



DIVISION OFFICE NEAR GANDHI BAG, PATAN

CIN – U40102GJ2003SGC042906

**NO. UGVCL/PDO/AC/EXP/STATIONARY/
ADVERTISED TENDER**

DATE:-

PR NO.:- 468355

RFQ NO.:- 65792

Issued To :-

M/s _____

Name of Work :- TENDER FOR PRINTING AND SUPPLY OF PRINTED BOOKLET,FILE,PORTFOLIO & REGISTERS AS PER FORMAT FOR PATAN DO. (AS PER OUR SAMPLE)

1.	Estimated Cost	Rs.2,70,390/-	
2.	Earnest Money Deposit	Rs.2710/-	
3.	Security Deposit	Rs. 10 % of Order Value	
4.	Online Preliminary, Technical & Price bid i.e. On line (e-tendering) tender/offer submission last date	Date 07/01/2022 Up to 18.00 Hrs	
5.	Relevant documents (By Registered Post A.D. or Speed Post only) submission date	On or before date 10/01/2022 Up to 18.00 Hrs	
6.	Date of opening of Tender fee, EMD cover and Technical Bid physical as well as online	Date 12/01/2022 up to 12.00 Hrs	
7.	Date of On line Opening of Price Bid (Tentative, if possible)	Date 12/01/2022 up to 16.00 Hrs	
8.	Tender Fee	Rs. 354-00(300+54 with 18% GST)	
9.	Time Limit	60 days	

Regd. & Corporate Office: Visnagar Road, MEHSANA - 384 001 (North Gujarat)

Telephone: (02762) 222080-81

Website: www.ugvcl.com

Fax: (02762) 223574

e-mail: corporate@ugvcl.com

Save Energy for Benefit of Self and Nation



Uttar Gujarat Vij Company Ltd.

DIVISION OFFICE NEAR GANDHI BAG, PATAN

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To be filed by the Tenderers.

1. Tender Fee Rs. _____ Paid Vide Receipt No. _____ Date. _____
2. EMD Rs. _____ Paid Vide Receipt No. _____ Date. _____
3. New Vehicle Deposit Rs. _____ Paid Vide Receipt No. _____ Date. _____
4. GST Registration No. _____ 5. PAN. _____

Earnest money deposit will be accepted in cash or by demand draft on any schedule bank at PATAN in favor of UTTAR GUJARAT VIJ COMPANY LIMITED, cheques or Bank guarantee will not be accepted.

Tender received only through RPAD/speed post will be accepted. NO COURIER SERVICE OR HAND DELIVERY” will be allowed

REMARK :- Demand Draft date should be on or in between “15 Days before from the last date of receiving of tender TO the last date of receiving of tender

Supdt. A/c (Exp)
Patan

Executive Engineer
Patan

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UGVCL DIVISION OFFICE,PATAN

SCHEDULE-‘B’

Name of Work :- TENDER FOR PRINTING AND SUPPLY OF PRINTED BOOKLET,FILE,PORTFOLIO & REGISTERS AS PER FORMAT FOR PATAN DO. (AS PER OUR SAMPLE)

NO	DESCRIPTION	QTY	RATE	PAPER QUALITY	PAGE	TOTAL AMT
1	PRINTING OF CONSUMER CASE PAPER FILE (GREEN)	5000				
2	PRINTING OF CONSUMER CASE PAPER FILE (PINK)	500				
3	GREEN FILE (SIMPLE FILE)	1500				
4	3 TAG PORTFOLIO	500				
5	NON CONSUMER REGISTER (AS PER OUR SAMPLE)	25		LEDGER	135	
6	CR ADJUSTMENT BOOK (PINK COLOR PAGE) (WITH DUPLICATE COPY)	80			100	
7	DR ADJUSTMENT BOOK (YELLOW COLOR PAGE) (WITH DUPLICATE COPY)	80			100	
8	31 CODE CR ADJUSTMENT BOOK (PINK COLOR PAGE) (WITH DUPLICATE COPY)	30			100	
9	INSTALLATION CHECKING REGISTER (126/135)	20		LEDGER	100	
10	CHEQUE DISHONOUR REGISTER	20		LEDGER	100	
11	TEMPORARY CREATION REGISTER	20		LEDGER	100	
12	POSTAGE STAMP REGISTER	10		WHITE	100	
13	METER REPLACEMENT REGISTER IN DUPLICATE COPY WITH LEDGER PAPER	10		LEDGER	100	
14	METER REPLACEMENT STICKER WITH STICKER SIZE(7*10") AND PAGE	100		WHITE	100	
15	METER ACCOUNT REGISTER WITH WHITE PAPER WITH SIZE	50		WHITE	200	
16	SEAL ACCOUNT REGISTER WITH	50		WHITE	200	

