



TENDER NOTICE NO: UGVCL/SP/IV/307/ e-Gram receipt

Sub: Tender for Printing and Supply of e-Gram receipt for UGVCL

ACE (P&P) invites Tenders for supply of the following material/stationary. Tender Papers & Specifications may be down loaded from UGVCL web sites www.ugvcl.com (For view & Download the Document). Tender fee may be paid along with submission of physical tender in EMD cover. "All the relevant documents of tenders to be submitted physically will be received only by Registered Post A.D. or Speed Post addressed to ACE (P&P), UTTAR GUJARAT VIJ COMPANY LTD., Corporate Office, Visnagar Road, Mehsana : 384 001 (NG). "NO COURIER SERVICE OR HAND DELIVERY" will be allowed.

To view the PDF file please use "Acrobat Reader soft ware" which can be downloaded from "Adobe" website.

The downloadable Tender Documents in (PDF Format) consists of:

Part - I	Schedule – "A" & "B" indicating Tender fee/EMD, items, quantities, & Technical Specification and Price Bid
Part - II	sample of e-Gram receipt(Printing Matter)

Note: To Download Tender Documents please click on above Parts I & II.

BRIEF DETAILS REGARDING TENDER IS AS UNDER:

Tender No.	UGVCL/SP/IV/307e-Gram receipt
Qty.	19,20,000 Nos.
Tender Estimated Cost	Rs.6.34Lacs
Tender Fees Payable (Non-Refundable)	Rs. 500.00
Earnest Money Deposit Amount	Rs. 6,340.00
Last Date of physical submission of tender document by Regd Post or Speed Post at Corporate Office, Mehsana	12.07.2010 Up to 15.00 Hrs
Date of Physical opening of Tender (EMD Cover, Tech. Documents)	13.07.2010 at 12.00 Hrs.
Date of Opening of Price bid(Tentative)	20.07.2010 at 11.00 Hrs
Delivery to made	RSO at Mehsana/Palanpur/Himatnagar/Narol Or any divisional store.

Addl. Chief Engineer (P&P)
UGVCL,Mehsana

<p>Registered & Corporate Office : Visnagar Road, MEHSANA – 384001 (North Gujarat)</p> <p>Telephone : (02762) 236254 / 222080-81</p> <p>Website: www.ugvcl.com</p>	<p>Fax : (02762) 236256 / 223574</p> <p>E-mail: sp@ugvcl.com</p>
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Part – I(Schedule-A)

Tender fee will be accepted in Cash (at UGVCL, Corporate Office, Mehsana Cash counter) / Demand draft drawn on any Scheduled / Nationalized Bank situated at Mehsana drawn in favor of Uttar Gujarat Vij Company Ltd. (Cheques are not accepted). **Tenders submitted without tender fee will not be accepted.**

Earnest Money Deposit is to be paid by cash or DD @ 1% of the cost of quoted items in favor of UGVCL. Valid SSI/NSIC certificate shall be acceptable against EMD provided the same covers printing and supply of stationary.

List of Orders executed of last Two (2) years (including supplies made to UGVCL) for the tendered items.

EMD will be forfeited (i) if the tender, which it covers, is withdrawn during the validity of the offer and (ii) the Tenderer fails to furnish / deposit the security deposit

EMD of the unsuccessful tenderer's will be returned within 10 days of placing of the order with the successful Tenderer and when the Tenderer returns to the Accounts Officer (Billing) of UGVCL, the original receipt of the EMD together with the advanced stamped receipt.

1. TECHNO COMMERCIAL BID:

The technical and commercial bid shall comprise of all the technical details of the stores/offered in accordance with the UGVCL's specifications.

The Technical Bids of those bidders whose physical submission for Tender Fee & EMD, samples etc. is fulfilled shall be opened @ 12:00 AM on 13.07.2010.

Tender of those bidders who wish to remain present during opening of technical / price bid. In Case the bidder wishes to depute their representative. Such representative must furnish letter of authority from the bidder for participation in the Tender opening.

The Price Bid must be submitted strictly as per **Schedule – "B"**.

Any technical questions, information and clarifications that may be required pertaining to this enquiry should be referred to the ACE (P&P.), UGVCL, Corporate Office, Visnagar Road, Mehsana : 384 001 (NG). UGVCL reserves the right to reject any OR all tenders without assigning any reasons thereof.

2. The following documents are to be submitted in physical form:-

Tender fee and EMD cover: - Tender fee, EMD, List of stationary material type orders executed during last 2 years.

Vendor registration is not applicable to this tender.

