

ADVERTISED TENDER 098/2021

TO,
M/s _____

| | |
|--------|--------|
| P.R NO | 466808 |
| RFQ NO | 65470 |

Name of Work: - Annual TENDER for printing and supply of various types of Forms, Books & Register for Mehsana Division and its Sub division office.(when & when Required)

| | |
|---|--|
| Estimate cost. | Rs. 299930.00/- |
| Earnest Money. | Rs. 3000/- |
| Security Deposit. | 10 % of Tender Value |
| Relevant documents (By Registered Post A.D. or Speed Post only) submission date | Date 08/11 /2021 Up to 18.00 Hrs |
| Date of opening of Tender fee, EMD cover and Technical Bid physical as well as online | On or before date 10/11/2021 Up to 18.00 Hrs |
| Tender Fee | Rs. 354.00 |
| Time Limit | 24 Month |

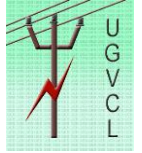
Earnest money deposit will be accepted in cash or by demand draft on any schedule bank at Mehsana in favor of UTTAR GUJARAT VIJ COMPANY LIMITED, cheques or Bank guarantee will not be accepted.

Tender received only through RPAD/speed post will be accepted. NO COURIER SERVICE OR HAND DELIVERY" will be allowed

REMARK :- Demand Draft date should be on or in between "15 Days before from the last date of receiving of tender TO the last date of receiving of tender

SUPDT.ACCTT.
UGVCL, DO Mehsana

EXECUTIVE ENGINEER
UGVCL, DO, Mehsana



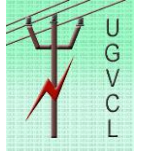
PR No- 466808

RFQ No-65470

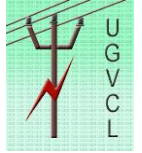
SCHEDULE : B

Name of Work: - Annual TENDER for printing and supply of various types of Forms, Books & Register for Mehsana Division and its Sub division office.

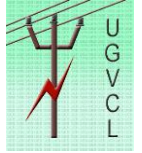
| Sr. No | Particulars | Unit | Quantity | Rate | Total Rs. |
|--------|-----------------------------------|------|----------|------|-----------|
| 1 | DEBIT TO CREDIT SUSPANCE REGISTER | NO | 5 | | |
| 2 | CREDIT TO DEBIT SUSPANCE REGISTER | NO | 5 | | |
| 3 | FILE FOR EST SEC. | NO | 500 | | |
| 4 | T.A BILL REGISTER | NO | 5 | | |
| 5 | PUNTHA FILE FOR EST SEC. | NO | 200 | | |
| 6 | C/L APPLICATION FORM | NO | 1000 | | |
| 7 | White Cover | NO | 5000 | | |
| 8 | RPAD COVER | NO | 1000 | | |
| 9 | STEMP REGISTER | NO | 5 | | |
| 10 | T.A BILL form BOTH SIDE | NO | 1000 | | |
| 11 | EMPLOY PENTION BOOKS | NO | 50 | | |
| 12 | WINDOW COVER WHITE | NO | 500 | | |
| 13 | P.F FILE | NO | 5 | | |
| 14 | MEDICAL FORM | NO | 1000 | | |
| 15 | WINDOW COVER PRINTED | NO | 5000 | | |
| 16 | Printed Legar Cover Green 8*10 | NO | 200 | | |



