

**OFFICE-NOTE**

**TECHANICAL SECTION**  
**JE-3,**  
**UGVCL-,**  
**VISNAGAR DO**  
Date: 13.09.2021

**SUB: - Open tender for Supply of 11 KV 400 Amps G.O.D. Switch for SDT for feeder bifurcation and Maintenance.**

In context to the above subject, it is to state that as per statement showing the requirements of material of Division office we are in need of Supply of 11 KV 400 Amps G.O.D. Switch for SDT. So required to purchase of materials as per requirements for maintenance and new feeder charging purpose. You are requested to accord this office note to issue tender for the same.

Submitted by

Checked By,

Je tech 3, VISNAGAR DO.

DE Tech – 1  
VISNAGAR DO.

Approved-by

Executive Engineer,  
UGVCL,  
Visnagar do.

TO,  
Account officer (EXP),  
Visnagar do

You are requested to further action please.



**UGVCL**  
**UTTAR GUJARAT VIJ COMPANY LIMITED**



Visnagar office, M N College road, Visnagar 384315 (N.G Gujarat)  
Telephone: (02765) 232375,  
Regd.Office:- Visnagar Road, Mehsana – 384 001 (North Gujarat)

<a href="#">PR NO</a>	<a href="#">466267</a>
<a href="#">RFQ NO</a>	<a href="#">65340</a>

Name of Work :- Supply of 11 KV 400 Amps G.O.D. Switch for SDT for Various sdn under Visnagar Do.

086/2021

Estimate cost.	Rs. 300000.00
Earnest Money.	Rs. 3000.00
Security Deposit.	10% ORDER VALUE
Relevant documents (By Registered Post A.D. or Speed Post only) submission date	On or before date 01/10/2021 Up to 18.00 Hrs
Date of opening of Tender fee, EMD cover and Technical Bid physical as well as online	Date: 04/10/2021 up to 12.00 Hrs
Type of tender	Item Rate.
Tender Fee + 18% GST	Rs. 300.00 + 18%.00 ( GST )
Time Limit.	30 DAYS

Earnest money deposit will be accepted in cash or by demand draft on any schedule bank at VISNAGAR in favor of UTTAR GUJARAT VIJ COMPANY LIMITED, cheques or Bank guarantee will not be accepted.

Tender received through RPAD will be accepted.

EXICUTIVE ENGR  
VISNAGAR DO.

To be filled in the Tender.

- (1) Tendered Value :  
(To be filed by the Contractor) Rs. \_\_\_\_\_
- (2) Earnest Money Deposit  
Paid vide Receipt No. \_\_\_\_\_ Date \_\_\_\_\_ Rs \_\_\_\_\_
- (3) SALES TAX NO. \_\_\_\_\_  
Date:- \_\_\_\_\_ PAN NO. \_\_\_\_\_

## SCHEDULE – B

### Sub.- Supply of 11 KV 400 Amps G.O.D. Switch for SDT:-

Sr. No.	Description	Qty.	Unit	Rate Rs.	Amount
1	Supply of 11 KV 400 Amps gang operated Change over switch with horizontal square bar pipe. Having 3 bushings per phase center bushing having 'Y' type blade and suitable capacity of fixed contacts. Switch with required attachments for the gang operations as per the specifications and approved sample for special design of the transformer at various 11 KV Rural feeder of UGVCL. Square bar pipe required. (Without round Pipe and handle).	24	set.		
	Total Rs.(A)				
	(B) GST Rate:- %				
	Final Offer (in Rs.)(A+B)				
	Final Offer (Rs in Words)				

### **REMARKS:**

- i) Submit hard copy of GST No with tender.
- ii) F.O.R. Visnagar D.S.O.
- iii) Sample may be sent (if possible by courier) along with tender or before submission date of tender at DSO VISNAGAR otherwise your tender will be ignored No sample will be accepted after last date of receipt of tender.
- iv) Before supply of materials acceptance test is required to be carried out if necessary at your work. If there is no facility at your works then it will be tested at ERDA/Any Govt. approved Lab. as desired by you at your risk and cost.

I/We agree to supply the articles noted above at the rates herein tendered by me/us subject to the condition of Tender and supply of the Tender inquiry which I/We have carefully read and which I/We have thoroughly understood and to which I/We agree.

