

**PR.NO :- 425217 / RFQ.NO:- 60435**  
**Tender Notice No MSN CO :101/2020**

***Executive Engineer, UGVCL, MEHSANA DO invites On-line e-Hiring of Mahindra Make Bolero camper with FRP Ladder of year AUG-2020 (Latest Model) for utilization in Mehsana City ,Mehsana H/W & Mehsana Ind. subdivision under Mehsana Division office for 3 year . Tender Papers & Specifications may be down loaded from Web site <https://ugvcl.nprocure.com> (To view, download and on-line submission) and UGVCL web site [www.ugvcl.com](http://www.ugvcl.com) (To view & download only). Last date of on line submission is \_\_\_\_\_, upto 15 hrs .Tender fee may be paid along with submission of tender and its receipt to be kept in the cover containing EMD, for respective tender. “All the relevant documents of tenders to be submitted physically” will be received only by RegisteredPost A.D. or Speed Post addressed to Executive Engineer, UTTAR GUJARAT VIJ COMPANY LTD., DIVISION OFFICE, Mehsana.“NO COURIER SERVICE OR HAND DELIVERY ”will be allowed.***



# UGVCL Uttar Gujarat Vij Company Ltd.

CIN – U40102GJ2003SGC042906

GST-24AAACU6551F1ZI

Division Office, Visnagar Road, Mehsana-384001. Phone No-(02762)222055,222056

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<b>ADVERTISED TENDER – 101/2020</b>					
<p>To, M/s _____ _____ _____</p>					
<p><b>NAME OF WORK:</b> Hiring of Mahindra Make Bolero camper with FRP Ladder for Mehsana City subdivision utilization also Mehsana H/W &amp; Mehsana Ind.sub. under Mehsana Division office for 12Hrs. per day &amp;1500km per month. (Ref:UGVCL/R&amp;C/Tech/EE-2/FRP Ladder Vehicle/ 1330 / 23.10.2019.)</p>					
<b>Estimate cost</b>	<b>Rs 1339000.00</b>				
<b>Earnest Money</b>	<b>Rs 15800.00</b>				
<b>Security Deposit</b>	<b>5% of Tender Value</b>				
Online Preliminary, Technical & Price bid i.e. On line(e-tendering ) tender/offer submission last date  (This is mandatory)	<b>Date:23.09.2020 Up to 18.00 Hrs</b>				
Relevant documents (By Registered Post A.D. or Speed Post only) submission date	<b>On or before date : 25.09.2020 Up to 18.00 Hrs</b>				
Date of opening of Tender fee, EMD cover and Technical Bid  physical as well as online	<b>Date:28.09.2020 up to 12.00 Hrs</b>				
Date of On line Opening of Price Bid (Tentative, if possible)	<b>Date:28.09.2020 up to 16.00 Hrs</b>				
<b>Type of Tender</b>	<b>Item Rate</b>				
<b>Tender Fee</b>	<b>Rs. 1000+180 GST</b>				
<b>Time Limit</b>	<b>36 Months</b>				
<p>Earnest money deposit will be accept in cash or Demand Draft on any Schedule Bank at Mehsana. In favors of UTTAR GUJARAT VIJ COMPANY LIMITED, Cheque or Bank Guarantee will not be accepted.</p> <p>NOTE:-Tender copy accepted only by R.P.A.D</p>					



Save Energy for Benefit of Self and Nation



**UGVCL**  
**Uttar Gujarat Vij Company Ltd.**

CIN – U40102GJ2003SGC042906 GST-24AAACU6551F1ZI  
Division Office, Visnagar Road, Mehsana-384001. Phone No-(02762)222055,222056

Supdts.Accounts(Exp)  
U.G.V.C.L. DO,  
Mehsana.

Executive Engineer  
U .G.V.C.L., DO,  
Mehsana.

**PR- 425217**

**SCHEDULE : B**

**RFQ- 60435**



# UGVCL Uttar Gujarat Viji Company Ltd.

CIN – U40102GJ2003SGC042906

GST-24AAACU6551F1Z1

Division Office, Visnagar Road, Mehsana-384001. Phone No-(02762)222055,222056

**Name of work :-** Hiring of Mahindra Make Bolero camper with FRP Ladder for Mehsana City subdivision utilization also Mehsana H/W & Mehsana Ind.sub. under Mehsana Division office for 12Hrs. per day & 1500km per month.

