

## TENDER

## FOR THE WORK OF

**Demolition of old Quarters, RCC overhead tank, garages etc. at 220 KV S/S Mehsana colony campus.**

Deputy Engineer (Civil)  
UGVCL,CO, Mehsana

Account Officer (Exp.)  
UGVCL,CO, Mehsana

Superintending Engineer  
UGVCL,CO, Mehsana

**UGVCL**  
**Uttar Gujarat Vij Company Ltd.**

CIN – U40102GJ2003SGC042906

Circle Office, Visnagr Road, Mehsana PH. No222423 Fax No.223057

Tender documents for “Tender Notice” No: **UGVCL / MSN CO / 167 / 2018-19** for Demolition Works contain following

**Name of work : Demolition of old Quarters, RCC overhead tank, garages etc. at 220 KV S/S Mehsana colony campus.**

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Account Officer (Exp.)  
MEHSANA

**ISSUED TO:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TENDER NOTICE NO UGVCL / MSN CO /167 / 2018-19**

The sealed tender are invited in sealed cover super scribed tender for “**Demolition of old Quarters, RCC overhead tank, garages etc. at 220 KV S/S Mehsana colony campus**” from experienced contractors / agencies who has executed similar nature of work and magnitude successfully.

Sr.	Description of work	Estimated upset value Rs.	EMD Rs.	Tender Fee Rs.	Time limit
1	Demolition of old quarters, RCC overhead tank, garages etc. at 220 KV S/S Mehsana colony campus.	3,00,000=00	3,000=00	300=00 + 18% GST ( Non refundable)	40 Days

1. Tenderer can collect the tender document from circle office - Mehsana as well as can be downloaded from company's website [www.ugvcl.com](http://www.ugvcl.com) and submit the same as per instructions there in only by RPAD / Speed post.
2. Blank tender form will be issued after payment of tender fees during working days **Up to 10 / 12 / 2018 between 10.30 to 14.00 Hrs.**
3. Tender forms duly filled in must reach to this office on or before **14 / 12 / 2018** by R.P.A.D./ Speed post only.
4. Tenders will be opened on **15 / 12 / 2018 at 11.00 AM** (If possible) in presence of interested tenderers.
5. The Earnest Money Deposit and tender fee will be accepted by cash or Demand Draft on any Nationalized Bank payable at MEHSANA & drawn in favour of UTTAR GUJARAT VIJ COMPANY LIMITED.
6. The tender copy downloaded by tenderer has also to pay tender fee on or before last date of issue of tender. Note that DD of tender fee should be of date on or before last date of issue of tender i.e **10 / 12 / 2018** and DD of EMD Should be of date on or before last date of acceptance of EMD i.e. **14/12/2018**
7. If tender fee & EMD payable by draft, Two separate demand drafts for tender fee and EMD should be submitted with tender.
8. Tender without EMD and tender fee shall be outright rejected.

9. Receipt no. by which EMD is paid should be clearly indicated on cover containing tender papers along with the name of work in block capital letters.
10. The tenders are to be submitted by the intending bidders in single envelop with indicating name of work
11. No tender shall be accepted / opened in case of receipt after due date and time of tender, irrespective of delay due to postal services or any other reasons and the UGVCL shall not assume any responsibility for late receipt of tender.
12. Validity of tender: 120 days from the date of opening of tender.
13. In case of any mishap / accident etc., shall be the liability of tenderer only. No any claim in case of accident will be entertained by UGVCL and nothing will be paid by UGVCL.
14. The successful tenderer has to execute the agreement in prescribed proforma and execute the indemnity bond in prescribed proforma on stamp paper of Rs. 100/- respectively.
15. The 40 - days time limit shall be strictly followed without any deviation for Demolition of aforesaid work from the date of issue of commencement order after placement of work order. It is to be noted that out of total 40 days time limit, demolition of quarter/structure located in flag Hoisting Ground Should be Demolished in first 20 days time limit.
16. The tenderers are requested to see the tender document, terms / conditions there of and schedule-B thoroughly while quoting the tender.
17. All relevant documents to be submitted along with tender.
18. The UGVCL reserves the rights to reject any or all tenders or accept any tender without assigning any reason thereof.
19. Security Deposit  
The security deposit is applicable as per clause no (21) of General Condition of Contract.
20. Bidder has to quote rate including GST at 18%