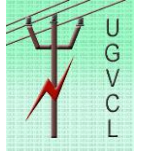
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|----|-----------------------------------|----|------|--|--|
| 17 | Printed Legar Cover 12*17 | NO | 50 | | |
| 18 | Medical Register | NO | 5 | | |
| 19 | PUTHA FILE | NO | 500 | | |
| 20 | ADVANCE PAVTI | NO | 2000 | | |
| 21 | NO OBJECTION CERTIFICATE | NO | 1000 | | |
| 22 | ERECTION BILL CERTIFICATE | NO | 500 | | |
| 23 | IMPREST VOUCHER | NO | 2000 | | |
| 24 | RELEASE MEMO FORM | NO | 1500 | | |
| 25 | M.R BOOK | NO | 10 | | |
| 26 | C.R BOOK | NO | 10 | | |
| 27 | Erection R.A. BILL LEGER PEPAR | NO | 500 | | |
| 28 | Remittance Book | NO | 500 | | |
| 29 | IBA REGISTER | NO | 5 | | |
| 30 | Suspence Register | NO | 5 | | |
| 31 | PERFOMA-C | NO | 2500 | | |
| 32 | CONSUMER CASE PAPER FILE | NO | 1500 | | |
| 33 | COLLECTION REGISTER | NO | 5 | | |
| 34 | MONEY RECEPIT REGISTER | NO | 5 | | |
| 35 | METER & service wire remove paper | NO | 1500 | | |



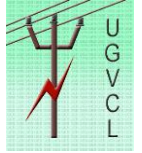
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|----|---------------------------------------|----|------|--|--|
| 36 | CHANGE OF NAME IN GUJARATI FORM | NO | 2500 | | |
| 37 | CHANGE OF NAME IN ENGLISH FORM | NO | 2000 | | |
| 38 | PUNTHA FILE FOR REV. SECTION | NO | 100 | | |
| 39 | CONSUMER FILE | NO | 100 | | |
| 40 | THEFT DETECTION REGISTER 126 | NO | 5 | | |
| 41 | THEFT DETECTION REGISTER 135 | NO | 5 | | |
| 42 | COMPOUNDING CHARGE REGISTER | NO | 5 | | |
| 43 | AGREEMENT REGISTER | NO | 5 | | |
| 44 | E-PANCHYAT REGISTER | NO | 5 | | |
| 45 | RC BOOK | NO | 1000 | | |
| 46 | DC BOOK | NO | 1000 | | |
| 47 | HT CON. AGREEMENT FORM | NO | 50 | | |
| 48 | AGREEMENT FORM NEW IND & AG CON | NO | 1000 | | |
| 49 | PDC ORDER | NO | 1000 | | |
| 50 | AKHARI NOTICE | NO | 1000 | | |
| 51 | STUD BOOK | NO | 500 | | |
| 52 | OFFICE NOTE PERFORMA FOR REFUND OF SD | NO | 500 | | |
| 53 | ANNEXCURE "C" | NO | 100 | | |



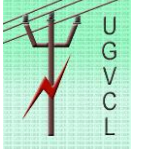
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|----|--|----|------|--|--|
| 54 | HT CONSUMER REGISTER | NO | 5 | | |
| 55 | LT Billing D.R | NO | 1000 | | |
| 56 | LT BILLING C.R | NO | 1000 | | |
| 57 | CREDIT REGISTER | NO | 5 | | |
| 58 | DEBIT REGISTER | NO | 5 | | |
| 59 | Legal Notice | NO | 1000 | | |
| 60 | Return form of Temp.con | NO | 1000 | | |
| 61 | NC Ledger Book | NO | 5 | | |
| 62 | Cheque Register | NO | 5 | | |
| 63 | Batch Card | NO | 1000 | | |
| 64 | Meter Reading Cross Chek Register | NO | 5 | | |
| 65 | Cheque Dishonour Register | NO | 5 | | |
| 66 | Master Correction Register | NO | 5 | | |
| 67 | Daily Collection Register | NO | 5 | | |
| 68 | Consumer A/C no Register | NO | 5 | | |
| 69 | Payment Control Register | NO | 5 | | |
| 70 | Consumer General Ledger of N.C & Temp.con Register | NO | 5 | | |
| 71 | Load Register | NO | 5 | | |
| 72 | Subsidiary Cashbook Register | NO | 5 | | |



