા દસ્તાવેજ સાથે નું કવર (૨) ભાવપત્રક નું કવર.

મેહસાણા વિભાગીય કચેરી થી ઝેરોક્ષ ની દુકાન નું અંતર ૫૦૦ મીટર થી વધારે ન હોવું જોઈએ.

Condition:-

(1) The Bidder shall quote Firm Price only. The price quoted will not be subject to any escalation till completion of work. The Above prices are inclusive of all taxes, levies Duties etc. except Goods & Service Tax (GST). **GST will be paid extra as applicable from time to time on agiven taxable goods and /or services.**

Sign. Of Tenderer with Rubber stamp.

Executive Engineer

Regd. & Corporate Office:
Visnagar Road, MEHSANA - 384001 Gujarat
Telephone: (02762) 222080-81
Fax: (02762) 223574
e-mail: corporate@ugvcl.com

Division Office:
Visnagar Road, Mehsana- 384001
Telephone: (02762) 222055
e-mail: eemsndo@ugvcl.com

Website: www.ugvcl.com

UGVCL, Mehsana DO

IMPORTANT:

TENDER DOCUMENTS WILL NOT BE ISSUED IN PHYSICAL FORM. After downloading the tender documents from the website and after filling up the required details, same should be submitted by Registered Post A.D. or by Speed Post ONLY super scribing Tender cover by TENDER INQUIRY NO:-

- (a) Tenders are to be addressed to Executive Engineer: UGVCL.Division Office Mehsana.by Rpad. (Tenders through Courier Service/ Hand Delivery will not be allowed).
- (B) All the relevant documents as per requirement of the Tender also to be submitted physically along with the Tender Fee, EMD cover in sealed cover on OR before date as mentioned in above schedule. The tender documents are to be submitted namely Tender fee/EMD/Technical Bid including terms and condition with all important enclosures of the tender documents in separate covers super scribing the respective covers accordingly along with the tender number.:__ .All such documents should be strictly submitted by RPAD/speed post only. Otherwise the offer will not be considered and no any further communication in the matter will be entertained.
No tender shall be accepted / opened in any case received after due date and time of receipt of tender irrespective of delay due to postal services or any other reasons and that the UGVCL shall not take any responsibility for late receipt of the tender.

Note: -1. Initially, Cover of Tender fee & EMD will be opened. The technical bids of bidder may be ignored /rejected if tenders are found without appropriate Tender fee & EMD. Bidder shall submit Technical bid & Price bid in separate cover. And this two bid submit in one cover also.

The bidder has to confirm & sign with stamp all pages of "GENERAL CONDITIONS OF Bidder
Any technical questions, information & clarification that may be required pertaining to this inquiry should be referred to Executive Engineer: UGVCL.Division Office, Mehsana

Submit following documents with technical bid.

1. Tender Notice copy (downloaded).with sign of Bidder on every page.
2. Bidders should produce PAN No. copy.
3. Copy of GST registration. if supplier has not GST Number, he attach Rs 300/- stamp paper written as "he has not turn over more than 200000/- (Two Lakhs) in Annual Year.
4. D.D of Tender Fee & E.M.D.(D.D in favour of UGVCL Payable at Mehsana)

UGVCL reserves the right to reject any OR all tenders without assigning any reasons thereof.

Yours Faithfully

Bidder's Signature with Rubber stamp. Executive Engineer

Mehsana D.O

Conditions to Providing & Fixing FOR XEROX (COPY) WORK under Mehsana D.O.UGVCL

1. Bidder shall submit Technical bid & Price bid in separate cover. And this two bid submit in one cover also.

2. The rate of material is excluding all GST & service charge

GENERAL CONDITIONS:

1. Time limit 24 month from the date of the order issued.
2. No. Extra charge or any escalation charge will be paid by company
3. Inferior and Poor quality material will be rejected.
4. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the supply to be executed and local conditions and other factors having bearing on the execution of the supply.
5. For new supplier, initially 10% order issue of tender Value will be awarded for performance review. After satisfactory Performance, remaining order will be issue OR in case of poor performance undersigned reserve right to cancel the rest of order.
6. Mehsana Division can not provide any Material like as Pepar, ink. to Contractor.
7. Every Month contractor submit Bill in two copy at Division Office. The bill submit Responsibility of contractor.

1) A. Earnest Money Deposit:

Earnest money deposit of Rs. **2000.00** should be submitted in form of Demand Draft in favour of Uttar Gujarat Vij Company Limited drawn on any scheduled bank, payable at Mehsana.

B. Tender without Earnest Money will not be considered for acceptance.

C. Earnest Money deposit will be forfeited in case the successful tender after his tender has been accepted fails to pay the prescribed Security Deposit.

2) Acceptance of Tender:-

The UGVCL does not bind itself to accept the lowest or any tender, without giving any Reason is assigned for the rejection. It is also not binding on the UGVCL to disclose any Analysis reports on the tender. Conditionally tender will not be accepted.

3) Security Deposit:-

The lowest tender whose tender is accepted shall have to pay 5 % Security deposit of the Order value within 10 days from the receipt of the acceptance order. If you fail to supply the material within time limit your security deposit will be forfeited.

4) Jurisdiction:-

Any dispute of difference arising under this connection with contract shall be subject to the exclusive jurisdiction of UGVCL Mehsana DIVISION.

5) Payment:-

Payment of Bills will be made through REAL TIME GROSS SETTLEMENT (RTGS) System while submission of bill prescribed RTGS form shall have to be submitted for each Bill by Bidder/Agency.

6) General:-

- A. The tenderer must quote his rate per units specified the schedule including all taxes in **Figures** as well as in **words**. If there is difference between rates quoted in words or figures Quoted in words shall prevail.
- B. All tender must be submitted in forms provided by this office and must be clearly & legibly Filled in the tenders should be filled in ink. The tenderer are requested to sign wherever mentioned in tender and schedule or rates and if not signed the tender shall be rejected.

7) Penalty of Late Delivery:-

In case if the work is not completed within time limit the penalty for late delivery will be charged as decided by the competent authority.

8) Extension of time limit:-

Extension of time limit if for any reasons, then competent authority UGVCL decision will be final

9) Acceptance of Suppliers:-

In case of any dispute regarding work or any other defect found. The undersigned will have full right to reject the entire fabricated quantity or to stop payment in case of unsatisfactory work and that will binding to the supplier.

10) Commercial & Technical Specifications of the work stated in subject are as per UGVCL & Formerly GEB norms and conditions.

11) The successful supplier will have to sign on agreement as per the UGVCL's rules on a stamped paper and the necessary stamp duly charges shall be borne by the supplier.

Bidder Signature with Stamp

**Executive Engineer,
MehsanaD.O**