**Superintending Engineer**  
**UGVCL, C.O. Mehsana**



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Circle Office, Visnagr Road, Mehsana PH. No222423 Fax No.223057

**Tender Notice No: UGVCL / MSN CO / \_\_\_ / 2018-19**

1. Name of Firm and Contact Person :-
2. Full Postal Address & Phone / Fax No./Mobile No. :-
3. Status of Firm, with supporting Documents :-  
Proprietary/Partnership  
Pvt. /Public Limited
4. Name of Agencies/Directors  
if not proprietary. Name of owner if  
proprietary with Phone/Fax Nos. :-
5. Registration No. with Organization. :-
6. Labour License No. :-
7. Tender Fee Amt. & Money Receipt /  
DD No. & Date (Photocopy of receipt be attached) :-
8. EMD amount & MR / DD No. &  
Date ( Photocopy of receipt be attached) :-
9. PAN No. :-

**Dated Signature of Vendor/Contractor**

**INSTRUCTIONS TO THE BIDDERS**

**(A) Scope of work:**

**Major works covered in this work are Demolition of old quarters, RCC overhead tank, garages etc. at 220 KV S/S Mehsana colony campus as per specifications and terms mentioned here under.**

- 1) The site of proposed work is situated at **Mehsana**
- 2) Any activity not specifically mentioned in the tender but necessary in the opinion of engineer in charge of work must be carried out for successful completion of the job.
- 3) **Before taking up demolition activity; the agency has to pay / credit the offered upset value to UGVCL and aforesaid amount is non-refundable.**

**(B) General conditions:**

1. The scope of work is explained in Tender specification. The work shall be carried out according to the enclosed General Conditions, Technical Specifications of UGVCL.
2. The bidders shall note that no deviations from the technical specifications or commercial Conditions with this bid are acceptable & it will be presumed that the bidder agrees entirely with the specifications & general terms & conditions of the contract.
3. All Govt. liabilities if any in respect of this contract shall be payable by the contractor & UTTAR GUJARAT VIJ COMPANY LIMITED will not entertain any claims whatsoever in this aspect. Any statutory variation in future towards the above mentioned Govt. liabilities that shall also be payable by the contractor \* UTTAR GUJARAT VIJ COMPANY LIMITED shall not entertain any claim of whatsoever nature, during or after the completion of this tendered work.
4. The bidder shall carefully study the work to be carried out and site situation etc. The UGVCL will not be responsible for any reason in case the contractor claims after acceptance of contract to have misjudged the site condition.
5. The offered upset value paid by bidder will not be refunded by UGVCL, in any circumstances.
6. The Bidders shall study the conditions of site and no extra claim will be entertained on this account later on.
7. UTTAR GUJARAT VIJ COMPANY LIMITED shall entertain no idle charges for any site conditions or any circumstances.

**8.** The Contractor shall take all requisite & necessary care to observe that no damage is occurred to the surround Existing structures, if any. For any damage to the Existing structures of UTTAR GUJARAT VIJ COMPANY LIMITED, The Contractor shall be held responsible

**9. SITE VISIT:** The bidder is advised to visit the site and examine the site condition where in the work is proposed to be carried out and to get him self fully acquainted at his own responsibility for all information that may be necessary for quoting the tender bid and entering in to contract. All cost and liabilities arising out of no visiting the site shall be at bidders account.

**10. Recoveries:**

- (I) In case of any damage to equipment/machinery or structure/building of UGVCL, or any public property due to negligence's of contractor or his workers or any other reasons attributed to contractor the decision of E.I.C. regarding the amount of recovery shall be final and binding.
- (II) If the contractor fails to execute the proportionate work as per direction of E.I.C. within the time frame given for completion of part / whole of the work UGVCL shall get the work done through any other contractor and the offered upset value paid by contractor to UGVCL will not be refunded in any circumstances.

**10.(A) Compensation/Penalty for the delay**

The time limit allowed for carrying out the work as entered in the tender shall strictly observed by the contractor and shall be reckoned from the date on which the order to commence the work is given to the contractor. The penalty for delay shall be applicable @ 0.5% per week or part thereof (of the delay period) on the contract value plus GST as applicable subject to maximum 10% of the amount of contract value of the work. The penalty will be invariably deducted from security deposit and no refund will be given unless the competent authority approves the waiver/reduction in penalty.

**11.** Tenderer shall be deemed to have full knowledge of relevant documents, site conditions etc. whether inspected or not by him.