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	WHITE PAPER WITH SIZE						
17	PSC POLE REGISTER WITH WHITE PAPER WITH SIZE	25		WHITE	200		
18	C' TYPE PAID PENDING REGISTER WITH LEDGER PAPER WITH SIZE(32*20")	16		LEDGER	150		
19	D' TYPE PAID PENDING REGISTER WITH LEDGER PAPER WITH SIZE(32*20")	10		LEDGER	150		
20	PROGRAM REGISTER WITH WHITE PAPER WITH SIZE(37*25")	50		WHITE	100		
21	LOG BOOK REGISTER WITH WHITE PAPER WITH SIZE(32*20")	50		WHITE	200		
22	DIVISION TR-1 REGISTER WITH LEDGER PAPER WITH SIZE(32*20")	10		LEDGER	100		
23	MATERIAL ACCOUNT REGISTER WITH WHITE PAPER WITH SIZE(32*20")	50		WHITE	100		
24	DAILY INTERRUPTION REGISTER WITH WHITE PAPER WITH SIZE(32*20")	10		WHITE	100		
25	WINDOW POSTAGE ENVELOPS (PATAN DIVISION)	5000		WHITE			
26	WINDOW POSTAGE ENVELOPS (PATAN CITY-2 SDn.)	5000		WHITE			
27	SIMPLE POSTAGE ENVELOPS (PATAN CITY-2 SDn.)	1000		WHITE			
28	WINDOW POSTAGE ENVELOPS (CHANASMA SDn.)	5000		WHITE			
29	SIMPLE POSTAGE ENVELOPS (CHANASMA SDn.)	500		WHITE			
30	WINDOW POSTAGE ENVELOPS (HARIJ SDn.)	5000		WHITE			
31	WINDOW POSTAGE ENVELOPS (JANGRAL SDn.)	2000		WHITE			
32	WINDOW POSTAGE ENVELOPS (SAMI SDn.)	5000		WHITE			
33	SIMPLE POSTAGE ENVELOPS (SAMI SDn.)	1500		WHITE			
	Total Estimated amount Rs.						

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UGVCL
Uttar Gujarat Vij Company Ltd.

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	GST rate ____%	
	TOTAL Amount	
	Say As Final Total Amount. :-	

The Bidder shall quote Firm Price only. The price quoted will not be subject to any escalation till completion of work.

GST will be paid extra as applicable from time to time on a given taxable goods and /or services.

સપ્લાયર ઉપરોક્ત દર્શાવેલ શિડ્યુલ-બી ની દરેક આઇટમ નો નમુનો અત્રેની ઓફીસ રૂબરૂ આવી નમુનો જોઈ પછી ભાવ ભરી શકે છે.

સદર ટેન્ડર ના એક કવર માં બે અલગ અલગ કવર મુકવાના રહેશે. (૧) ટેકનીકલ બીડ ડિમાન્ડ ડ્રાફ્ટ સાથે બધા દસ્તાવેજ સાથેનું કવર (૨) ભાવપત્રક નું કવર.

Executive Engineer
UGVCL,DO,Patan

Sign. Of Tenderer with Rubber stamp.



DIVISION OFFICE NEAR GANDHI BAG, PATAN

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IMPORTANT:

TENDER DOCUMENTS WILL NOT BE ISSUED IN PHYSICAL FORM. After downloading the tender documents from the website and after filling up the required details, same should be submitted by Registered Post A.D. or by Speed Post ONLY super scribing Tender cover by TENDER INQUIRY NO:-

(a) Tenders are to be addressed to Executive Engineer: UGVCL. Division Office Mehsana. (Tenders through Courier Service/ Hand Delivery will not be allowed).

(B) All the relevant documents as per requirement of the Tender also to be submitted physically along with the Tender Fee, EMD cover in sealed cover on OR before date as mentioned in above schedule. The tender documents are to be submitted namely Tender fee/EMD/Technical Bid including terms and condition with all important enclosures of the tender documents in separate covers super scribing the respective covers accordingly along with the tender number.: ____ .All such documents should be strictly submitted by RPAD/speed post only. Otherwise the offer will not be considered and no any further communication in the matter will be entertained.

No tender shall be accepted / opened in any case received after due date and time of receipt of tender irrespective of delay due to postal services or any other reasons and that the UGVCL shall not take any responsibility for late receipt of the tender.

Note: - Initially, Cover of Tender fee & EMD will be opened. The technical bids of Contractors may be ignored /rejected if tenders are found without appropriate Tender fee & EMD.

(1) Contractor submit technical bid & Price Bid in Different Cover.

The bidder has to confirm & sign with stamp all pages of “GENERAL CONDITIONS OF CONTRACT Any technical questions, information & clarification that may be required pertaining to this inquiry should be referred to Executive Engineer: UGVCL. Division Office, Mehsana.

Submit following documents with technical bid.

1. Tender Notice copy (downloaded) with sign and stamp.



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2. Contractor should produce GST NO. Copy. If applicable..
 3. Contractor should produce PAN No. copy.
 4. D.D OF TENDAR Fee & EMD Fee.
 5. Attach Work order copy of Same work of any discom under GUVNL. Issued by Executive Engineer & above.

Executive Engg UGVCL PATAN DO reserves the right to reject any OR all tenders without assigning any reasons thereof...