Bidders are requested to submit Price – bid (Schedule – B) by online (e-tendering) only i.e. not to submit the price bid in physical form. This is mandatory. If price bid is submitted in physical form, same will not be opened and only on-line submitted price bid will be considered for evaluation

Sr.No	Description.	Qty.	Unit.	Tender Rate In Figure	Rate.
1	Minimum Fixed charge vehicle per month up to total run of 1500 Kms. 12Hrs per Day	36	Month	35000	1260000.00
2	Extra charge per Km run beyond 1500 Kms vehicle per month	4000	Km	8.50	34000.00
3	Stay charge per night vehicle	150	Night	300	45000.00
Total Rs. [ A ]					1339000.00
Bidder's Offer ( +/- )in % [ B ]					
Grand Total [ C= A +/- ( A*B ) ]					
Goods & Service Tax [ D = C x GST % ]					
SAC Code :- _____ ( GST Rate :- _____ %					
Grand Total Including GST [ E = C + D ]					
Final Offer ( In Rs. )					
Final Offer ( Rs. In Words ):-					

Note:- All Bidders are requested to quote their rate in above prescribed format in online only .

Executive Engineer  
UGVCL Mehsana Do.

\_\_\_\_\_  
Contractor's Signature. With stamp

Note :- RTO registration book , Taxi Maxi passing permit certificate , full insurance , GST NO, PAN NO & license of driver to be submitted with tender without this document tender will be rejected



## **Specification of Vehicle and FRP ladder**

- Vehicle – Make- Mahindra Company
- Model- Bolero Camper
- Four Seated, RTO Passing 3+1 ( Separate compartment for sitting arrangement ) Or similar Vehicle
- FRP ladder – MTPL 2025 Ladder
- Ladder Dimension
- Extended Height 25 feet approx, Close height 6 feet.
- Non Extended height in vertical position 16 feet approx.
- Bottom square 26" x 25"
- Top Square 23" x 23"
- Dimension of M S Structure : It is to be adjusted in vehicle as per requirement
- Photograph of vehicle & ladder to submitted along with the bid
- The two nos. of reference drawing of the vehicle with ladder is appended.



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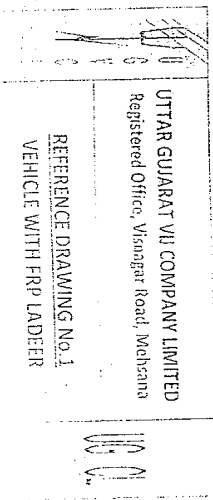
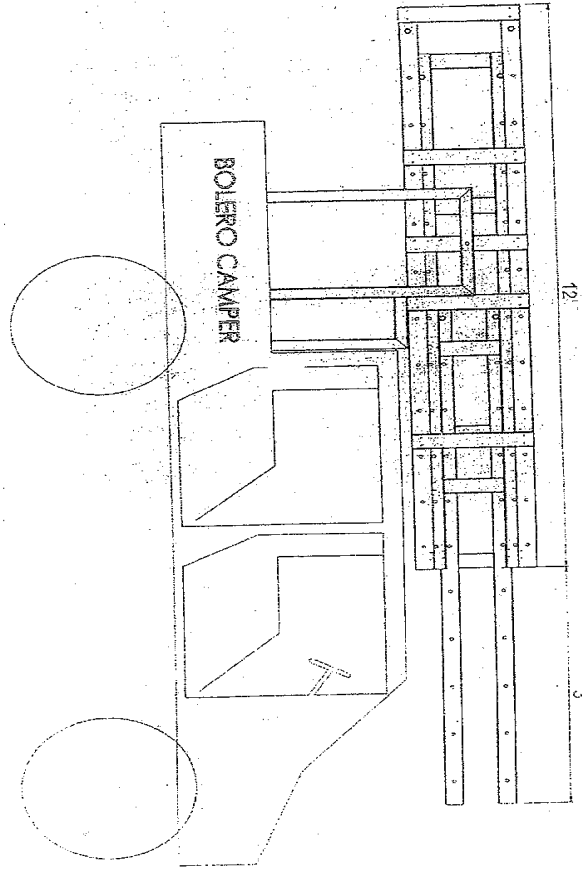


