

## UTTAR GUJARAT VIJ COMPANY LIMITED

Corporate Office – Visnagar Road, Mehsana.

### SPECIFICATIONS

#### Specification for Pre-Printed Bill form for HP based tariff agricultural Consumers.

##### (Annual Card)

1. **Paper:** 105 GSM ( $\pm$  5%) top quality, sun shine, fluff free, smooth finish, white paper of 'A' grade mill.
2. **Size:** The size of paper sheet shall be 37.5 Cms. x 30 Cms. (15" x 12"). Two Nos. Ag. Card in one sheet with central perforation. **(2 Nos. Ag. Cards x 1,60,000 sheets = 3,20,000 Ag. Cards)**
3. **Samples:** The tenderer should ensure that two (2) Nos. paper samples as per size (sr.no.2) must be submitted invariably with the offer as a part of submission of tender documents.

Paper sample shall indicate name of bidder, the GSM, size, weight, Name of paper Manufacturer etc. Seal of the firm must be clearly affixed with signature of the authorized signatory. Tender submitted without relevant samples, offer will be rejected out rightly & no Correspondence shall be made in this regard.

Bidder shall have to strictly use the quality of paper indicated in bid other wise the supplied lot will be liable for rejection/acceptance after levy of penalties

4. **Format:** Printing will be on both sides. Font side shall be printed in clearly legible sharp letters in light blue colour and Red ink with serial running number on top right corner.

The colour of the ink is subject to change.

5. **Perforation:** Three (3) horizontal and one vertical perforation in the bottom of the each card for office use and one (1) vertical perforation in middle of the sheet to separate two cards of a sheet for six (6) receipt slips as in the specimen.
6. **Sprocket Holes & Length:** Sprocket holes should be such that it smoothly runs on line printer and dot matrix printer failing which stationery will be rejected. The continuous length of stationery should be not less then 500 forms. Supply of such lesser quantities shall be rejected. No payment shall be made for the rejected stationery for any reason.

7. **Packing:** The packing should be in lot of 1000 sheets. It should be first packed in polythene bag and then in the cardboard box of appropriate size. The box should be bound by strong plastic strips to avoid damage during transit. UGVCL will refuse to take delivery of turned, opened or damaged boxes.

8. **Delivery Period:**

- Supplier should deliver the ordered material in one lot after approval of art work from Dy.C.A.O. (Rev.).
- Art work is to be prepared by successful bidders on the basis of specimen and same may be approved by Dy. CAO (Rev.) : RO : UGVCL : Mehsana within Seven days from date of receipt of LOA.
- The Delivery Period of AG Cards for Agriculture Consumers shall be made **within one month from the date of receipt of the order (A/T).**
- You have to submit sample pages quantity of 100 pages as proof copy of the matter to be printed & supply for approval within fifteen (15) days from the date of LOA & complete the supplies after approval of final proof, within stipulated delivery period as above.

Signature Of Tenderer	Company's Round seal
Place	Date