**12.** Submission of tender by a contractor implies that he has read the instructions and condition of contract herein contained and has made him aware of the scopes and specifications of the work to be done. These rules and directions shall form part of the contract.

**13. Drawings:** Drawings are indicative for quoting the tender and same can be seen at Mehsana circle office..

**14. Electricity Connection:** The electric power, at site, will be made available at one mutually agreed point, free of cost (connection only) by UTTAR GUJARAT VIJ COMPANY LIMITED only.

Further distribution will have to be carried out by the contractor as per requirements at their own cost. The necessary consumption charges will be recovered as per the tariff rate of UTTAR GUJARAT VIJ COMPANY LIMITED from time to time as per UGVCL's rules.

**15.** The contractor will have to sign the conditions of contract, and execute the agreements, send the list of previous works executed, solvency certificate and pay up the security deposits, failing to that, the tender will be rejected and earnest money deposited will be forfeited. The value of the stamp paper and stamp duty charges shall be borne by the contractor.

**16.** The tender document shall be written legibly and free from erasure, over writing or conversions of figures. Correction where unavoidable, shall be made by crossing out, initialing, dating and rewriting.

**17.** The UGVCL or its officers, who accept tender, shall have the right of rejecting all or any of the tenders, and will not be found to accept the **highest** offer not to assign any reasons whatever, for the rejection of any tender or all tenders.

**18.** Should this tender be accepted I /We hereby agree to abide by and fulfill all the terms and provisions of the "Tender & contract for works" as applicable, and in default thereof to forfeit and pay to the UGVCL the sums of money due.

**19.** The full value of the "Earnest Money Deposit" paid herewith, shall be forfeited to the UGVCL, if the contractor fails to deposit the full amount of specified security deposit, within stipulated time.

**20.** The contractor has to follow the safety codes strictly.

### **21. Security Deposit**

The contractor shall pay total 10% of contract value as Security Deposit within 7 days of the issue of Letter of Intent / Letter of Acceptance. The work order will be issued only after payment of full SD amount at 10% of contract value as above. The security deposit will be accepted in form of Demand Draft payable at "MEHSANA" of any Nationalized Bank, Scheduled Bank, Public Sector Banks & approved Private Sector Banks authorized to undertake Government business as notified and amended time to time by Finance department, GOG and drawn in favor of "Uttar Gujarat Vij Company Limited" OR in form of Bank Guarantee. The Bank Guarantee in lieu of cash or Demand draft towards Security Deposit will be accepted providing amount of Security Deposit payable exceeds Rs. 10,000/-. UGVCL will accept DD/Bank Guarantee submitted towards Security Deposit of any Nationalized/Scheduled Bank, all Public Sector Banks and approved Private Sector Banks like IDBI Bank/Axis Bank/HDFC bank/ICICI Bank & Kotak Mahindra Bank which authorized to undertake Government business as notified and amended time to time by finance department, GOG. UGVCL will not accept DD/BG issued by Co-operative Bank.





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All damages, costs, charges, expenses and other sums which may be or may become due or payable by the contractor to the UGVCL under the terms of the contract may be deducted from the cash in the proceeds of Bank Guarantee deposited (which the officer or person to whom the same may be endorsed as aforesaid is hereby authorized to encash for that purpose) or which may become due to the contractor by the UGVCL or from the whole or the balance unpaid as aforesaid of the encash securities so deposited being repaid or transferred and returned as may be to contractor after the date on which the final bill is paid or after the expiry of the date up to which the contractor has to maintain the work in good order whichever is later.

**Superintending Engineer  
UGVCL, MEHSANA**

**SIGNATURE OF CONTRACTOR  
(With rubber stamp/seal of the company)**



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### Notes for qualification

The tender documents are attached with following credentials shall be submitted with the tender for qualification

1. Experience: Contractor should produce evidence of having experience in executing similar nature of jobs preferably photo copy of orders secured from GEB / Central / State Government / Railway / Semi-Government / Private sectors and satisfactory completion certificate from respective department / authority.

2. The Earnest Money Deposit and tender fee will be accepted by cash or Demand Draft on any Nationalized Bank payable at “Mehsana” & drawn in favour of “UTTAR GUJARAT VIJ COMPANY LIMITED”. Tender without EMD and tender fee shall be outright rejected. Two separate demand drafts for Tender fee and EMD should be submitted with tender. But, if tender fee and E.M.D. is paid in cash, the copy of money receipt of same shall be attached with Tender.