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GROUNTING



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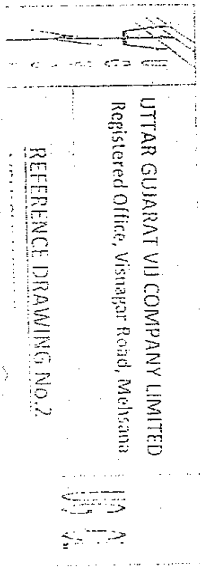
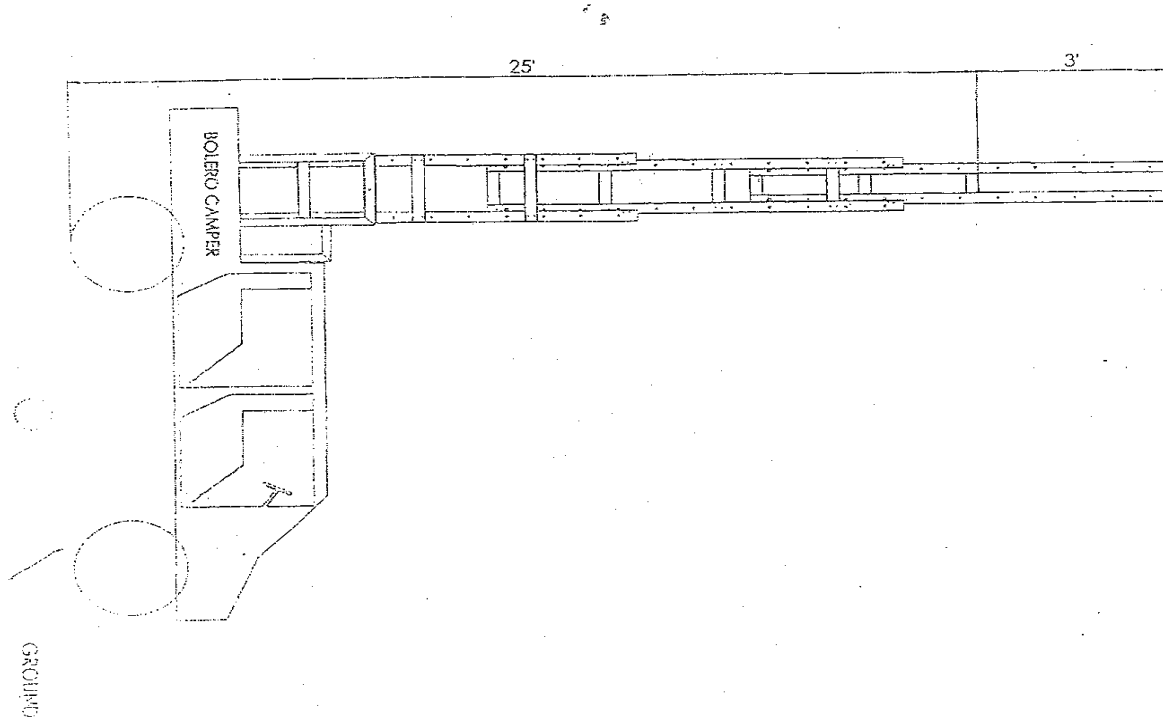


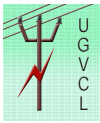
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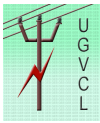




