

Save Energy for Benefit of Self and Nation



Tender Notice No. UGVCL/SP/IV/1003/Courier Service

Schedule-B

General Terms & conditions

1. Your service must be in each & every big city.
2. P.O.D should be issued for each post without extra charge.
3. All responsibility for delivery of posts and safety of company's posts will be on your part.
4. List of your courier service centers situated all over India should be furnished to our company
5. Delivery of the posts should be made hand to hand to respective addressee.
6. You shall have to collect the post from our office on every working days.
7. The rates of posts and parcels should be shown separately.
8. Delivery period of posts / parcels should be mentioned in your offers.
9. Delivery of posts / parcels should be made in original and good condition.
10. Undelivered posts / parcels should be returned to this office promptly with remarks.
11. Payment will be made as per company's standard terms of payment by A/c. Payee cheque / RTGS/ NEFT after due verification.
12. Submission of the bill in duplicates to Dy.CAO (Bills) immediately on completion of each month with supporting documents.
13. You will be responsible for all important post/parcels of UGVCL.
14. Successful bidder needs to execute the agreement with company on stamp paper of appropriate value .The cost of stamp paper will be borne by you.
15. Successful bidder has to pay security Deposit of **10%** of total order value.
16. The period of the contract shall be for Three years. If UGVCL desires the contract period can be extended on mutual agreed terms as per the same rates, terms and conditions for further one year. However in case of poor services provided by the contractor, contract can be terminated.
17. Contract Agreement shall have to be done on placement of LOA within 10 days or otherwise UGVCL may canceled the LOA at the discretion.
18. Price filled in round figure & GST rate must be filled separately.GST No. must be Sealed on quotation.GST No. Registration Certificate must be submitted.
19. Rs.10.00/- per post per day shall be deducted from bills for late delivery.
20. All other terms and conditions of UGVCL for work/contract will be binding to you.

I/c.Chief Engineer (P)
R&C Office, Mehsana.

Signature of Bidder

Date:

Place:

Company's Round Seal