



UTTAR GUJARAT VIJ COMPANY LTD.
Registered Office, Visnagar Road, Mehsana-384001
Web Site : www.ugvcl.com E-mail : sp@ugvcl.com
Fax: 02762-236254 /223574 , Phone : 02762-236256

Tender Notice No. UGVCL/SP/III/294/LT Bill Form

CE (P & P) invites the tender for Purchase of Pre-Printed continuous stationary for L.T. Bill forms of Size 15"x 12" (37.5 Cms x30 Cms) Two part **With /Without Advertisement.**

Interested bidders are requested to download tender document from our Web site (www.ugvcl.com). TENDER DOCUMENTS WILL NOT BE ISSUED IN PHYSICAL FORM. After downloading the tender documents from the website and after filling up the required details, same should be submitted by register A.D. or by Speed Post ONLY super scribing Tender cover by UGVCL/SP/III/294/LT Bill Form

Forms addressed to Chief Engineer (P&P) , UGVCL, Corporate Office, Visnagar Road, Mehsana-383001 (Tender through Courier Services will not be allowed). Hand Delivery is not acceptable. The tender documents should be received by this office, latest by 14:00 Hrs. of Date 1.04.2010.

No tender shall be acceptable / opened in any case received after due date and time of receipt of tender irrespective of delay due to postal services or any other reasons and that the UGVCL shall not take any responsibility for late receipt of the tender.

The brief details regarding tender are as under :

1	Tender No.	UGVCL/SP/III/294/LT Bill Form
2	Description	Purchase of Pre-Printed continuous stationary for L.T. Bill forms of Size 15"x 12" (37.5 Cms x30 Cms) Two part With/Without Advertisement.
3	Estimated Cost	Rs. 97.24 Lacs
4	Cost of Tender Document (Non Refundable)	Rs. 5000 /- Only
5	Tender Qty.	8340 Boxes.
6	Earnest Money Deposit Amount	1% of the Estimated cost of tender
7	Last Date of time of receipt of tender by RPAD / Speed Post	14:00 Hrs. of Date 01.04.2010
8	Date & Time of Opening of the tender in the office of CE (P&P), UGVCL, Mehsana	15:00 Hrs. of Date 01.04.2010

Date:	Signature & Seal of the Tenderer
-------	----------------------------------

IMPORTANT:

Tender fee will be accepted by CASH (at UGVCL Corporate office, Visnagar Road, Mehsana Cash Counter) / Demand Draft drawn on any Scheduled / Nationalized Bank situated at Mehsana. drawn in favor of "Uttar Gujarat Vij Co. Ltd." (Cheques will not be accepted). Tenders submitted without tender fee will not be accepted. Earnest Money Deposit is to be paid as per Cl.No.11 of commercial terms and conditions.

Original Money Receipt / D.D. for payment of tender fee & EMD Demand Draft / B.G. must be placed in the cover super scribing "Tender fee & EMD" along with requisite documents as mentioned in the EMD condition. (EMD and Tender Fee cover should be kept as separate enclosure and should be submitted with Technical Bid). The tender documents are to be submitted in two parts namely **Technical Bid and Commercial Bid (Part-I)** including commercial terms and condition with all enclosures of the tender documents and **Price Bid (Part-II)** in separate covers super scribing the respective covers accordingly along with the tender number.:

(1) TECHNICAL AND COMMERCIAL BID:

The Technical & Commercial Bid shall comprise of all the technical details of the equipments / stores / materials offered in accordance with the company's **SPECIFICATIONS / Guaranteed technical particulars** and all the commercial terms and conditions, etc. except THE PRICE BID which should be quoted separately and should be submitted separately in the PRICE BID COVER.

The Technical Bid shall be opened at **15:00 HRS** on **Date 01.04.2010** in the presence of those tenderers who wish to be present. If the Authorized Representative is likely to be present then he must submit the authorization letter of the representing company at time of opening of Bids and this is compulsory. **Only One Authorized Representative is allowed.**

Please note that the required documents should be invariably submitted with tender copy. And tender without documents is liable to be ignored.

(2) PRICE BID:

The Price Bid must be submitted strictly as per **Schedule - "B"** and shall be submitted in the separate envelope (duly sealed) super scribed for tender No. UGVCL/SP/III/294/LT Bill Form. "PRICE BID" and shall be submitted simultaneously with the Technical Bid. The time and date of opening of the Price Bid shall be determined by the Corporation and communicated to the tendering firms after technical bids are analyzed and the intimation will be sent only to the technically accepted tenders.

The "TECHNICAL" and "PRICE" Bids shall contain adequate cross-reference wherever necessary to ensure clear and proper co-relation of the two bids without ambiguities whatsoever.

Any technical questions, information and clarifications that may be required pertaining to this enquiry should be referred to the Chief Engr. (P & P) UGVCL, Corporate office, Visnagar Road, Mehsana -384001
UGVCL reserves the right to reject any OR all tenders without assigning any reasons thereof.

Yours faithfully,

Chief Engineer (P & P)
UGVCL: Mehsana

Download Tender Documents in (PDF Format) which consists of:

Part-I Commercial Terms & Conditions

Part-II Technical Specifications & GTP'S, Schedule-“A” indicating the quantities & items, Drawings if any.