3. The details of tools and tackles, owned and available for using in this work.

4. Attested copy of Power of Attorney, if any, for signing the bid documents.

The tender shall be opened at **11.00 A.M.** if possible on 15-12-18 in the presence of parties who are present. After scrutiny of the tender, if any party fails to fulfill the above requirement for qualification, tender shall be rejected

The bid cover should be clearly super-subscribe with tender No., due date of opening of tender and name of work any eventuates arising out due to not mentioning of above detail shall be to the bidders account. The offer should be valid for acceptance for a minimum period of **120** days from the date of opening of tender.

**Superintending Engineer  
UGVCL, MEHSANA**

**Sign. of Contractor with seal**

**SAFETY CODE**

- (1) There shall be maintained at a readily accessible place first aid appliances including adequate supply of sterilized dressings and cotton wool.
- (2) An injured person shall be taken to a public hospital without loss of time, in case where injury necessitates hospitalization.
- (3) Suitable and strong scaffolds should be provided for workmen for all works that cannot safely be done from ground.
- (4) No portable single ladder shall be over 9 meters in length. The width between the side rails shall not be less than 30 cm. (clear) and the distance between two adjacent rungs shall not be more than 30 cm. when a ladder is used, an extra mazdoor shall be engaged for holding the ladder.
- (5) The excavated material shall not be placed within 1.5 meters of the edge of the trench or half of the depth of trench whichever is more. All trenches and excavation shall be provided with necessary fencing and lighting.
- (6) Every opening in the floor of a building or in a working platform be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing whose minimum height shall be 1 meter.
- (7) No floor, roof or other part of the structure shall be so overloaded with debris or materials as to render it unsafe.
- (8) Workers employed on mixing and handling materials such as Asphalt, cement mortar or concrete and lime mortar should be provided with protective footwear and rubber hand gloves.
- (9) Those engaged in welding works should be provided with welder's protective eye-shields and gloves.
- (10) (i) No paint containing lead or lead products shall be used except in the form of paste or readymade paint.  
(ii) The workers should be supplied suitable facemasks for when the paint is applied in the form of spray or surface having lead paint dry rubbed and scrapped.
- (11) The contractor shall supply overcoats to the painters and adequate facilities shall be provided to enable the working painters to wash during the period of cessation of work.
- (12) Hoisting machines and tackle used in the works, including their attachments, anchorage and supports shall be in perfect condition.
- (13) The ropes used in hoisting or lowering material or as a means of suspension shall be of durable quality and adequate strength and free from defects.

**SIGNATURE OF CONTRACTOR**  
**(with rubber stamp/seal of the company)**

**Superintending Engineer**  
**UGVCL, MEHSANA**

**TERMS AND CONDITIONS REGARDING  
INDUSTRIAL LAWS AND OTHER RELATED MATTERS**

**1. Wages to be paid and time of payment etc. by the contractor.**

a] The contractor will be required to pay minimum wages as per minimum wages act applicable and as revised from time to time by competent authority per day or as may be specified hereafter of rates under the related act whichever is higher. The wages of every contract labour employed by him under the contractor shall be paid by him before the expiry of 7<sup>th</sup> day from the last day of the month in respect of which the wages are payable [i.e. wages of a month have to be made him in the first week of the next month.]The payment shall be disbursed in the presence of management representative during the working hours in factory premises and the contractors shall get entries certified in the register of wages by the representative of the company. Any default will result in cancellation of contract forthwith or also the contractor shall be punishable to the extent of the Rs.100/- fine per each day.

b] The contractor shall give his telephone number and address to the company so that in case of labour trouble etc. the contractor can be contacted. The contractor shall arrange to have his office outside the factory premises and the contractor keep himself present through the working hours.

**2. LABOURS LAWS**

a] Person below the age of 18 years shall not be employed for the work.

b] No female shall be employed in the night shift between 7 P.M. to 6 A.M.

c] Contractor shall maintain a valid labour license under the contract labour[regulation and abolition] Act for employing necessary manpower to be required by him in the absence of such licence the contract shall be liable to be terminated without assigning any reasons thereof.

d]The contractor shall at his own expenses comply with all labour laws and keep the company indemnified in respect thereof. Some of the major liabilities under various and industrial laws which the contractor shall comply with are as under:

i] Payment contribution by way of employer's contribution towards provident Fund, Family Pension Scheme Deposit linked Insurance Scheme. Administrative charges etc. at the rate made applicable from time to time by Government of India or other Statutory authorities.

ii] Payment of deposit in respect of each contract at the rate of Rs.90/- with the office of commissioner of Labour as per the contract labour [Regulation and Abolition] Act.

iii] Licence fees as prescribed under the contract labour [Regulation and Abolition] Act and rules framed there under depending upon the number of workmen employed by the contractor and to keep all the register under the contract labour act.