Executive Engineer
UGVCL Patan Division

GENERAL CONDITIONS:

1. Time limit 24 month from the date of the order issued.
2. No. Extra charge or any escalation charge will be paid by company
3. Inferior and Poor quality material will be rejected.
4. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the supply to be executed and local conditions and other factors having bearing on the execution of the supply.

Performance remaining will be extended OR in case of poor performance undersigned reserve right to cancel the rest of order.

1) A. Earnest Money Deposit:

Earnest money deposit of ` 3000.00 should be submitted in form of Demand Draft in favor of Uttar Gujarat Vij Company Limited drawn on any scheduled bank, payable at Mehsana.

B. Tender without Earnest Money will not be considered for acceptance.

C. Earnest Money deposit will be forfeited in case the successful tender after his tender has been accepted fails to pay the prescribed Security Deposit.

2) Acceptance of Tender:-

The UGVCL does not bind itself to accept the lowest or any tender, without giving any Reason is assigned for the rejection. It is also not binding on the UGVCL to disclose any Analysis reports on the tender. Conditionally tender will not be accepted. **Executive**



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Engineer, UGVCL Mehsana DO, reserves the right to accept or reject any or all tenders without assigning any reason thereof.

3) Security Deposit:-

The lowest tender whose tender is accepted shall have to pay 10% Security deposit of the Order value within 10 days from the receipt of the acceptance order. If you fail to supply the material within time limit your security deposit will be forfeited.

4) Jurisdiction:-

Any dispute of difference arising under this connection with contract shall be subject to the exclusive jurisdiction of UGVCL Mehsana DIVISION.

5) Payment:-

Payment of Bills will be made through REAL TIME GROSS SETTLEMENT (RTGS) System while submission of bill prescribed RTGS form shall have to be submitted for each Bill by Contractor/Agency. **6) General:-**

A. The tenderer must quote his rate per units specified the schedule including all taxes in Figures as well as in words. If there is difference between rates quoted in words or figures Quoted in words shall prevail.

B. All tender must be submitted in forms provided by this office and must be clearly & legibly Filled in the tenders should be filled in ink. The tenderer are requested to sign wherever mentioned in tender and schedule or rates and if not signed the tender shall be rejected.

7) Penalty of Late Delivery:-

In case if the work is not completed within time limit the penalty for late delivery will be charged as decided by the competent authority.

8) Acceptance of Suppliers:-

In case of any dispute regarding work or any other defect found. The undersigned will have full right to reject the entire fabricated quantity or to stop payment in case of unsatisfactory work and that will binding to the supplier.

9) Commercial & Technical Specifications of the work stated in subject are as per UGVCL.

10) The successful supplier will have to sign on agreement as per the UGVCL's rules on a stamped paper and the necessary stamp duly charges shall be borne by the supplier

11) In Schedule B Quantity May be Changes.



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૧૨) સપ્લાયર પાટણ વિભાગીય કચેરીથી જે પર્ફોમા પ્રિન્ટીંગ કરવાનો હશે તેનો નમુનો રૂબરૂ લઈ જવો. તેની સપ્લાયર ને ટેલિફોનિક/પત્ર દ્વારા અત્રેની કચેરી દ્વારા જાણ કરવામાં આવશે. જે પર્ફોમા પ્રિન્ટીંગ કરવાનો હશે તેનું સંપૂર્ણ કામ પુરું કરી પરત ઓર્ડર આપ્યાની તારીખથી ૬૦ દિવસમાં પાટણ વિભાગીય કચેરીમાં સપ્લાયરે પોતાના ખર્ચે તથા પોતાના જોખમે જમા કરાવવાનું રહેશે. જો આમ કરવામાં નિષ્ફળ જશે તો UGVCL કંપની ના નિયમોનુસર પેનલ્ટી બિલમાંથી કાપવામાં આવશે.

૧૩) જે પર્ફોમા પ્રિન્ટીંગ થઈ તૈયાર થઈ ગયેલ હશે તેને પાટણ વિભાગીય કચેરીમાં પહોંચાડવા માટેનો સંપૂર્ણ ખર્ચ સપ્લાયરે ચૂકવવાનો રહેશે. UGVCL દ્વારા કોઈપણ જાતનો ટ્રાન્સપોર્ટેશન ખર્ચ ચૂકવવામાં આવશે નહીં.

૧૪) પાટણ વિભાગીય કચેરીથી જે પર્ફોમા પ્રિન્ટીંગ કરવા આપ્યો હશે તે નમુના મુજબ જ સપ્લાયરે પ્રિન્ટીંગ કરી આપવાનો રહેશે. જો નમુના મુજબ પ્રિન્ટીંગ નહીં થયેલ હોય તો તે માલસામાન પાટણ વિભાગીય કચેરી સ્વીકારશે નહીં. તેની સંપૂર્ણ જવાબદારી સપ્લાયરની રહેશે. તેનું પાટણ વિભાગીય કચેરી તરફથી કોઈ પણ જાતનું પેમેન્ટ કરવામાં આવશે નહીં.

Executive Engineer
UGVCL,DO,Patan

Sign. Of Tenderer with Rubber stamp.