

# UGVCL Uttar Gujarat Vij Company Ltd.

Near Gandhi Bag, Division Office Patan-384265, Phone No. (02766) 230439  
CIN: U40102GJ2003SGC042906

**ADVERTISED TENDER**

ISSUED TO,

M/s \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<b>PR NO</b>	342829
<b>RFQ NO</b>	48184

**Name of Work** : - Hiring of Mahindra Make Bolero camper (Latest Model Jan-18 or onwards) with FRP Ladder for utilization under Patan City (Patan City-1 & Patan City-2 SDn), Division Office Patan UGVCL **(E-Tender)**  
**(Second Attempt)**

**Tender Notice No** :-111/2018

Estimate cost	Rs. 1547500/-
Earnest Money Deposit	Rs. 15500                      Receipt No .....
Security Deposit	Rs. 5% of Order Value
<b>Last date of online submission of tender /EMD</b>	<b>Date: - 20.08.18 On 15.00 Hrs.</b>
<b>Last date of physical submission of tender</b>	<b>Date :- 20.08.18 On 15.00 Hrs.</b>
<b>Date of opening the tech. bid</b>	<b>Date: - 21.08.18 On 15.00 Hrs. (If Possible )</b>
<b>Date of opening the price bid</b>	<b>Date :- 22.08..18 On 12:30 Hrs. (If Possible )</b>
Tender Fee	Rs. 1829 (1550 + 18% GST)                      Receipt No .....
Time Limit.	5 Year

Earnest money deposit will be accepted in cash or by demand draft on any schedule bank at PATAN in favour of UTTAR GUJARAT VIJ COMPANY LIMITED, cheques or Bank guarantee will not be accepted.

Tender received through RPAD will be accepted.

**UGVCL**  
**Uttar Gujarat Vij Company Ltd.**

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**SUPDT.ACCTT.**  
**UGVCL, DO,PATAN**

**EXECUTIVE ENGINEER**  
**UGVCL, DO, PATAN**

**SCHEDULE: B**

Memorandum showing items of Erection work with rates quantity & amount.

Sr. No.	Description of Work	Qty.	Unit	TENDER RATE in Figure	Total
1	2	3	4	5	6
1	Service Hours	<b>12 Hrs per Day</b>			
2	HIRING OF Mahindra Bolero camper with FRP Ladder VEHICLE-MONTHLY BASIS up to 1000 Km Code No. 9914000002	60	Month	25000	1500000
3	ADDITIONAL CHARGES PER KM BEYOND 1000 KM Code No. 9914000003	2500	Kilometer	7	17500
4	ADDITIONAL CHARGES PER NIGHT FOR NIGHT HOLD Code No. 9914000004	100	Night	300	30000
Total Rs. [A]					1547500/-
<b>Bidder's Offer (+/-) in % [B]</b>					
Grand Total [C = A +/- (A*B)]					
Goods & Service Tax [D = C X GST %] (GST Rate: ..... %) SAC Code: .....					
Grand Total Including GST [E = C+D ]					
Final Offer (In Rs)					
Final Offer (Rs. In Words)					

The Bidder shall quote FIRM Prices only. The prices quoted will not be subject to any escalation till completion of work.

The above prices are inclusive of all taxes,levies Duties etc. except Goods & Service Tax (GST). **GST will be paid extra as applicable from time to time on a given taxable goods and/or services.**

**Seal & Signature of Bidder**

**Executive Engineer  
UGVCL, DIVISION PATAN**

**GENERAL INSTRUCTION TO TENDERERS**

1. Sealed Tenders are invited for the work of Hiring of Mahindra Make Bolero camper (**Latest Model Jan-18 or onwards**) with FRP Ladder for utilization under Patan City-1 & Patan City-2 SDn, Division Office UGVCL from the contractors/firms who have executed works of similar nature and magnitude successfully.
2. **Date of Demand Draft should not be older than 10 Days from the last date of receiving of tender.**
3. Tenders are in two bids system i.e. **“Technical Bid”** and **“Price Bid”**.