| | | | | | |
|----|---------------------------------|----|-------|--|--|
| 73 | Suspence Register | NO | 5 | | |
| 74 | Consumption Register | NO | 5 | | |
| 75 | TEST REPORT REGISTER | NO | 5 | | |
| 76 | GP REGISTER | NO | 5 | | |
| 77 | PETROLLING & maintance register | NO | 5 | | |
| 78 | METER STOCK REISTER | NO | 5 | | |
| 79 | PERFOMA-15 | NO | 10000 | | |
| 80 | PROGRAME REGISTER | NO | 10 | | |
| 81 | METER REPLACEMENT REGISTER | NO | 5 | | |
| 82 | METER STOCK REISTER | NO | 5 | | |
| 83 | CONSUMER COMPLAIN REGISTER | NO | 5 | | |
| 84 | PAID PAINDING REGISTER | NO | 5 | | |
| 85 | A1 FORM | NO | 2000 | | |
| 86 | GATE PASS BOOK | NO | 52 | | |
| 87 | WRAP METER OPEN LAB NOTICE | NO | 2000 | | |
| 88 | APPLICATION OF CONSUMER FORM | NO | 2000 | | |
| 89 | PUTHA FILE | NO | 1000 | | |
| 90 | POAL REGISTER | NO | 5 | | |
| 91 | TRANSFORMER FAIL REGISTER | NO | 5 | | |



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|-----|--|----|-------|--|--|
| 92 | MANUAL ESSTIMATE BOOK | NO | 5 | | |
| 93 | TRANSFORMER REGISTER | NO | 5 | | |
| 94 | Indian of Vehicles | NO | 10000 | | |
| 95 | Transformer TR-1 Register | NO | 5 | | |
| 96 | Complain Register | NO | 10 | | |
| 97 | Chek List Form of Transformer | NO | 3000 | | |
| 98 | Transformer Maintance Form | NO | 400 | | |
| 99 | Consumer Complain Book | NO | 10 | | |
| 100 | METER TESTING REGI.1-PH & 3-PH.Reegister | NO | 10 | | |
| 101 | LAB STATEMENT | NO | 2000 | | |
| 102 | METER TESTING REGISTER | NO | 10 | | |
| 103 | HT CHEKING SHEET | NO | 50 | | |
| 104 | LT CHEKING SHEET | NO | 50 | | |
| 105 | Meter Sealing Register 1-ph & 3-phase | NO | 5 | | |
| 106 | Panchnama Book | NO | 500 | | |
| 107 | HT Cheking Register | NO | 5 | | |
| 108 | GP Meter Register | NO | 5 | | |
| 109 | Test Report Book 1-phase & 3-phase | NO | 500 | | |



| | | | | | | |
|-----|------------------------------|--------------------------------------|---|--|--|--|
| 110 | Panel Meter Testing Register | NO | 5 | | | |
| 111 | Batch Testing Ruff Register | NO | 5 | | | |
| | | Total Estimated amount Rs. | | | | |
| | | GST rate ____% | | | | |
| | | TOTAL Amount | | | | |
| | | Say As Final Total Amount. :- | | | | |

The Bidder shall quote Firm Price only. The price quoted will not be subject to any escalation till completion of work.

GST will be paid extra as applicable from time to time on a given taxable goods and /or services

સપ્લાયર ઉપરોક્ત દર્શાવેલ શિડયુલ-બી ની દરેક આઈટમ નો નમુનો અત્રેની ઓફીસ રૂબરૂ આવી નમુનો જોઈ પછી ભાવ ભરી શકે છે.

સદર ટેન્ડર ના એક કવર માં બે અલગ અલગ કવર મુકવાના રેહશે. (૧) ટેકનીકલ બીડ-ડીમાન્ડ ડ્રાફ્ટ સાથે બધા દસ્તાવેજ સાથે નું કવર (૨) ભાવપત્રક નું કવર.

Executive Engineer
UGVCL, Mehsana DO

Sign. Of Tenderer with Rubber stamp.



