

TENDER NOTICE No. UGVCL/SP/III/812/ Non Contact AC Voltage Detector

Purchase Requisition No: 334311 RFQ. No: _____ N-Procure consolidate Details

The Chief Engineer (P&P) invites “On line Tenders” (e-tendering) from the Manufacturers or Authorized Distributors / Authorized Dealers of such manufacturers for Supply of Non Contact AC Voltage Detectors as per UGVCL’s Specifications. Tender Papers & Specifications may be **down loaded** from Web site <https://ugvcl.nprocure.com> (For view, down load and on line submission) and UGVCL web site www.ugvcl.com (For view & down load only). Tender fee may be paid along with submission of tender in EMD cover, for respective tender. All the relevant documents of tenders to be submitted physically will be received only by Registered Post A.D. or Speed Post only super scribing tender cover by **UGVCL/SP/III/812/Non Contact AC Voltage Detector** addressed to **The Chief Engineer (P&P), UTTAR GUJARAT VIJ COMPANY LTD., Corporate Office, Visnagar Road, Mehsana : 384 001 (NG).** “NO COURIER SERVICE OR HAND DELIVERY” will be allowed.

<u>Sr. No</u>	<u>Description</u>		
1	Tender No.	UGVCL/SP/III/812/Non Contact AC Voltage Detector	
2	Tender Item	Purchase of Non Contact AC Voltage Detectors as per UGVCL’s Specifications	
3	Quantity	3521 Nos	
4	Tender Fees (Non Refundable)	Rs 1000 +180 (18% GST) = Rs.1180.	
5	Ernest Money Deposit Amount in Rs.	For MSME Rs.	For non MSME Rs.
	Non Contact AC Voltage Detectors	Rs.15000/-	Rs.20000/-
6	Online Preliminary, Technical & Price bid i.e. On line(e-tendering) tender/offer submission last date (This is mandatory)	06.11.2017 up to 18.00 Hrs.	
7	Relevant documents & Samples (By Registered Post A.D. or Speed Post only) Physically submission date	On or before date 08.11.2017 up to 18:00 Hrs.	
8	Date of opening of Tender Fee & EMD Cover Documents Physical as well as online	09.11.2017 at 12:00 Hrs.	
9	Date of opening of Technical Bid Physical as well as online	10.11.2017 at 12:30 Hrs.	
10	Date of On line Opening of Price Bid (Tentative, if possible)	17.11.2017 at 12:00 Hrs.	

Signature of Tenderer:		Company’s Round Seal:
Date:	Place:	

TENDER NOTICE No. UGVCL/SP/III/812/ Non Contact AC Voltage Detector

IMPORTANT:

(a) All the relevant documents as per requirement of the Tender also to be submitted physically along with the Tender Fee, EMD cover in sealed cover on OR before due date and time. All such documents should be strictly submitted by RPAD/speed post only. Otherwise the offer will not be considered and no any further communication in the matter will be entertained.

(b) Any deviation found in Data/Details/Documents between on line offer (e-tendering) and physically submitted documents (Tender document fee, EMD, Vender Registration, Technical and commercial documents etc.) of bidder, offer of the same bidder will not be considered and no any further communication in the matter will be entertained.

Further bidders are requested to submit price - bid (Schedule - B) and Annexure-13 on-line only and not to submit the price bid and Annexure-13 in physical form. This is mandatory. If price bid and Annexure-13 is submitted in physical form, same will not be opened and only on-line submitted price bid and Annexure-13 will be considered for evaluation.

Bidders are requested to submit details of Annexure-13 in online in technical stage and this is mandatory. In case of on line Annexure-13, if bidder does not provide the details of prices in case of non confirmation of part [A] and /or non acceptance of part [C] of Annexure-13, the bid shall be rejected out rightly, despite the bidder is technically qualified & in such case price bid shall not be opened. No further correspondence in this regard will be entertained.

(c) It is mandatory for all the bidders to submit their tender documents by both forms viz. on-line (e-tendering) and physically in schedule time. If tender documents submitted in only any one form, say either by on line or physically, in that case the same tender will not be considered.