I/We hereby agree to keep this offer open for 30 days after the returnable date of tender and shall be bound by communication of acceptance dispatched within the prescribed time

The entire materials should be supplied within a period of 30 days from the date of orders. Time factor is very essential. It will be ascertained before we place orders for supply of goods. In case the materials will not be delivered within the period stipulated in the order, you will liable to pay at the discretion of the competent authority, a penalty to the Board up to ½% per week on the price subject to a maximum of 10% reckoned on the order value o such materials. Due consideration will be given in the levy of penalty for reason absolutely beyond your control for which documentary evidence will have to be produced to the satisfaction of the competent authority of the UGVCL.

In case the assigned store materials are not found in accordance with prescribed specification and approval sample, the UGVCL, shall exercise its discretionary power either

to recover from supplier or by way of penalty or to purchase from elsewhere at the risk and cost of supplier. The defective and having bad designs and imperfect other than specified in Schedule 'B' will not be accepted and it will be rejected at the cost and risk of supplier.

**Contractor's signature with Name**

Date:

**Executive Engineer**

visnagar

**U.G.V.C.L., CIRCLE OFFICE, MAHESANA**

**IMPORTANT:**

TENDER DOCUMENTS WILL NOT BE ISSUED IN PHYSICAL FORM. After downloading the tender documents from the website and after filling up the required details, same should be submitted by Registered Post A.D. or by Speed Post ONLY super scribing Tender cover by TENDER INQUIRY NO:-

- (a) Tenders are to be addressed to Executive Engineer: UGVCL. Division Office Visnagar. (Tenders through Courier Service/ Hand Delivery will not be allowed).
- (B) All the relevant documents as per requirement of the Tender also to be submitted physically along with the Tender Fee, EMD cover in sealed cover on OR before date as mentioned in above schedule. The tender documents are to be submitted namely Tender fee/EMD/Technical Bid including terms and condition with all important enclosures of the tender documents in separate covers super scribing the respective covers accordingly along with the tender number.:\_\_ .All such documents should be strictly submitted by RPAD/speed post only. Otherwise the offer will not be considered and no any further communication in the matter will be entertained.
- No tender shall be accepted / opened in any case received after due date and time of receipt of tender irrespective of delay due to postal services or any other reasons and that the UGVCL shall not take any responsibility for late receipt of the tender.

**Note: - 1. Initially, Cover of Tender fee & EMD will be opened. The technical bids of Contractors may be ignored /rejected if tenders are found without appropriate Tender fee & EMD. Bidder shall submit Technical bid & Price bid in separate cover. And this two bid submit in one cover also.**

The bidder has to confirm & sign with stamp all pages of "GENERAL CONDITIONS OF CONTRACT Any technical questions, information & clarification that may be required pertaining to this inquiry should be referred to Executive Engineer: UGVCL. Division Office, VISNAGAR

**Submit following documents with technical bid.**

1. Tender Notice copy (downloaded).
2. Contractor should produce PAN No. copy.
3. Copy of GST registration.

UGVCL reserves the right to reject any OR all tenders without assigning any reasons thereof...

Yours Faithfully

**Contractor's Signature.**

**Conditions to Supply for Supply of 11 KV 400 Amps G.O.D. Switch for SDT for feeder bifurcation and Maintenance**

1. The approved specimens of entire supply of the material, with the paper seal duly discharged by the supplier and the UGVCL authority will be kept at UGVCL Division Office. In case of any discrepancies/ litigation arising out of any issue related to the supply; the specimen kept at this office will be taken in to accounts, only.
2. Package information: - Each package lot shall be marked with the Manufacture name, Purchase Order, Item description, pack size, packs weight and applicable IS standard. ( not with oil immersed)
3. In case of any discrepancy, the E-I-C will provide the guide lines and the contractor will have to follow the same. The discretion of the authority issuing the tender and above will be binding to the contractor.
4. Supplier must be manufacturer.
5. **Material should be supply after approval of sample.**
6. **Bidder shall submit Technical bid & Price bid in separate cover. And this two bid submit in one cover also.**
7. Bidder must have to submit Row material test report with the tender.
8. Bidder must have to submit valid factory Licence copy self attested.
9. **Bidder must have to submit sample along with the tender. Tender without sample is liable to rejected.**
10. Material should be supplied at division Store free of cost.
11. The rate of material is excluding all GST & service charge.

**GENERAL CONDITIONS:**

1. Time limit 30 days from the date of the order issued.
2. No. Extra charge or any escalation charge will be paid by company
3. Inferior and Poor quality material will be rejected.
4. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the supply to be executed and local conditions and other factors having bearing on the execution of the supply.
5. For new supplier initially 10% will be awarded for performance review. After satisfactory Performance remaining will be extended OR in case of poor performance undersigned reserve right to cancel the rest of order.