**Technical bid should be submitted with documents as under, failing which tender is liable for rejection.**

- a. RTO registration certificate book with tax paid up to date
- b. Taxi permit
- c. Road permit
- d. Fitness certificate
- e. Insurance certificate covering period up to date
- f. license of driver
- g. GST Registration if applicable

After opening of technical bid If any related document (out of above list) require, it will be demand by UGVCL & bidder is bind to provide the same within stipulated time.

The above documents should be submitted in form of attested true copies along with technical bid.

4. **Bidder must submit Technical Bid at division office Patan UGVCL with all necessary documents in a separate sealed envelope and subscribing the envelope as“ Technical Bid” & also subscribing the name of the work and tender opening date etc. Technical Bid shall open manual at Division Office Patan UGVCL. Envelope without subscribing “Technical Bid”& Other Detail will not be accepted & Tender will be rejected.**
5. **The Bidder must submit their price bid online on N-Procure web site only.** “Price bid” of only qualifying bidders on the basis of Technical bid shall only be opened **online** at Division Office Patan

UGVCL. Price of bidders, who are not qualified technically as per requirement of technical bid shall not be opened.

6. **Failing submission of any of one bid cause for rejection of tender.**
7. The bidders shall submit their offer without any deviations in general terms and conditions of the contract or in Technical specification/items. Tenders of such deviations may also be rejected. Incomplete and conditional tenders shall not be considered.
8. Intending bidders should submit their tenders after studying all tenders documents carefully and visiting the site for satisfying themselves of actual site conditions, location and accessibility of site and nature, extent of the work involved etc. Submission of tenders implies that bidders have obtained all necessary information and other data required for executing the work.
9. **Successful Bidder is bound to work under any S/Dn of Division Office Patan if require. Bidders is bound to work there with the same rate, conditions & without any type of extra charges.**
10. **The FRP ladder should be operated by the driver/owner of the vehicle as per the instructions/directions of the line staff present in the vehicle**
11. The vehicle should only be used for attending consumer complaints, feeder fault and HT-LT & TC maintenance.
12. 8 am to 8 pm without break should be consider as day, 8pm to 10 pm the rates are to be paid 50% of night charge and after 10 pm should be consider as night. However this office has right to utilized to vehicle for any time as per instruction of competent authority. one week off is allowed as per direction of EIC.
13. All the works shall be carried out as per company standard specifications & work quantity may be increase or decrease during actual work within order amount.
14. Tenders, which do not fulfill all or any of the conditions of the tender of incomplete in any respect, are liable to rejection.
15. UTTAR GUJARAT VIJ COMPANY LTD, reserves the right to reject any or all tenders without assigning any reason thereof.