IMPORTANT:

TENDER DOCUMENTS WILL NOT BE ISSUED IN PHYSICAL FORM. After downloading the tender documents from the website and after filling up the required details, same should be submitted by Registered Post A.D. or by Speed Post ONLY super scribing Tender cover by TENDER INQUIRY NO:-

(a) Tenders are to be addressed to Executive Engineer: UGVCL. Division Office Mehsana.
(Tenders through Courier Service/ Hand Delivery will not be allowed).

(B) All the relevant documents as per requirement of the Tender also to be submitted physically along with the Tender Fee, EMD cover in sealed cover on OR before date as mentioned in above schedule. The tender documents are to be submitted namely Tender fee/EMD/Technical Bid including terms and condition with all important enclosures of the tender documents in separate covers super scribing the respective covers accordingly along with the tender number.:____. All such documents should be strictly submitted by RPAD/speed post only. Otherwise the offer will not be considered and no any further communication in the matter will be entertained.

No tender shall be accepted / opened in any case received after due date and time of receipt of tender irrespective of delay due to postal services or any other reasons and that the UGVCL shall not take any responsibility for late receipt of the tender.

Note: - Initially, Cover of Tender fee & EMD will be opened. The technical bids of Contractors may be ignored /rejected if tenders are found without appropriate Tender fee & EMD.

(1) Contractor submit technical bid & Price Bid in Different Cover.

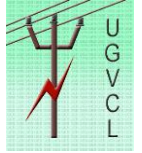
The bidder has to confirm & sign with stamp all pages of "GENERAL CONDITIONS OF CONTRACT Any technical questions, information & clarification that may be required pertaining to this inquiry should be referred to Executive Engineer: UGVCL. Division Office, Mehsana.

Submit following documents with technical bid.

1. Tender Notice copy (downloaded) with sign and stamp.
2. Contractor should produce GST NO. Copy. If applicable..
3. Contractor should produce PAN No. copy.
4. D.D OF TENDAR Fee & EMD Fee.
5. Attach Work order copy of Same work of any discom under GUVNL. Issued by Executive Engineer & above.

Executive Engg UGVCL Mehsana DO reserves the right to reject any OR all tenders without assigning any reasons thereof...

Executive Engineer
UGVCL Mehsana Division



GENERAL CONDITIONS:

1. Time limit 24 month from the date of the order issued.
2. No. Extra charge or any escalation charge will be paid by company
3. Inferior and Poor quality material will be rejected.
4. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the supply to be executed and local conditions and other factors having bearing on the execution of the supply.

Performance remaining will be extended OR in case of poor performance undersigned reserve right to cancel the rest of order.

1) A. Earnest Money Deposit:

Earnest money deposit of ` 3000.00 should be submitted in form of Demand Draft in favor of Uttar Gujarat Vij Company Limited drawn on any scheduled bank, payable at Mehsana.

B. Tender without Earnest Money will not be considered for acceptance.

C. Earnest Money deposit will be forfeited in case the successful tender after his tender has been accepted fails to pay the prescribed Security Deposit.

2) Acceptance of Tender:-

The UGVCL does not bind itself to accept the lowest or any tender, without giving any Reason is assigned for the rejection. It is also not binding on the UGVCL to disclose any Analysis reports on the tender. Conditionally tender will not be accepted. **Executive Engineer, UGVCL Mehsana DO, reserves the right to accept or reject any or all tenders without assigning any reason thereof.**

3) Security Deposit:-

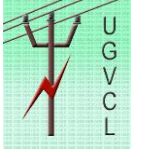
The lowest tender whose tender is accepted shall have to pay 10% Security deposit of the Order value within 10 days from the receipt of the acceptance order. If you fail to supply the material within time limit your security deposit will be forfeited.

4) Jurisdiction:-

Any dispute of difference arising under this connection with contract shall be subject to the exclusive jurisdiction of UGVCL Mehsana DIVISION.

5) Payment:-

Payment of Bills will be made through REAL TIME GROSS SETTLEMENT (RTGS) System while submission of bill prescribed RTGS form shall have to be submitted for each Bill by Contractor/Agency.



