

**UTTAR GUJARAT VIJ COMPANY LTD.****Registered Office, Visnagar Road, Mehsana-384001****Web Site : [www.ugvcl.com](http://www.ugvcl.com)****Fax: 02762-236256 /223574****E-mail : [sp@ugvcl.com](mailto:sp@ugvcl.com)****Phone : 02762-236254****Short Tender Notice No: UGVCL/SP/IV/305/Printers and Cartridges**

Chief Engineer (P&P) invites Physical Tenders for the following supplies. Tender Papers & Specifications may be down loaded from [UGVCL web site www.ugvcl.com](http://www.ugvcl.com) (For view & down load only). Tender fee may be paid along with submission of tender in EMD cover, for respective tender. "All the relevant documents of tenders to be submitted physically will be received only by Registered Post A.D. or Speed Post addressed to Chief Engineer (P&P), UTTAR GUJARAT VIJ COMPANY LTD., Corporate Office, Visnagar Road, Mehsana : 384 001 ( NG). "NO COURIER SERVICE OR HAND DELIVERY" will be allowed.

1	Tender No.	UGVCL/SP/IV/305/ <b>Printers and Cartridges</b>
2	Description	Purchase of Printers and Cartridges
2	Estimated Cost	Rs. 24.89 Lacs
3	Cost of Tender Document (Non Refundable)	Rs.1000 /- Only
4	Earnest Money Deposit Amount	1% of the Estimated cost of tender
5	Last date of Submission of tender documents	Date: 02.07.2010 on OR before 15.00Hrs. (By registered post A.D.or speed post only)
6	Date of Opening of Technical Bid	Date: 03.07.2010 at 15.00 Hrs.

**IMPORTANT:**

- (a) All the relevant documents as per requirement of the Tender also to be submitted physically along with the Tender Fee, EMD cover in sealed cover on OR before date 02.07.2010 and time 15.00 Hrs. All such documents should be strictly submitted by RPAD/speed post only. Otherwise the offer will not be considered and no any further communication in the matter will be entertained.

Any technical questions , information & clarification that may be required pertaining to this inquiry should be referred to Addl. Chief Engineer (P&P),Uttar Gujarat Vij Company Ltd. Regd. & Corporate Office , Visnagar Road Mehsana -384001

UGVCL reserves the right to reject any OR all tenders without assigning any reasons thereof.

Yours Faithfully

Chief Engineer (P&P)  
UGVCL: Mehsana

Date:

Signature &amp; Seal of the Tenderer

**SCHEDULE – “A”**

Sr.No.	Description of material	Tendered Quantity in Nos.	Consignee
1	LaserJet Network Printer as per UGVCL Specification with One year on site comprehensive warranty.	<b>150</b>	UGVCL RSO
2	Supply of Cartridge <b>(Must be of same model and same make as quoted for Printer)</b>	<b>300</b>	UGVCL RSO

**IMPORTANT NOTE:**

1.	The quantity to be purchased will be decided by UGVCL. The UGVCL reserve the right to reduce / enhance the tender quantity as per their requirement at the time of finalization of the tender.
2.	Seal and signature at Annexure – “Important Instruction “is MUST.
3.	EMD COVER MUST CONTAIN THE FOLLOWING :
3.1	Details and document as per clause No. 11 (commercial terms and conditions) of the tender for EMD requirement.
3.2	Order executed list of last three years (including supplied made to UGVCL) for the tender items. Please attach Order copies.
3.3	<b>Vendor registration certificate for the tendered item is relaxed.</b>
<ul style="list-style-type: none"> <li><b>In absence of any of the above, technical bid will not be opened / the opening of tender of the party will be at the discretion of the UGVCL.</b></li> </ul>	

4.	Bidder has to ensure that the offered quantity i.e. 25% or more of tender of each item should be commensurate with the UGVCL’s delivery schedule otherwise offer is liable to be rejected out rightly. The quantity to be purchased will be decided by UGVCL.
5	Bidder has to quote tender for printer with <b>one</b> year onsite comprehensive warranty.
6	To ensure the maintenance service/solving of complaint from any of quoted printer within three working days of receipt of complaint otherwise penalty at the rate <u>0.5% of printer cost/week up to 10%</u> of printer cost (End cost with sales tax) is to be charged.
7	Bidder has to submit the list of Consumable items like Toner cartridge, Pickup roller, Transfer roller & Fusing unit etc. with market price and locations with address and telephone numbers where the items were easily available and also submit the service support with locations along with addresses and contact numbers.
8	Bidder has to submit Cartridge cost with 2500/5000 yield with Price bid. The price evaluation will be done on printer cost & cartridge yield cost for consumption of 50000 pages for three years.

Date:

Signature &amp; Seal of the Tenderer

9	Technically acceptable Bidder has to submit his offered printer with regular cartridge (as per point 8) for demonstration at IT Section, R&C office, UGVCL, Mehsana for further technical evaluation on the basis of specification. If required, technical evaluation of Cartridge yield will be made.
10	Guarantee & Performance Bank Guarantee : The guarantee & performance Bank Guarantee is applicable as per Clause No. 46 & 47 of the commercial terms & conditions and this will be in line with the specifications. "NO STAGewise BANK GUARANTEES WILL BE ACCEPTABLE IN ANY CASE."
11	<b>DELIVERY PERIOD :-</b> The delivery period of the material against this tender shall be <b>within One Month on receipt of order by you.</b> No Separate commencement period would be given.
12	In case UGVCL finds that there is an attempt of cartel in the prices, UGVCL reserves the right to consider or reject any or all the parties offer without assigning any reason thereof.
13	<b>DELAYED AND LATE TENDERS :-</b> NO TENDER AND SAMPLE SHALL BE ACCEPTED / OPENED IN ANY CASE WHICH ARE RECEIVED AFTER DUE DATE AND TIME OF THE RECEIPT OF TENDER IRRESPECTIVE OF DELAYED DUE TO POSTAL SERVICE OR ANY OTHER REASONS AND UGVCL SHALL NOT ASSUME ANY RESPONSIBILITY FOR LATE RECEIPT OF TENDER / SAMPLE. ANY CORRESPONDANCE IN THIS MATTER WILL NOT BE ENTERTAINED.
14	<b>SUBMISSION OF OFFER :-</b> The firm having single legal entity and having two or more works / factory and submit offers from two or more different works / factory, the UGVCL will consider only one lowest offer for allocation of quantity.
15.	Clause No. 12 (Security Deposit) of commercial terms & conditions is not applicable to this tender.
16	Successful bidder has to supply 150 nos of cartridge with supply of printer & other 150 cartridge to be supplied in fourth month of supply of printers. Payment of last supplied 150 nos. cartridge will be made after supply of same as per payment terms of tender.
17	<b>All other Terms and conditions will be applied as per UGVCL standard commercial terms &amp; conditions as attached herewith.</b>

Yours Faithfully

Chief Engineer (P&P)  
UGVCL: Mehsana

Date:	Signature & Seal of the Tenderer
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