- iv] Paid leave facility and wages as per provision of the payment of wages factories act at the rate of one day for every 20days of working.
- v] Identify cards as prescribed under the factories Act with photo affixed thereto the some for identification.
- vi] Payment of retrenchment compensation. Notice pay and other liabilities as per industrial disputes Act, Any payment to the contractor's employee arising out of any claim or Disputers under the Industrial dispute Act 1947 or any other labour laws.
- vii] Payment of compensation in case of accidental injury.
- Viii] Provision of crèche if the female labours employed are more than 30 numbers.
- ix] Maternity leave as per the provisions of the maternity benefit Act.
- x] Bonus as per Payment of Bonus Act 1965.

### **3. Provident Fund & Pension Scheme**

The contractor shall submit alongwith his bill (monthwise) a statement regarding deductions against employees provident Fund and Family pension scheme in respect of each concerned employee .Provident Fund and Family pension scheme the rate of 8.33% OR at the rate made applicable by the Govt. from time to time] of the wages. The contractor's contribution towards provident fund and family pension scheme shall be deposited by the contractor with Regional Provident Fund Commissioner at the rates applicable.

### **4. DEPOSIT LINKED INSURANCE SCHEME**

The contractor shall have to deposit 1/2% of the wages in respect of employees who is a member of the provident fund as the contribution/on to the deposit linked scheme with Regional Provident Fund Commissioner.

### **5. ADMINISTRATIVE CHARGES**

Administrative charges for maintaining provident fund a/c. shall deposited by the contractor with Regional Provident Fund commissioner at the rates applicable.

### **6. PAID LEAVE FACILITY**

Paid leave facility at the rate of one day for every twenty days worked by contractor labour shall provided by the contractor to his workers. He shall maintain leave records/leave card for individual labourer which shall be duly verified and approved/certified by the authorized officer of the company.

### **7. WORKMEN COMPENSON FUND AND EMPLOYER'S LIABILITY INSURANCE :**

The contractor shall cover all his employees workmen's compensation fund and under the liabilities insurance.

8. The contractor shall employ adequate number of experienced staff at site for daily supervision and for maintenance of various registers and record required under the law and contract. No payment for suspension shall be admissible.

**9. CONTRACTOR TO IDEMNIFY THE COMPANY**

i] The contractor shall indemnify the company and every member officer and employees of the company, also engineer in charge and his staff against all actions proceedings claims, demands costs and expenses whatsoever arising out of or in connection with the matter referred herein above elsewhere and against all actions proceedings, claims demands costs and expenses which may be made against the Company of Government for or in respect of or formance of his obligation under the contract document. The company shall not be liable for or in consequence of any accident or injury to any workmen or other person in the employment of the contractor or his sub-contractor and the contractor shall indemnify and keep indemnified the company against all such damage and compensation and against all claims, demands proceedings costs, charges and expenses whatsoever in respect thereof or in relation thereto.

ii] The contractor shall deposit 15 days salary for every completed one year of service for each worker for the liabilities of gratuity.

**10. WORKMEN'S COMPENSATION AND EMPLOYEE'S LIABILITY INSURANCE**

Insurance shall be effected for all the contractor's employees in the performance of this contract. If any of the work is subject the contractor's shall require the sub-contractor to provide workmen's compensation and Employer's liability insurance for the letter's employees unless such employees are covered under the contractor's insurance.

11. The company reserve the right to terminate this rate contract at any time during it's pendecy without giving notice of termination or any reasons thereof.
12. The company will be entitled to deduct directly from the bills to be paid the contractor and sum/sums payable by you and which sum/sums the company requires to pay as a principal employer an account of your default in respect of all liabilities referred to in above clauses. The above are some of the major liabilities of the contractor in addition to other liabilities prescribed under the various labour law in force from time to time from statutory authorities like State Government, Govt.. of India the contractor shall have to comply with.

**Contractor's Signature**