**Contractor's signature with seal.**

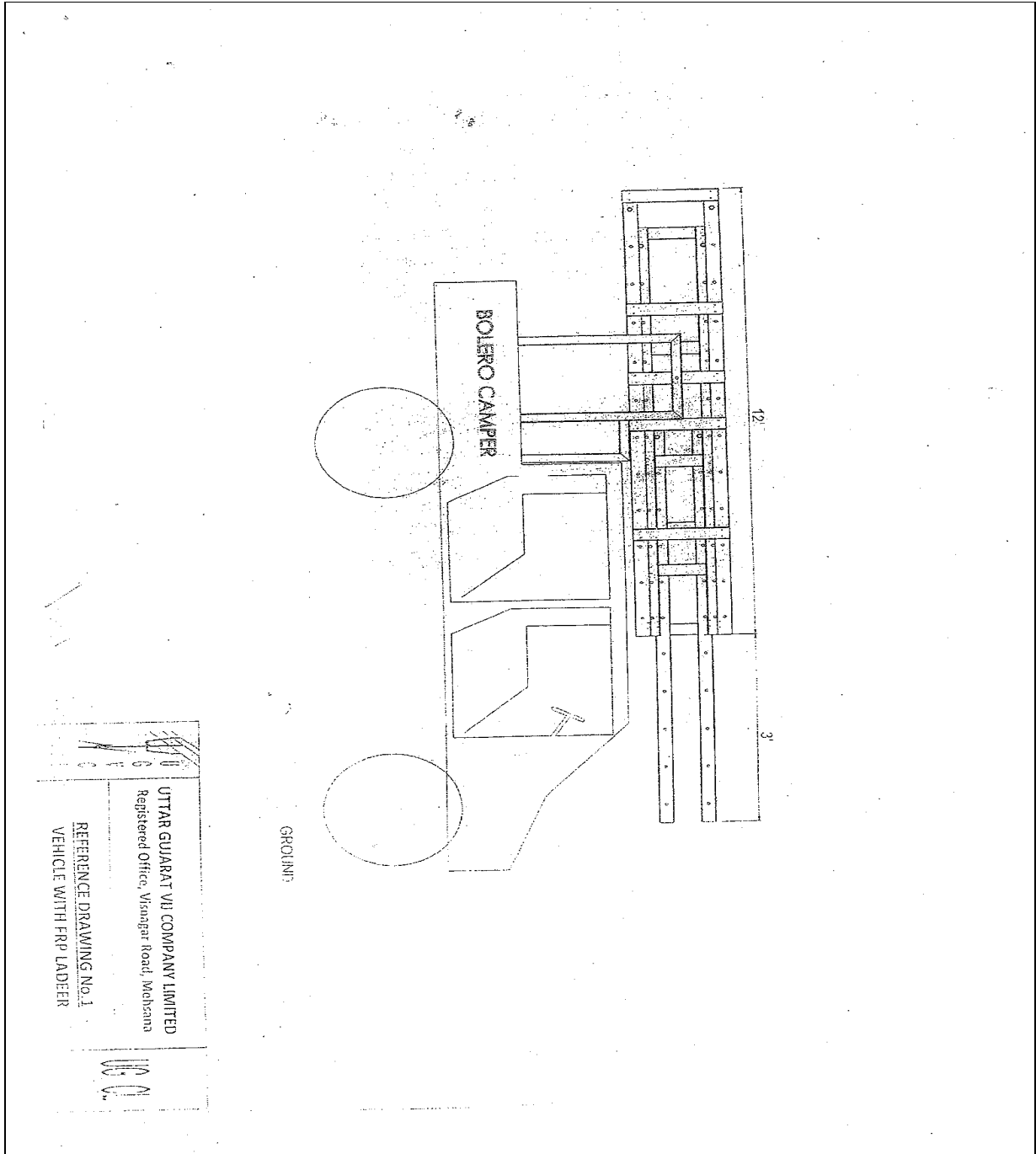
**Executive Engineer**  
**Patan**

## **Drawings & Specification of Vehicle and FRP ladder**

- Vehicle – Make- Mahindra Company
- Model- Bolero Camper
- Four Seated, RTO Passing 3+1 ( Separate compartment for sitting arrangement ) Or similar Vehicle
- FRP ladder – MTPL 2025 Ladder
- **Ladder Dimension**
  - ✓ Extended Height 25 feet approx, Close height 6 feet.
  - ✓ Non Extended height in vertical position 16 feet approx.
  - ✓ Bottom square 26” x 25”
  - ✓ Top Square 23” x 23”
  - ✓ Dimension of M S Structure : It is to be adjusted in vehicle as per requirement
- The two nos. of reference drawing of the vehicle with ladder is appended.

