

ACCOUNT DEPARTMENT

Sr. NO.	STAFF	NO.	PROVISION OF				Accommodation IN SQ.FT.
			CABIN	CUBICAL	Toilet	VISITORS	
1	G.M.(FIN)	1	yes		Yes	yes	Chamber
2	C.F.M.	1	yes		Yes	yes	Chamber
3	C.O.A.	1	yes			yes	Adjacent to CFM chamber in hall
	Final Account						
1	A.O.	1		Yes-4.5' height	No	yes	"
2	Supdt.Actt.	1			No	yes	"
3	Dy.Suptd.A/C	1			No		"
4	Sr.Asstt.	1			No		"
5	Jr.Astt.(VS)	1			No		"
6	Jr.Astt.	1			No		"
	B.R.S.						
1	Supdt.Actt.	1			No	Yes	"
2	Dy.S.A.	1			No	Yes	"
3	Sr.Astt.	1			No	Yes	"
4	Jr.Astt.(VS)	1			No	Yes	"
	Internal Audit						
1	Account Officer	1		Yes-4.5' height	No	Yes	"
	Billing Section						
1	Dy.CAO	1	Yes		No	Yes	Hall on left side-from stair
2	A.O.	1		Yes-4.5' height	No	Yes	"
3	Supdt.Actt.(Exp)	1			No	Yes	"
4	Supdt.Actt.(Exp)	1			No	Yes	"
5	Dy.S.A.	1			No		"
6	Dy.S.A.	1			No		"
7	Dy.S.A.	1			No		"
8	Sr.Astt.	1			No		"

9	Sr.Astt.	1			No		"
10	Sr.Astt.	1			No		"
11	Jr.Astt.(VS)	1			No		"
	Revenue section						
1	Dy.CAO	1	Yes		No	Yes	Corner on backside of general toilet
2	Supdt.Actt.	1			No	Yes	"
3	Dy.S.A.	1			No		"
4	Jr.Astt.(VS)	1			No		"
	Pre Audit						
1	Account officer	1		Yes-4.5' height	No	Yes	"
2	Supdt.Actt.	1			No	Yes	"
3	Dy.S.A.	1			No	Yes	"
	CPF						
1	Supdt.Actt.	1			No	Yes	"
2	Dy.S.A.	1			No	Yes	"
3	Sr.Astt.	1			No	No	"
	Steno						
1	Steno	1					Visitors area near GM chamber
2	Steno	1					"
3	Peon	1					"
	Cash						
1	Supdt.Actt.	1			No	Yes	Proposed on Ground floor
2	Sr.Astt.	1			No	No	"
3	Sr.Astt.	1			No	No	"
4	Jr.Astt.(VS)	1			No	No	"