

Save Energy for Benefit of Self and Nation



Tender Notice No. UGVCL/SP/IV/1003/Courier Service

By RPAD

To,
On Notice Board and
UGVCL Web Site.

Sub: Tender inquiry for Hiring of courier service for dispatch of posts and parcels of Regd., & Corporate Office, Mehsana.

Sealed tender are invited for courier service for dispatch of posts and parcels of Regd., & Corporate Office, Mehsana.

Tender Papers may be down loaded from UGVCL web site www.ugvcl.com (For view & down load only)

Tender should be submitted by Registered A.D. or by Speed Post only super scribing Tender cover by “Tender No. UGVCL/SP/IV/1003/Courier Service” addressed to Chief Engineer (P&P), UGVCL, Registered and Corporate Office, Visnagar Road , Mehsana-384001.

- Tender through Courier Service will not be allowed.
- Hand Delivery is not acceptable.
- The tender document should be received by this office, latest by 18:00 Hrs. of Date **22/4/2020.**

No tender shall be accepted/opened in any case received after due date and time of receipt of tender irrespective of delay due to postal services or any other reason and that the UGVCL shall not take any responsibility for late receipt of the tender.

The brief details regarding tender notice are as under:

Tender No.	UGVCL/SP/IV/1003/ Courier Service
Contract Period	03 Years
Tender Fees amount(Non-Refundable)	Rs.1000/- + Rs.180/-(18% GST) = Rs.1180/-
Estimated cost of the tender items	Rs.3,00,000/-
Earnest Money Deposit Amount	Rs.3000/-
Last date of Time of receipt of tender by Registerd A.D. or by Speed Post	18:00 Hrs. of Date 22/4/2020.
Date & Time of Opening of the tenders	11:00 Hrs. of Date 23/4/2020.

Note: Bidders are requested to be in touch with UGVCL Website www.ugvcl.com for information regarding extension/amendment, till actual opening of this tender. No separate information shall be given or publish in newspaper in this regards.

Signature of Bidder	Date:	Place:
Company's Round Seal		

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Important:

1) Tender shall be submitted as per following three (3) covers.

➤ **Cover No.1 (Tender Fee & EMD):**

Original money receipt /D.D. for payment of Tender fee & EMD Demand Draft/B.G. must be placed in this cover.

Tender fee (non-refundable) will be accepted by cash (at UGVCL Corporate Office, Visnagar Road, Mehsana cash counter)/Demand Draft drawn on any Scheduled/Nationalized Bank situated at Mehsana. Drawn in favor of “Uttar Gujarat Vij Co.Ltd.” (Cheque will not be accepted). **In absence of above price bid will not be opened and offer is liable for rejection.**

The cover super scribing “**Tender Fee & EMD**” along with requisite documents as mentioned in the EMD condition shall be enclosed in this cover no.1.

➤ **Cover No.2 (Technical Bid):**

All tender documents must be submitted with sealed & signed along with GST Number Registered certificate & relevant documents of tender (i.e. condition no.4 of Schedule-B) in this cover.

The cover super scribing “**Technical Bid**” along with requisite documents as mentioned in Schedule-B shall be enclosed in this cover no.2.

➤ **Cover No.3 (Price Bid):**

The Price Bid must be submitted strictly as per **Schedule-“A”** and shall be submitted in the separate envelope (duly sealed) super scribing “**Price Bid-Schedule-“A”**” for tender **UGVCL/SP/IV/1003/Courier Service**.

All above three (3) covers must be submitted in single cover by Registered A.D. or by Speed Post **only** super scribing Tender cover by “**Tender No.UGVCL/SP/IV/1003/Courier Service**” addressed to I/c. Chief Engineer (P), UGVCL, Registered and Corporate Office, Visnagar Road , Mehsana-384001.

2) **Price must be filled with GST. Applicable GST rate filled separately.**

3) Penalty shall be @ Rs.10.00/- per post per day thereof on late delivery. As per condition no.19 of Schedule-B

Due consideration will be given for waiver/ levy of penalty only for the reasons absolutely beyond suppliers’ control for which documentary evidence will have to be provided.

4) Rejection of Price of one item or all items without giving any reason shall be a absolute right of UGVCL.

Signature of Bidder	Date:	Place:
Company’s Round Seal		

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- 5) Conditionally tender shall not be accepted.
- 6) The offers will have to be kept valid for a period of 120 days from the date of Opening of technical bids.
- 7) Agreement shall be executed at their own expense with payment of security deposit.
- 8) Any Legal issue shall be under jurisdiction of Mehsana city.

Please note that the required documents should be invariably submitted with tender copy duly signed & sealed and tender without documents is liable to be ignored.

UGVCL reserves the right to reject any OR all tenders without assigning any reasons thereof.

For and on behalf of UGVCL,

**I/c. Chief Engineer (P)
R&C Office, Mehsana.**

Note: - Tender Papers (PDF format) may be down loaded from UGVCL web site www.ugvcl.com

1. Tender
2. Schedule-A
3. Terms & Conditions

Signature of Bidder

Date:

Place:

Company's Round Seal