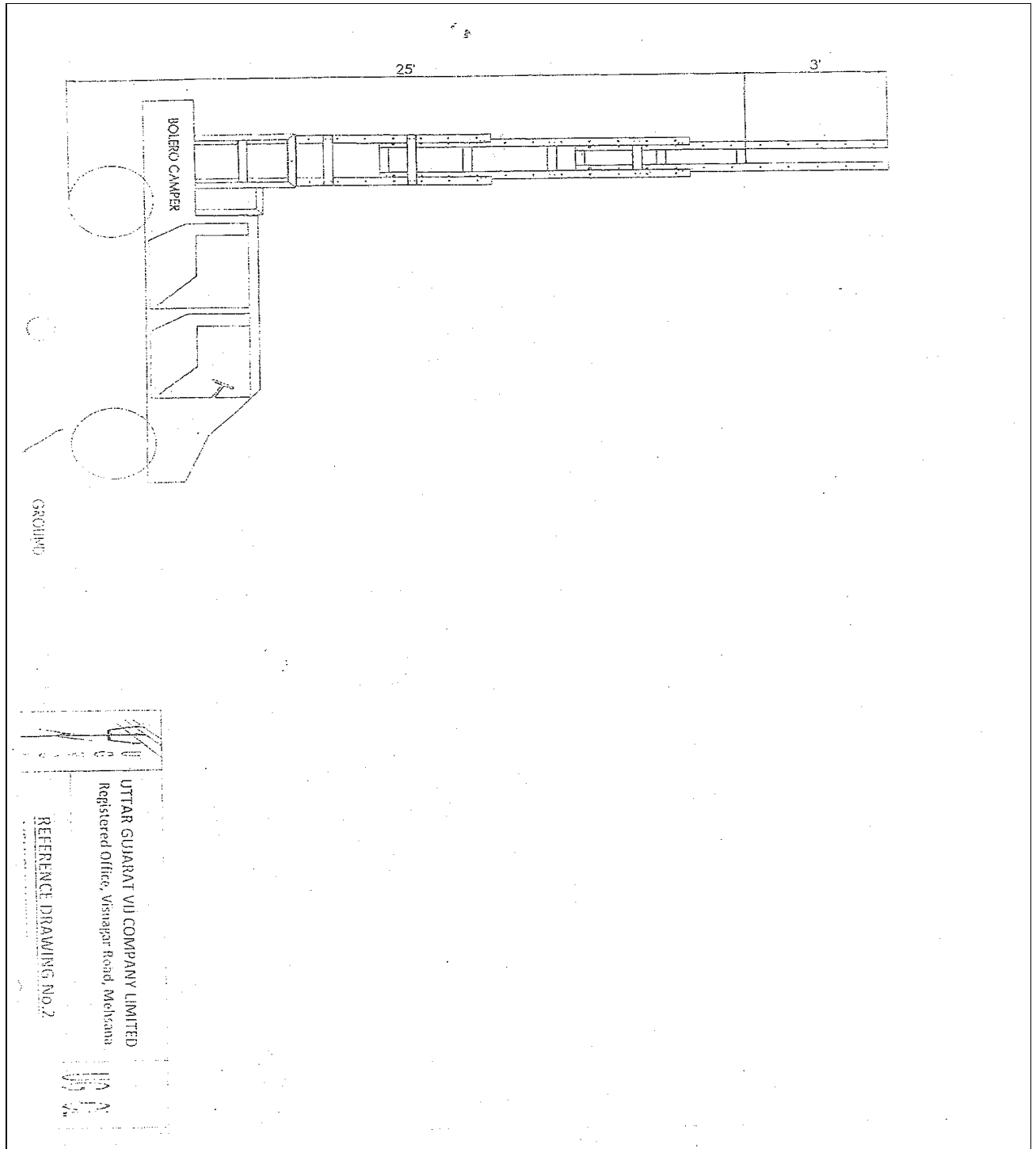
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**TERMS AND CONDITIONS REGARDING TENDER**