### TERMS AND CONDITIONS REGARDING TENDER

- (1) **Value of Contract:** The total value of contract will be Rs. 13,39,000/- [ Thirteen Lacs Thirty Nine Thousand Rupees only]. The amount of excess run beyond minimum fixed kms 1500 is to be paid after competent authority's approval after crossing the total financial limit before completion of time limit (Three years).
- (2) **Contract Period:** The period of the contract shall be for Three years from the date of putting the vehicle with company/ Mehsana City ,Mehsana H/w & Mehsana Ind.S/dn. The further period of Two year can be extended as per same rates, terms and conditions after getting approval from competent authority. However, in case of poor services provided by the contracted, contracted can be terminated.
- The contractor shall make his own arrangement at his cost for Boarding & Lodging Of Drivers, Agents and servants.
  - The Vehicles when in service, shall have to be parked at the company's premises or as near as the work site as possible.
  - The FRP ladder should be operated by the driver/owner of the vehicle as per instruction/directions of line staff present in the vehicle.
  - The contractor shall ensure that a representative on his behalf is deputed by him to keep in touch with the Officer with regard to detailing of Vehicles, providing arrangements for substitutes in case of any vehicle going off road or looking after to general need of playing of shift vehicle.
  - The contractor shall also make his own arrangement for refueling, repairs and maintenance of his vehicle.
  - Before the vehicle are put on hire, the contractor shall produce the same to Officer for his inspection and verification of R.T.O. documents.
  - The contractor shall be responsible any fine or penalty if imposed by any authority, state or Central authorities, including any local body for any breach, violation or non-compliance of engagement of persons by him.
  - The vehicle once inspected and approved by the Officer for hire all shall not be changed or substituted by the contractor except on orders from the Officer or on becoming defective off road due to accident, breakdown etc. In such an event the contractor shall give immediate intimation to the Officer. Whereas changed vehicle is likely to last for more than one week prior written approval of the Officer shall have to be taken.
  - The speedometers of the vehicles must be maintained within full accuracy and in working order in all the times. Any defect noticed therein must be rectified at the earliest. Till such time, the meter starts working; the kms of journeys for various places shall be decided by the users/Officers.
  - No interest shall be paid by the UGVCL on Security Deposit.
  - The contractor shall ensure observance of discipline by his Drivers/agents or servants engaged in performance of the contract in question. They must not be indulge in the use of Drink or Drug. They must behave in a polite and courteous manner with the company's employees. In case of any complaint against any Drivers etc., the contractor must change him/them and in case he fails to do so such of the Driver shall not be accepted on duty and vehicle on which deputed shall not be accepted on duty and marked absent.
  - As far as possible, the contractor shall ensure that the Drivers are in proper neat and clean uniform while on duty.





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- The contractor shall furnish a detail of Driver with their names/designation/Address and License particulars for record of the Officer.
- Driver shall be with good vision and physical fitness. The lodging and boarding of Driver shall be born by owner. Driver must have valid Mobile number(register at this office) with mobile instrument.
- The Driver should be provided with enough money to cover the cost of Diesel, repairs and incidental expenditure which in journey.
- The contractor, his Drivers, agents, servants or any other workman engaged in performance of the contractor must observe safety rules and regulations while going to work sites/installation should any mischief, take place due neglect of safety on paid of any of his workers, the contractor shall be solely liable for all the consequences.
- The month-wise log books (in triplicate) in prescribed format shall be maintained by the contractor in respect of his vehicles playing on hire under the contract. All the entries columns must be properly filled in/completed as soon as any journey is completed and got signed from the user as well as by the Driver. It shall be the sole responsibility of the contractor to ensure that log books are properly completed and signed. Any entry not properly or legibility recorded or left unsigned or having cutting/interpolations/over-writing shall not be taken into consideration and no payments shall be made in respect of such journeys, unless the certified by the user/Officer(s).
- On close of the month, the contractor shall prefer bills of hire (in triplicate) to the Officer along with two copies of the log book sheets of all hired vehicle (originals and second copies).
- Contractor have to install GPS system in their vehicle at his own cost and submit the report of same systems at the time of bill passing with log-book.

**(3) Formula for consider in Price Variation:**

Formula for considering price variation- No price variation will be payable on cost of oils/tyres, tubes etc. Only charges in price of Diesel will be adjustable. For every Ten paisa increase/decrease in price of fuel per KM payable price shall go up or down by one paisa. This will be applicable to the actual km traveled during the month. The prevailing rate of diesel is Rs. \_\_\_\_\_ / Litre.

**(4) Security Deposit:** You have submitted security Deposit 5% of the contract value.

**(5) Execution of Agreement:** You shall have to execute an agreement on non-judicial stamp paper of Rs.300.00 at your cost and risk required by the company and it should be also made in Division Office- Mehsana in presence of Executive Engineer: DO: UGVCL: MEHSANA.

**(6) Penalty:**

- For an absence beyond two hours and up to one day:- Rs.1500.00 per vehicle.
- If the contractor fails to provide the vehicle, the deduction from his RA bill should be made on pro-rata basis considering the monthly rate payable with 26 working days per month.
- Company shall have to right to hire vehicle from another agency at the risk and cost of contractor in case of default of vehicle per day will be charged as penalty as well as cost paid to other agency whose vehicle is hired till the vehicle provided by you.



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(7) **Jurisdiction:** All disputes relating to proposed contract will be subject to Mehsana jurisdiction only.