3. DELIVERY SCHEDULE: - The delivery of the materials against this tender shall be Twelve (12) Months, on equal monthly basis from the date of issue of the order (A/T).

4. In case UGVCL finds that there is an attempt of cartel in the prices, UGVCL reserves the right to consider or reject any or all the parties offer without assigning any reason thereof.

5. UGVCL reserves the right to place order on successful bidder.

6. The quantity to be purchased will be decided by UGVCL. The UGVCL reserve the right to reduce/enhance the tender quantity as per their requirement at the time of finalization of the tender.

7. The Tenderer must offer 100% tender quantity for all their offered/quoted tendered items and also have to accept UGVCL's delivery conditions given in the tender.

8. Supply Performance Guarantee: (applicable to this tender)

All the bidders shall have to furnish 10%(ten percent) of the contract value in the form of cash/ DD/ Bank Guarantee covering the period of execution of contracts irrespective whether bidder is having SSI / NSIC certificate or not.

The said supply guarantee must be invariably submitted within 7 (Seven) days from the date of order.-

9. Delayed and Late Tenders :No tender and sample shall be accepted / opened in any case which are received after due date and time of the receipt of tender irrespective of delayed due to postal service or any other reasons and UGVCL shall not assume any responsibility for late receipt of tender / sample . Any correspondence in this matter will not be entertained.

10. Payment terms shall be as under:

100% payment shall be made within 30 days on receipt of material & bill thereof.

11. SAMPLES:

The Tenderer should ensure that samples paper of A-4 size is submitted invariably with the offer. The physical sample of paper with printing matter may be please seen from this office during office hours.

Each sample indicating the size, weight, Name of Manufacturer etc. for which sample is submitted. Seal of the firm must be clearly affixed with signature of the authorized signatory. The tenderer should ensure that all

the paper sample of A-4 size must be submitted with the offer. Failing which offer will be rejected out rightly & no Correspondence shall be made in this regard.

Bidder shall have to strictly use the quality of paper as above other wise whole supplied lot will be rejected & same will be got printed from other printer at the risk & cost of supplier whose lot is rejected.

12. REPEAT/ADDITIONAL ORDERS:

UGVCL reserves the right to place repeat orders / additional orders on the successful tenderers up to 25% of the original quantity of the A/T at the same prices terms and conditions stipulated in the original contract during contractual period. In special circumstances UGVCL will reserve the right to place repeat order / additional order up to 100% quantity mutually agreed upon.

13. PENALTY FOR LATE DELIVERY:

In case, the materials are not delivered within the period stipulated in the order, penalty shall be levied at ½% per week on the prices (End cost with sales tax) subject to maximum 10% reckoned on the value of late delivered supplies.

ROUND SEAL

SIGNATURE OF TENDERER

Specifications for e-Gram receipts:

Offers are invited for printing and supply of e-Gram receipts to be printed on laser printers for issuing bill collection receipt by Gram Panchayat bill collection agencies.

Two receipts shall be printed in one A-4 size paper with water mark of UGVCL.

A-4 size paper shall be white in colour with size 210mmx297mm and of 70 GSM.

The receipt Nos. shall have to be printed through computerized printing only.

Sample paper receipt is enclosed.

Proof reading of typeset if applicable shall be got approved within commencement period only.

Approx. 19,20,000X2 nos. of receipts in 19,20,000 nos. of A-4 size paper is required to be supplied.

One packet contains 1000 sheets and one box contains ten packets.

Date:

Place:

Signature & Seal of Tenderer

UTTAR GUJARAT VIJ COMPANY LIMITED, CORPORATE OFFICE, SURAT

TENDER NO: UGVCL/SP/IV/307/ e-Gram receipt

SCHEDULE - 'B' (Price Bid Format)

Sr. No	Description of materials	Tentative Quantity	Quantity Offered by Tenderer	Unit cost per 1000 nos. all inclusive	Unit VAT In Rs.	Unit End Cost in Rs.
1	e- Gram receipts on A-4 paper	19,20,000Nos				

* Rate must be submitted for 1000 Nos. of A-4 size e- Gram receipt only

Remarks:

- 1) I/ We agree to supply the articles noted above at the rates herein tendered by me/us subject to the condition of Tender and supply of the Tender inquiry which I/We have care fully read and which I/We thoroughly understood and to which I/We agree.
- 2) I/We here by agree to keep this offer open for 45 days after the returnable date of the tenders and shall be bound by communication of acceptance dispatched with in the prescribed time.

Note: All inclusive cost shall be cost of paper, printing, Excise Duty, freight and insurance. Deliver FOR Destination

Date:

Place:

Signature & Seal of Tenderer