- (1) **Value of Contract:** The total value of contract is mentioned above schedule-B. The amount of excess run beyond minimum fixed kms 1000 is to be paid after competent authority's approval after crossing the total financial limit before completion of time limit (five years).
- (2) **Contract Period:** The period of the contract shall be for five years from the date of putting the vehicle with company/ Patan City-1 & Patan City-2 S/dn. The further period of one year can be extended as per same rates, terms and conditions. However, in case of poor services provided by the contracted, contracted can be terminated.
- The contractor shall make his own arrangement at his cost for Boarding & Lodging Of Drivers, Agents and servants.
  - The Vehicles when in service, shall have to be parked at the company's premises or as near as the work site as possible.
  - The contractor shall ensure that a representative on his behalf is deputed by him to keep in touch with the Officer with regard to detailing of Vehicles, providing arrangements for substitutes in case of any vehicle going off road or looking after to general need of playing of shift vehicle.
  - The contractor shall also make his own arrangement for refueling, repairs and maintenance of his vehicle.
  - Before the vehicle are put on hire, the contractor shall produce the same to Officer for his inspection and verification of R.T.O. documents.
  - The contractor shall be responsible any fine or penalty if imposed by any authority, state or Central authorities, including any local body for any breach, violation or non-compliance of engagement of persons by him.
  - The vehicle once inspected and approved by the Officer for hire all shall not be changed or substituted by the contractor except on orders from the Officer or on becoming defective off road due to accident, breakdown etc. In such an event the contractor shall give immediate intimation to the Officer. Whereas changed vehicle is likely to last for more than one week prior written approval of the Officer shall have to be taken.
  - The speedometers of the vehicles must be maintained within full accuracy and in working order in all the times. Any defect noticed therein must be rectified at the earliest. Till such time, the meter starts working; the kms of journeys for various places shall be decided by the users/Officers.
  - No interest shall be paid by the UGVCL on Security Deposit.
  - The contractor shall ensure observance of discipline by his Drivers/agents or servants engaged in performance of the contract in question. They must not be indulge in the use of Drink or Drug. They must behave in a polite and courteous manner with the company's

employees. In case of any complaint against any Drivers etc., the contractor must change him/them and in case he fails to do so such of the Driver shall not be accepted on duty and vehicle on which deputed shall not be accepted on duty and marked absent.

- As far as possible, the contractor shall ensure that the Drivers are in proper neat and clean uniform while on duty.
- The contractor shall furnish a detail of Driver with their names/designation/Address and License particulars for record of the Officer.
- Driver shall be with good vision and physical fitness. The lodging and boarding of Driver shall be born by owner. Driver must have valid Mobile number(register at this office) with mobile instrument.
- The Driver should be provided with enough money to cover the cost of Diesel, repairs and incidental expenditure which in journey.
- The contractor, his Drivers, agents, servants or any other workman engaged in performance of the contractor must observe safety rules and regulations while going to work sites/installation should any mischief, take place due neglect of safety on paid of any of his workers, the contractor shall be solely liable for all the consequences.
- The month-wise log books (in triplicate) in prescribed format shall be maintained by the contractor in respect of his vehicles playing on hire under the contract. All the entries columns must be properly filled in/completed as soon as any journey is completed and got signed from the user as well as by the Driver. It shall be the sole responsibility of the contractor to ensure that log books are properly completed and signed. Any entry not properly or legibility recorded or left unsigned or having cutting/interpolations/over-writing shall not be taken into consideration and no payments shall be made in respect of such journeys, unless the certified by the user/Officer(s).
- On close of the month, the contractor shall prefer bills of hire (in triplicate) to the Officer along with two copies of the log book sheets of all hired vehicle (originals and second copies).

**(3) Formula for consider in Price Variation:**

Formula for considering price variation- No price variation will be payable on cost of oils/tyres, tubes etc. Only charges in price of Diesel will be adjustable. For every Ten paisa increase in price of fuel per KM payable price shall go up or down by one paisa.

**(4) Security Deposit:** You have submitted security Deposit 5% of the contract value.

**(5) Execution of Agreement:** You shall have to execute an agreement on non-judicial stamp paper of Rs.100.00 at your cost and risk required by the company and it should be also made in Divison Office- Patan in presence of Executive Engineer: DO: UGVCL: Patan.

**(6) Penalty:**

- For an absence beyond two hours and up to one day:- Rs.1500 per vehicle.
- If the contractor fails to provide the vehicle, the deduction from his RA bill should be made on pro-rata basis considering the monthly rate payable with 26 working days per month.
- Company shall have to right to hire vehicle from another agency at the risk and cost of contractor in case of default of vehicle per day will be charged as penalty as well as cost paid to other agency whose vehicle is hired till the vehicle provided by you.