**GENERAL CONDITIONS:-**

**1. Earnest Money Deposit:-**

- A. Earnest Money Deposit 1% of the estimated cost or minimum Rs.500/- or indicated on the Tender Copy should be paid by the tenderer alongwith the tender fee in cash or by demand draft on any schedule bank in favour of UGVCL in which cash receipt shall be attached with tender invariably.
- B. Tender without earnest money will not be considered for acceptance.
- C. Earnest Money Deposit will be forfeited in case the successful tenderer after his tender has been accepted fails to pay the prescribed Security Deposit.

**2. Acceptance of Tender:-**

The UGVCL does not bind itself to accept the lowest or any tender, without give any reason be assigned for the rejection. It is also not binding on the UGVCL to disclose any analysis reports on the tender. Conditionally tender will not be accepted.

**3. Security Deposit:-**

The lowest tender whose tender is accepted shall have to pay 10% security deposit of the order value within 10 days from the receipt of the acceptance order. If you fail to supply the material within time limit your security deposit will be forfeited.

**4. Taxes and Duties:-**

The prices are excluding GST and Cess as applicable which will be paid extra on a given taxable goods and/or services within the original contractual delivery period. The amount and % of GST and Cess as applicable should clearly be indicated separately. (GST/Cess means all applicable Tax/Cess under GST Laws. GST Laws means IGST Act, GST (Compensation to the State for Loss of Revenue) Act, CGST Act, UGST Act and SGST Act, 2017 and all related ancillary legislations).

Supplier/Contractor should charge GST in Invoice at the rate as agreed to / mentioned in acceptance of tender only and any deviation in the same shall not be accepted. Further, any additional liability of GST (later on due to wrong mentioning of GST rate, mis-interpretation of HSN/SAC Code, etc.) over and above as charged in the invoice shall be borne by the Supplier/Contractor. However, any refund received by the supplier / contractor on account of GST charged from the company; such refund shall have to be passed on to the company, along with interest if any. Such refund along with interest needs to be passed on suo-moto by the supplier / contractor.

Further, the Company has a right to recover the amount of GST along with penal interest at the rate of 15% per annum if GST charged is not paid / short paid to the government or fail to upload the details or uploads inaccurate particulars on GSTIN portal by the Supplier / Contractor within the stipulated time limit.

In case, Govt. revises the rate of GST rate / Code during the tenure of the contract, the provision of UGVCL's statutory variation clause shall apply.

**5. Statutory Variation:-**

Any statutory increase or decrease in the taxes and duties including GST and Cess as applicable or in the event of introduction of new tax/cess or cessation of existing tax/cess subsequent to contractors offer if it takes place within the original contractual delivery date will be to COMPANY's account subject to the claim being supported by documentary evidence. However, if any decrease takes place after the contractual delivery date, the advantage will have to be passed on to COMPANY.

**6. Jurisdiction:-**

Any dispute of difference arising under this connection with contract shall be subject to the exclusive jurisdiction of VISNAGAR (N.G.)

**7. Payment:-**

A. The payment will be made within 30 days on receipt of the material by crossed cheque on local bank subject by and advance stamped receipt being received from payee.

B. Accepting authority reserved the right to rejection of any or all tenders without giving any reason thereof.

**8. General:-**

A. The tenderer must quote his rate per units specified the schedule including all taxes in figures as well as in words. It there is difference between rates quoted in words or figures quoted in words shall prevail.

B. All tender must be submitted in forms provided by this office and must be clearly & legibly filed in. The tenders should be filled in ink. The tenderers are requested to sign wherever mentioned in tender and schedule or rates and if not signed the tender shall be rejected.

C. GST NO. Copy must be attach with technical bid.

9. **Penalty of Late Delivery:-**

Penalty shall be @ 0.5% per Week or part thereof plus GST as applicable on delayed portion subject to maximum 10% plus GST as applicable of the delayed portion Order Value (End Cost with GST and Cess as applicable) in case of supply only, whereas in case of Projects, the ceiling shall be with reference to total contract value with GST and Cess as applicable of the project (Supply + Erection + Civil). For calculating the delayed portion, date of actual receipt of material at store shall be considered.

10. **Acceptance of Suppliers:-**

In case of any dispute regarding supply of material or any other defect found. The undersigned will have full right to reject the entire quantity and binding to the supplier.

Signature of Tenderer with  
Rubber Stamp

EXECUTIVE Engineer,  
UGVCL, Circle Office VISNAGAR