To view the PDF file please use “**Acrobat Reader**” soft ware which can be downloaded from “**Adobe**” Website.

Date:	Signature & Seal of the Tenderer
-------	----------------------------------

SCHEDULE - " A "

Purchase of Pre- Printed Continuous Computer Stationery For LT Bill Form

Sr. No.	Item	Required Quantity	Consignee
1	<p><i>Supply of Pre-Printed continuous stationary for L.T. Bill forms of</i></p> <p>(a) Size 15"x 12" (37.5 Cms x30 Cms) Two part With advertisement as per tender specification and specimen</p> <p>(b) Size 15"x 12" (37.5 Cms x30 Cms) Two part Without advertisement as per tender specification and specimen</p>	<p>83,40,000 forms i.e. 8340 Boxes (Each Box containing 1000 Forms in two parts)</p>	<p>RSO, UGVCL DI will be issued by ACE(P&P), on as and when basis within Twelve Months , any where in UGVCL</p>

IMPORTANT

1. The quantity mentioned above is tentative. No Dispute for non-purchase or purchase very less quantity shall be entertained and UGVCL's decision in this regards, shall be binding to the tenderer.
2. Seal and signature at respective Annexures of tender enquiry viz." important Instruction" is MUST. The conditional tender will not be acceptable.
3. EMD COVER MUST CONTAIN THE FOLLOWING.
 - Details and documents as per Clause No.11(Commercial term and conditions) of the tender.
 - Order executed list of last three years (including supplied made to GUVNL erstwhile GEB) for the tender items. Please attached order copies.
 - **Vendor registration certificate is not necessary for this Item.**
4. **Specimen (Sample) of LT Bill form to be printed may be Physically collected from Dy.CAO/COA/UGVCL, Reg & Corporate office, Visnagr Road , Mehsana - 384001 as same is not put up in web site. Bidders are requested to collect the specimen copy of bill prior to submission of Bid.**
5. **Guarantee:-** The guarantee shall be applicable as per Clause No. 46 of the Commercial Terms & Conditions for 18/12 months as applicable.
6. **Samples:-** Five Multicolor Samples as per tender specifications are required to be submitted along with the bid, failing which the offer may be ignored/rejected.
6. **Payment Terms :-**
Payment terms will be 60/75 days as per tender condition.
7. **Delivery period :-**

The delivery of the materials against this tender is required within Twelve Months on monthly basis . Successful tenderer have to submit Art work within 15 days from the date of receipt of LOI and have to submit test lot of 500 Forms to IT section of UGVCL Mehsana within 15 days from date of approval

of Art work. Dispatch Instruction of material would be as per our scheduled monthly billing programme & successful bidder has to deliver the material at destination on or before 10th of every month...

8. SUBMISSION OF OFFER :-

The firm have single legal entity and having two or more works/factory and submit offers from two or more different works/factory, the UGVCL will consider only one lowest offer for allocation of quantity.

9. In case UGVCL find that there is an attempt of cartel in the prices, UGVCL reserves the right to consider or reject any or all the parties offer without assigning any reason thereof.
10. The UGVCL reserve the right to reduce/enhance the tender quantity as per their requirement at the time of finalization of the tender.
11. Clause No.66 (Qty. Tolerance) will not be applicable.
12. Clause No.47 “ Performance Bank Guarantee” No.33 “Test Certificate” No.34, “Type Test” are not applicable to this tender.
13. Successful bidder shall have to fix the advertisement clients.
14. The rates should be net considering the advertisement revenue.
15. The advertisement should not promote product injurious to health and should not be bad in taste and required to be approved by UGVCL before printing.
16. There is space for advertisement on both the side of LT bill.
17. No price variation will be given, if successful bidder fails to arrange for advertisement.
18. As per the sample, the size of the advertisement is 16 Cms x 5 Cms, to be provided / printed on the top of front and back of first part of LT Bill.

19. Bidders are also requested to read the following conditions as a part of Commercial Terms and Conditions of above tender.

In clause No. 11, 12 & 47, wherever Bank Guarantee (s) is / are to be submitted towards EMD/SD/Performance guarantee against warranty etc. UGVCL would accept Bank Guarantee issued by the following Banks, instead of Bank Guarantee issued by the following Banks, instead of Bank Guarantee from ‘Scheduled’ Banks.

1. All public sector banks and
2. Private Sector Banks authorized to undertake Government business, which are
 - i) IDBI Bank
 - ii) AXIS Bank
 - iii) HDFC Bank and
 - iv) ICICI Bank
 - v) The Kalupur Commercial Co-Opeative Bank Ltd.

If Bank Guarantee(s) is/are submitted of the Bank other than the above Banks, It will not be accepted by UGVCL and in such case, it will be considered that BG(s) is / are not submitted and action will be taken accordingly. Bidders may note the same.

20. Bidders are requested to quote prices for A & B in Schedule - B as shown below :
- A. Pre-Printed Continuous Stationery for LT Bill Forms of size 15"x12" in Two parts with advertisement on front & back side by the supplier with cold carbon arrangement.
 - B. Pre-Printed Continuous stationery for L.T.Bill forms of size 15"X12" in Two part without advertisement.

Date:	Signature & Seal of the Tenderer
Place:	