**(7) Jurisdiction:** All disputes relating tom proposed contract will be subject to Patan jurisdiction only.

**(8) Submission of Bills and payments:** **The bill in duplicate may be submitted to Deputy Engineer: Patan City-2 SDn Division Office Patan, along with advance stamp receipt, who will record and release the payment against the bill.** The payment will be made through A/C payee cheque subject to advance stamp receipt from you. In come tax as per Govt. rules in force will be deducted from you every regular bill while making payment. GST tax will be paid as applicable as per Govt. rules as per tender condition. In case Km traveled beyond limit justification certificate from concern Dy. Engineer must submitted with bill and also for night journey separate certificate must with bill.

**(9) TENDER FEE** A Tender Fee is COMPULSORY.

No exemption from payment of tender fees and no price preference to the small, cottage & tiny industrial units registered under small scale industries of Gujarat state and holding subsequent registration with CSPO/NSIC/DGS&D registration certificates for the item under tender B Tender Fee will be accepted by D.D. in favour of Uttar Gujarat Vij Company Ltd., payable at Patan. Cheque are not accepted & Tenders submitted without tender fee will not be accepted.

**(10) EARNEST MONEY DEPOSIT**

A EMD at 1 % of the estimated cost is to be paid by D.D. in favour of Uttar Gujarat Vij Company Ltd. payable at Patan Tenders without EMD are liable for rejection. B The exemption in payment of EMD shall be given to the small, cottage & Tiny Industrial Units registered under small scale industries of Gujarat State and holding subsequent registration with CSPO/NSIC/DGS&D registration Certificates for the item under tender. Otherwise tender / offer will be ignored. The Xerox copy submitted or SSI / NSIC must be duly notarized on notarial stamp (ticket) & signature. Registration certificates submitted other than indented material will not be accepted for waival of EMD / SD and without payment of

EMD, tender will be rejected out rightly without intimation to the party. No correspondence will be entertained further in the matter.

**(11) Technical Bid**

The Technical Bid shall be opened on Due Date as mentioned in tender Notice (If Possible), in the presence of those tenderers who wish to be present. If the Authorized Representative is likely to be present then he must submit the authorization letter of the representing company at the time of opening of Bids and this is compulsory Only One authorized Representative shall be allowed. Please note that the required documents should be invariably submitted with tender copy. And tender without documents is liable to be ignored.

**(12) Price Bid**

Should be online only

**(13) EXTENT OF WORK :**

This tender is for hiring of vehicle on annual rate contract basis for **the Patan City-1 & Patan City-2 SUB DIVISION** under Patan DIVISION. of the company in accordance with the terms & conditions mentioned here under & schedule 'B' indicating the rates appended hereto.

**(14) VALIDITY OF TENDER :**

Executive Engineer Patan Division, who also reserves the right to accept or reject any OR all tenders without assigning any reasons thereof.

**(15) SECURITY DEPOSIT**

- A. Lowest party shall have to pay Security Deposit as, 5 %. If party fails to submit SD in prescribed time limit as mentioned in LOI, UGVCL will take stern action against firm as per rules.
- B. SD will also be payable through Bank Guarantee (All Nationalized bank)

**(16) The tender must be submitted in 03 (Three ) Cover system .**

Cover 01: The technical bid and supporting documents.

Cover 02: EMD and Tender Fee

Cover 03: All above two covers should be kept in this cover duly super scribe the reference of payment of EMD & Tender Fee i.e. DD No. & Date for EMD - DD No. & Date for Tender Fee otherwise Bid will not be considered for opening. Tenderer should also certify as "unconditional tender" on tender cover itself. Conditional tenders are liable for rejection . Bidder has to send tender by RPA/Speed Post to The office of **The Ex.Engineer Patan Division office,UGVCL (GEB), Near Gandhi Bag,Patan**, on or before due date. Company does not take any responsibility for postal delay on both ways and tenders received after due date and time will not be accepted by this office.

**(17) Tender fee & EMD**

It should be submitted along with technical bid, if not found offer will out rightly rejected

(18) Uttar Gujarat Vij Company Ltd. reserves the right to accept / reject /Cancel any or all the offers / tenders, extend dates and / or re-advertise tender, and /or modify the process at any stage of the process without assigning any reason thereof

All the tenders shall be opened for acceptance by the undersigned for the period of 90 days from the date of opening the tenders & the tenderer shall be bound to supply the vehicle on such acceptance at their quoted rates.