(8) **Submission of Bills and payments:** The bill in duplicate may be submitted to Executive Engineer: Mehsana Division Office, along with advance stamp receipt, who (EE: DO:MEHSANA) will record and release the payment against the bill. The payment will be made through RTGS subject to advance stamp receipt from you. Income tax as per Govt. rules in force will be deducted from you every regular bill while making payment. GST tax will be paid as applicable as per Govt. rules as per tender condition. In case Km traveled beyond limit justification certificate from concerned Dy. Engineer must be submitted with bill and also for night journey separate certificate must be with bill.

## 8 TENDER FEE A Tender Fee is COMPULSORY.

No exemption from payment of tender fees and no price preference to the small, cottage & tiny industrial units registered under small scale industries of Gujarat state and holding subsequent registration with CSPO/NSIC/DGS&D registration certificates for the item under tender. B Tender Fee will be accepted by D.D. in favour of Uttar Gujarat Viji Company Ltd., payable at Mehsana. Cheque are not accepted & Tenders submitted without tender fee will not be accepted.

## 9 EARNEST MONEY DEPOSIT

A EMD at 1 % of the estimated cost is to be paid by D.D. in favour of Uttar Gujarat Viji Company Ltd. payable at Mehsana. Tenders without EMD are liable for rejection. B The exemption in payment of EMD shall be given to the small, cottage & Tiny Industrial Units registered under small scale industries of Gujarat State and holding subsequent registration with CSPO/NSIC/DGS&D registration Certificates for the item under tender. Otherwise tender / offer will be ignored. The Xerox copy submitted or SSI / NSIC must be duly notarized on notarial stamp (ticket) & signature. Registration certificates submitted other than indented material will not be accepted for waiver of EMD / SD and without payment of EMD, tender will be rejected outright without intimation to the party. No correspondence will be entertained further in the matter.

## 10 Technical Bid

The Technical Bid shall be opened on Due Date as mentioned in tender Notice (If Possible), in the presence of those tenderers who wish to be present. If the Authorized Representative is likely to be present then he must submit the authorization letter of the representing company at the time of opening of Bids and this is compulsory. Only One authorized Representative shall be allowed. Please note that the required documents should be invariably submitted with tender copy. And tender without documents is liable to be ignored.

## 11 Price Bid

Should be online only



## 12 EXTENT OF WORK :

This tender is for hiring of vehicle on annual rate contract basis for **the Mehsana City, Mehsana H/W and Mehsana Ind. SUB DIVISION** under MEHSANA DIVISION. of the company in accordance with the terms & conditions mentioned here under & schedule 'B' indicating the rates appended hereto.

## 13 VALIDITY OF TENDER :

Executive Engineer Mehsana Division, who also reserves the right to accept or reject any OR all tenders without assigning any reasons thereof.

## 14 SECURITY DEPOSIT

A Lowest party shall have to pay Security Deposit as, 5 %. If party fails to submit SD in prescribed time limit as mentioned in LOI, UGVCL will take stern action against firm as per rules.

B SD will also be payable through Bank Guarantee (All Nationalized bank)

## 15 The tender must be submitted in 04 (four ) Cover system .

Cover 01: The technical bid and supporting documents.

Cover 02: EMD and Tender Fee

Cover 03: Price Bid

Cover 04: All above three covers should be kept in 4th cover duly super scribe the reference of payment of EMD & Tender Fee i.e. DD No. & Date for EMD - DD No. & Date for Tender Fee otherwise Bid will not be considered for opening. Tenderer should also certify as "unconditional tender" on tender cover itself. Conditional tenders are liable for rejection Bidder has to send tender by RPAD/Speed Post to The office of **The Ex.Engineer Mehsana Division Office,UGVCL (GEB), Visnagar Road,Mehsana** on or before due date. Company does not take any responsibility for postal delay on both ways and tenders received after due date and time will not be accepted by this office. Tender fee & EMD should have to be submitted along with technical bid, if not found offer will out rightly rejected

**16** Uttar Gujarat Vij Company Ltd. reserves the right to accept / reject /Cancel any or all the offers / tenders, extend dates and / or re-advertise tender, and /or modify the process at any stage of the process without assigning any reason thereof

All the tenders shall be opened for acceptance by the undersigned for the period of 90 days from the date of opening the tenders & the tenderer shall be bound to supply the vehicle on such acceptance at their quoted rates.



#### 17 PERIOD OF CONTRACT :

The period of the contract shall be for **36 month** from the date of commencement order being issued by the company after completion of all the formalities of the contract as well as execution of agreement by the contractor. The company reserves the right to terminate the contract at any time without assigning any reasons whatsoever by giving ten days notice in writing to the contractor. In such case, the contractor shall not be entitled to any compensation by reasons of such termination of contract.