6) General:-

A. The tenderer must quote his rate per units specified the schedule including all taxes in Figures as well as in words. If there is difference between rates quoted in words or figures Quoted in words shall prevail.

B. All tender must be submitted in forms provided by this office and must be clearly & legibly Filled in the tenders should be filled in ink. The tenderer are requested to sign wherever mentioned in tender and schedule or rates and if not signed the tender shall be rejected.

7) Penalty of Late Delivery:-

In case if the work is not completed within time limit the penalty for late delivery will be charged as decided by the competent authority.

8) Acceptance of Suppliers:-

In case of any dispute regarding work or any other defect found. The undersigned will have full right to reject the entire fabricated quantity or to stop payment in case of unsatisfactory work and that will binding to the supplier.

9) Commercial & Technical Specifications of the work stated in subject are as per UGVCL.

10) The successful supplier will have to sign on agreement as per the UGVCL's rules on a stamped paper and the necessary stamp duly charges shall be borne by the supplier

11) In Schedule B Quantity May be Changes.

11) સપ્લાયરે મેહસાણા વિભાગીય કચેરી થી જે પરફોર્મ પ્રિન્ટીંગ કરવાનો હશે તેનો નમુનો રૂબરૂ આવી લઈ જવો.તેની સપ્લાયર ને ટેલીફોનીક/ પત્ર દવારા અત્રેની કચેરી દ્વારા જાણ કરવામાં આવશે. જે પરફોર્મ પ્રિન્ટીંગ કરવાનો હશે તેનું સંપૂર્ણ કામ પૂરું કરી પરત ઓર્ડર આપ્યા ની તારીખ થી ૩૦ દિવસ માં મેહસાણા વિભાગીય કચેરીમાં સપ્લાયરે પોતાના ખર્ચે તથા જોખમે જમા કરવાનું રેહશે. જો આમ કરવામાં નિષ્ફળ જશો તો ugvc કંપની ના નિયમોનુસાર પેનલ્ટી બીલ માંથી કાપવામાં આવશે.

૧૨) જે પરફોર્મ પ્રિન્ટીંગ થઈ તેયાર થઈ ગયેલ હશે તેને મેહસાણા વિભાગીય કચેરી માં પહોચાડવા માટેનો સંપૂર્ણ ખર્ચ સપ્લાયરે ચૂકવાનો રેહશે.UGVCL દ્વારા કોઈપણ જાતનો ટ્રાન્સપોર્ટેશન ખર્ચ ચૂકવામાં આવશે નહિ.

૧૨) મેહસાણા વિભાગીય કચેરી થી જે પરફોર્મ પ્રિન્ટીંગ કરવા આપ્યો હશે તે નમુના મુજબ જ સપ્લાયરે પ્રિન્ટીંગ કરી આપવાનો રેહશે. જો નમુના મુજબ પ્રિન્ટીંગ નહિ થયેલ હોય તો તે માલસામાન મેહસાણા વિભાગીય કચેરી સ્વીકારશે નહિ. તેની સંપૂર્ણ જવાદારી સપ્લાયર ની રેહશે. તેનું મેહસાણા વિભાગીય કચેરી તરફથી કોઈ પણ જાતનું પેમેન્ટ કરવામાં આવશે નહિ.

૧૩) મેહસાણા વિભાગીય કચેરી ને જેમ જેમ જરૂરિયાત હશે તેમ તેમ સપ્લાયર ને પ્રિન્ટીંગ નું કામઆપવામાં આવશે.



૧૪) વર્ક ઓર્ડર આપેલ તારીખ થી ૨૪ મહિના ની ઓર્ડર સમયમર્યાદા રેહશે.જો આ સમય દરમ્યાન ટેન્ડર ની રકમ પુરી થશે તો ઓર્ડર પૂર્ણ થયેલ ગણાશે.

Contractor Signature with Stamp

**Executive Engineer,
UGVCL Mehsana Division**