**(19) PERIOD OF CONTRACT :**

The period of the contract shall be for **60 month** from the date of commencement order being issued by the company after completion of all the formalities of the contract as well as execution of agreement by the contractor. The company reserves the right to terminate the contract at any time without assigning any reasons whatsoever by giving ten days notice in writing to the contractor. In such case, the contractor shall not be entitled to any compensation by reasons of such termination of contract.

**(20) AREA OF WORK :**

Normally the vehicle shall be required to run within area of Patan City-1 & Patan City-2 subdivision. However if necessary, it shall also be required to run more any where in area of other subdivision of Patan Division without any extra cost. as per the directions from the engineer-in-charge.

**(21) ACCEPTANCE OF TENDER**

The Ex.Eng. does not bind himself to accept the lowest or any tender neither any reasons will be assigned for the rejection of any or part of the tender. It is also not binding upon him to disclose any analysis report. The undersigned reserved the right to award the work either to a single tenderer or split up the same among the tenderers.

**(22) EXPLANATION**

Full day absence means absence of a vehicle in all the shifts starting in order of morning to evening and shifts. In case of any vehicle remains off the road due to major breakdown/accident/mishap or any other reasons beyond human control, penalty shall be condoned up to a maximum of 48-hours at the discretion of the Engineer. The contractor may, however, in the meantime make his best efforts to provide a substitute so as not to allow the work to suffer.

**(23)** The contractor shall be required to supply the vehicle strictly in accordance with the specification laid down in the tender papers. Any vehicle not confirming to said specification shall not be accepted.

**(24)** The quoted rates should be the not rate inclusive of the cost of all types of fuel, taxes, levies maintenance & repairs of the vehicle, driver and/of servant's wages etc.

**(25)** The contractor shall be solely responsible for any fine or penalty if imposed by any authority for any breach, violation of any of the statutes rules, regulations etc.

**(26)** The contractor shall have to insure the vehicle solely so as to fully safeguard against any risk arising out of accident, theft, fire, riots etc. as well as for any injury, damage, death including company's employees travelling in the vehicle. The contractor must follow all the rules, regulations, & enactments under the labour laws relating to engagements of persons by him.

- (27) The vehicle once inspected & approved by the undersigned for hire, shall not be changed or substituted by the contractor without permission except on becoming defective, off road , break down, due to accident etc. In such an event, the contractor shall give immediate intimation to the engineer-incharge.
- (28) The kilometer chain of the vehicle must have to be maintained within full occurrence & in absolutely working order at all the times. Any defect noticed therein must be rectified at the earliest in period not exceeding two days. Till the time of non working of the kilometre chain, the kilometre of the journeys made will be decided by the engineer-in-charges & that will be binding upon the contractor The company will allow billing of kilometres on the basis of opening reading as soon as arrival of vehicle at the company's head quarter & on closing reading after completion of daily journey.
- (29) The vehicle shall commence duty at the head quarter of engineer.
- (30) The contractor shall provide stand by vehicle to ensure prompt substitute arrangement should any hired vehicle go off road due to major break-down , mishap etc. or any other reasons so as not to allow the company's work to suffer. The substituted vehicle shall also be in acceptable condition as compared with the hired vehicle.
- (31) In case hired vehicle remains absent or fails to report duty, the company shall recover the full amount paid as hiring charges for the alternate vehicle engaged for the company's work as penalty, subject to minimum Rs.1500/- per day whichever is more.
- (32) The contractor shall ensure observance of proper discipline by him and/or his driver staff if any engaged in performance of the contract. They must not indulge in the use of drink or drug. They must behave in a polite & courteous manner with the company's employees. In case of any complaint against any driver etc. The contractor must change him & in case he fails to do so, such driver shall not be accepted on duty & vehicle on which such staff is deputed shall be marked as "Absent". As far as possible, the contractor shall ensure that the driver is in proper neat & clean uniform with shoes while on duty.
- (33) The driver & any other staff if any engaged by you for the performance of the contract shall observe safety rules & regulations while going to work- site/installations. If any mischief takes place due to neglect of safety precautions on part of any of your staff, you will be solely liable for all the consequences.
- (34) The contractor shall indemnify the company against all suits actions, proceedings etc. arising out of any claim or demand for breach of any rules regulations, default etc. On the part of the contractor during the performance of this contract. Further the company does not assume any responsibility, liability for the accident to the vehicle & your engaged staff & shall not give any compensation for the same. The contractor shall have to execute the indemnity bond in the prescribed format on a stamp paper of appropriate value at his cost for the same. The contractor shall have to enter into an agreement on the non judicial stamp paper of the appropriate value at his own cost with the company.