8 am to 8 pm without break should be consider as day, 8pm to 10 pm the rates are to be paid 50% of night charge and after 10 pm should be consider as night. However this office has right to utilized to vehicle for any time as per instruction of competent authority. one week off is allowed as per direction of EIC. 15<sup>th</sup> August and 26<sup>th</sup> January will be holiday

#### 18 AREA OF WORK :

Normally the vehicle shall be required to run within Area of Mehsana City, Mehsana H/W and Mehsana Ind. subdivision. However if felt necessary, it shall also be required to run/more any where in area of other subdivision of Mehsana Division without any extra cost. as per the directions from the engineer-in-charge.

**19 ACCEPTANCE OF TENDER :** The Ex.Eng. does not bind himself to accept the lowest or any tender neither any reasons will be assigned for the rejection of any or part of the tender. It is also not binding upon him to disclose any analysis report. The undersigned reserved the right to award the work either to a single tenderer or split up the same among the tenderers.

**20 EXPLANATION:-** Full day absence means absence of a vehicle in all the shifts starting in order of morning to evening and shifts. In case of any vehicle remains off the road due to major break-down/accident/mishap or any other reasons beyond human control, penalty shall be condoned up to a maximum of 48-hours at the discretion of the Engineer. The contractor may, however, in the meantime make his best efforts to provide a substitute so as not to allow the work to suffer.

**21** The contractor shall be required to supply the vehicle strictly in accordance with the specification laid down in the tender papers. Any vehicle not confirming to said specification shall not be accepted.

**22** The vehicle intended to be placed for hiring must have following documents completed in all respects.

I. Registration certificate Book.

II. Road permit./vehicle of RTO & Contract carriage permit

III. Insurance Certificate covering period of hire.



IV. Tax paid receipt up to the date.

V. Fitness certificate. & Taxi or Maxi passing certificate.

VI. PUC certificate in force.

VII. Driver's fitness certificate as well as eyes certificate should be provide.

VIII. Any other relevant documents relating to hiring of vehicle required under Road

Transport rules in force from time to time. The certified Xerox copies of the said documents be invariably attached with the tender for verification.

**23** The quoted rates should be the not rate inclusive of the cost of all types of fuel, taxes, levies maintenance & repairs of the vehicle, driver and/of servant's wages etc.

**24** The contractor shall be solely responsible for any fine or penalty if imposed by any authority for any breach, violation of any of the statutes rules, regulations etc.

**25** The contractor shall have to insure the vehicle solely so as to fully safeguard against any risk arising out of accident, theft, fire, riots etc. as well as for any injury, damage, death including company's employees travelling in the vehicle. The contractor must follow all the rules, regulations, & enactments under the labour laws relating to engagements of persons by him.

**26** The vehicle once inspected & approved by the undersigned for hire, shall not be changed or substituted by the contractor without permission except on becoming defective, off road , break down, due to accident etc. In such an event, the contractor shall give immediate intimation to the engineer-incharge.

**27.** The kilometer chain of the vehicle must have to be maintained within full occurrence & in absolutely working order at all the times. Any defect noticed therein must be rectified at the earliest in period not exceeding two days. Till the time of non working of the kilometre chain, the kilometre of the journeys made will be decided by the engineer-in-charges & that will be binding upon the contractor The company will allow billing of kilometres on the basis of opening reading as soon as arrival of vehicle at the company's head quarter & on closing reading after completion of daily journey.

**28** The vehicle shall commence duty at the head quarter of engineer.

**29** The contractor shall provide stand by vehicle to ensure prompt substitute arrangement should any hired vehicle go off road due to major break-down , mishap etc. or any other reasons so as not to allow the company's work to suffer. The substituted vehicle shall also be in acceptable condition as compared with the hired vehicle.

**30** In case hired vehicle remains absent or fails to report duty, the company shall recover the full amount paid as hiring charges for the alternate vehicle engaged for the company's work as penalty, subject to minimum Rs.1500/- per day whichever is more.



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**31** The contractor shall ensure observance of proper discipline by him and/or his driver staff if any engaged in performance of the contract. They must not indulge in the use of drink or drug. They must behave in a polite & courteous manner with the company's employees. In case of any complaint against any driver etc. The contractor must change him & in case he fails to do so, such driver shall not be accepted on duty & vehicle on which such staff is deputed shall be marked as "Absent". As far as possible, the contractor shall ensure that the driver is in proper neat & clean uniform with shoes while on duty.

**32** The driver & any other staff if any engaged by you for the performance of the contract shall observe safety rules & regulations while going to work- site/installations. If any mischief takes place due to neglect of safety precautions on part of any of your staff, you will be solely liable for all the consequences.

**33** The contractor shall indemnify the company against all suits actions, proceedings etc. arising out of any claim or demand for breach of any rules regulations, default etc. On the part of the contractor during the performance of this contract. Further the company does not assume any responsibility, liability for the accident to the vehicle & your engaged staff & shall not give any compensation for the same. The contractor shall have to execute the indemnity bond in the prescribed format on a stamp paper of appropriate value at his cost for the same. The contractor shall have to enter into an agreement on the non judicial stamp paper of the appropriate value at his own cost with the company.

**34** Vehicle wise & month-wise log-sheet in triplicate in the pattern of the company shall be maintained by the contractor & completed in all respect & get signed by the engineer-in charge & driver daily. Any entry or properly recorded or left unsigned or having interpolations, overwriting etc shall not be taken into consideration & no payment will be made in respect of such journey unless the same are certified by the engineer-in charge. On closed of the calendar month, the contractor shall prefer the bill of hire vehicle to the engineer-in-charge enclosing there with two copies of the log-sheet for checking & verification & for the purpose of passing the bill. The contractor shall also furnish the slip in the prescribed format giving details of daily journey duly signed by the engineer-in-charge & driver. The cost of slip shall be borne by the contractor. The engineer-in charge shall also be required to give a certificate, along with the bill, to the effect that all the entries recorded in the log-sheet of the vehicle for the month have been duly verified & checked & found correct as well as found to have been made in the interest of Board's bonafied work only also recommended for payment.

**35** The payment of each calendar month at the quoted rates shall be made in the succeeding month within 30 days from the date of receipt of bill by RTGS.

**36** The company also reserves the light to enter into a parallel contract with any agency at any rate & on any terms & conditions as deemed fit even during the currency of this contract.

**37** Should there be any statutory increase/decrease as the case may be in the cost of diesel by an order of central or state government marginal increase/ decrease in rate of hiring will be given by the company as per the formula given below. No price variation will be payable on the cost of oil, tyre, tubes etc. only charge in the rate of diesel will be adjustable. Basic rate of diesel will be considered as prevailing on the date of issue of commencement order. The increase/decrease in rate of diesel should invariably supported by the documentary Evidence. Formula: Rate per kilometer will be increased/decreased, as the case may be by one paisa per kilometre for every Increase/decrease in the rate of diesel by 10 Ten paisa) per litter. This will be applicable to the actual Km. travelled during the month.





### 38 GST Tax

Contractor shall have to Submite. GST No, PAN number , The rates quoted by the Tenderer in the Schedule of Rates must include all charges of every type such as fuel, all type of applicable taxes, levies, maintenance/repairs, driver of contractors' servant/agents wages etc.GST will be paid as applicable as per Govt. Rules.

### 39 Addressing of Tenders :

Tender must be submitted in properly sealed envelope with official seal if any & must be super scribed with "Tender for hiring of vehicle **Mehsana City, Mehsana H/W and Mehsana Ind. Sub Division** under Mehsana Division". to the office of the undersigned. It is the responsibility of the tenderer to see that the tender is received in company's office. (only by RPAD /Speed post)

**40** Any dispute or difference arising under, out of or in connection with the contract shall be subject to the exclusive jurisdiction of Mehsana.

### 41. THE TENDRER WILL HAVE TO GIVE FOLLOWING UNDERTAKING

- (1) Should this tender be accepted I/We hereby agree to abide by to fulfil all the terms & provisions of the tender & contract for work as applicable & in default thereof to for feet & pay the company the sum of money due.
- (2) The full amount of earnest money deposit paid herewith should in absolutely forfeited to the company, should I/We do not deposit the full amount or specified security deposit within specified time.
- (3) I/We hereby confess that I/We have made myself /our selves fully aware of all the terms & conditions of the tender & General standard conditions of the contract for execution of work of the company & any ignorance of any of the conditions will not absolve me/us from the liability to abide by the same.

Contractor's signature with seal.

**Executive Engineer**  
**U.G.V.C.L. MEHSANA D.O**