(35) Vehicle wise & month-wise log-sheet in triplicate in the pattern of the company shall be maintained by the contractor & completed in all respect & get signed by the engineer-in charge & driver daily. Any entry or properly recorded or left unsigned or having interpolations, overwriting etc shall not be taken into consideration & no payment will be made in respect of such journey unless the same are certified by the engineer-in charge. On closed of the calendar month, the contractor shall prefer the bill of hire vehicle to the engineer-in-charge enclosing there with two copies of the log-sheet for checking & verification & for the purpose of passing the bill. The contractor shall also furnish the slip in the prescribed format giving details of daily journey duly signed by the engineer-in-charge & driver. The cost of slip shall be borne by the contractor. The engineer-in charge shall also be required to give a certificate, along with the bill, to the effect that all the entries recorded in the log-sheet of the vehicle for the month have been duly verified & checked & found correct as well as found to have been made in the interest of Board's bonafied work only also recommended for payment.

(36) The payment of each calendar month at the quoted rates shall be made in the succeeding month within 30 days from the date of receipt of bill by RTGS.

(37) The company also reserves the light to enter into a parallel contract with any agency at any rate & on any terms & conditions as deemed fit even during the currency of this contract.

(38) Should there be any statutory increase/decrease as the case may be in the cost of diesel by an order of central or state government marginal increase/ decrease in rate of hiring will be given by the company as per the formula given below. No price variation will be payable on the cost of oil, tyre, tubes etc. only charge in the rate of diesel will be adjustable. Basic rate of diesel will be considered as prevailing on the date of issue of commencement order. The increase/decrease in rate of diesel should invariably supported by the documentary Evidence. Formula: Rate per kilometer will be increased/decreased, as the case may be by one paisa per kilometre for every ncrease/decrease in the rate of diesel by 10 Ten paisa) per litter. This will be applicable to the actual Km. travelled during the month.

**(39) GST Tax**

Contractor shall have to Submite. GST No, PAN number , The rates quoted by the Tenderer in the Schedule of Rates must include all charges of every type such as fuel, all type of applicable taxes, levies, maintenance/repairs, driver of contractors' servant/agents wages etc. GST will be paid as applicable as per Govt. Rules.

**(40) Addressing of Tenders :**

Tender must be submitted in properly sealed envelope with official seal if any & must be super scribed with "Tender for hiring of vehicle for **Patan City-1 & Patan City-2 Sub Division** under Patan Division". to the office of the undersigned. It is the responsibility of the tenderer to see that the tender is received in company's office. (only by RPAD /Speed post)

(41) **Any** dispute or difference arising under, out of or in connection with the contract shall be subject to the exclusive jurisdiction of Patan.



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**(42) THE TENDRER WILL HAVE TO GIVE FOLLOWING UNDERTAKING**

- (1) Should this tender be accepted I/We hereby agree to abide by to fulfil all the terms & provisions of the tender & contract for work as applicable & in default thereof to forfeit & pay the company the sum of money due.
- (2) The full amount of earnest money deposit paid herewith should be absolutely forfeited to the company, should I/We do not deposit the full amount or specified security deposit within specified time.
- (3) I/We hereby confess that I/We have made myself /our selves fully aware of all the terms & conditions of the tender & General standard conditions of the contract for execution of work of the company & any ignorance of any of the conditions will not absolve me/us from the liability to abide by the same.

**Contractor's signature with seal.**

**Executive Engineer  
Patan**