Note:- Bidders should be in touch with websites <https://ugvcl.nprocure.com> & www.ugvcl.com for information regarding revision/corrigendum/Amendment in tender till due date of online submission and thereafter. No separate information shall be sent in this regards and also not publish in newspaper.

Any technical questions , information & clarification that may be required pertaining to this inquiry should be referred to Chief Engineer (P&P) ,Uttar Gujarat Vij Company Ltd. Regd. & Corporate Office , Visnagar Road Mehsana -384001

UGVCL reserves the right to reject any OR all tenders without assigning any reasons thereof.

Chief Engineer (P&P)
UGVCL: RO: Mehsana

Signature of Tenderer:		
Date:	Place:	
		Company's Round Seal:

TENDER NOTICE No. UGVCL/SP/III/812/ Non Contact AC Voltage Detector

Download Tender Documents in (PDF Format) which consists of:

- ☞ Schedule 'A'
- ☞ Technical Specifications
- ☞ Commercial Terms & Conditions
- ☞ Purchase Agreement
- ☞ Check list

To view the PDF file please use "Acrobat Reader" software which can be downloaded from "Adobe "website.

NOTE:

In case bidder needs any clarification or if training required for participating in online tender, they can contact the following office:

(n) Procure Cell

(n) code solutions-A division of GNFC Ltd.,

403, GNFC Infotower, S.G. Road, Bodakdev

Ahmedabad - 380054 (Gujarat)

Toll Free: 1-800-233-1010 (Ext. 501, 512,516, 517, 525)

Phone No. 079-26857315 / 316 / 317

Fax: 079-26857321 / 40007533

Email: nproucre@gnvfc.net

Other terms & conditions are as per tender documents

Signature of Tenderer:		Company's Round Seal:
Date:	Place:	

TENDER NOTICE No. UGVCL/SP/III/812/ Non Contact AC Voltage Detector

SCHEDULE - 'A'

<u>Sr.No.</u>	<u>Description of material</u>	<u>Tender Quantity</u>	<u>Estimated Cost</u>
1	Non Contact AC Voltage Detectors as per UGVCL's Specifications.	3521 Nos.	24.62 Lacs

It is to clarify that in case of any discrepancy between physical annexure/documents and online annexure/documents then on-line data will be considered as final data for tender evaluation & competition.

NOTE: IMPORTANT

1.	The quantity to be purchased will be decided by UGVCL. The UGVCL reserve the right to reduce / enhance the tender quantity as per their requirement at the time of finalization of the tender.
2.	Seal and signature at Annexure - "important Instruction "is MUST.
3.	EMD COVER MUST CONTAIN THE FOLLOWING : (Please refer Clause No.8 of Commercial Terms and Conditions)

The bidders have to pay total amount of EMD for the item/s, for which they participated in the tender irrespective of their offer quantity as per Tender Notice.

3.1	<p>Details and document as per clause No. 8 (commercial terms and conditions) of the tender for EMD requirement.<u>The bidders have to pay total amount of EMD for the item/s, for which they participated in the tender irrespective of their offer quantity as per Tender Notice. For exemption in Payment of EMD (Caluse No:-8 of Commercial Terms & Condition) :</u> The Micro and Small Scale Industrial (manufacturing) Units registered under Small Scale Industries of Gujarat State and holding subsequent registration with CSPO / NSIC / DGS&D, Registration Certificates for the item under Tender will be eligible for exemption from payment of EMD on submission of attested copies of their SSI (SSI/ MSME Part-II/ Udyog Aadhaar Memorandum) & CSPO / NSIC / DGS&D Registration Certificates in EMD Cover.</p> <p><u>No relaxation shall be given to the bidders having valid SSI/NSIC certificate of Outside Gujarat State. No relaxation shall be given to the bidders having only one registration number from Government of Gujarat but no subsequent registration with CSPO/NSIC/DGS&D registration certificates for the item under tender.</u></p>
3.2	List of Order executed in last three years (including supplied made to GUVNL & / or their any subsidiary company) for the tender Items.
3.3	Vendor registration certificate is not necessary for tendered Item.

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Date:	Place:	

TENDER NOTICE No. UGVCL/SP/III/812/ Non Contact AC Voltage Detector

3.4	The bidder has to submit the abstract of EMD paid item wise in the following format on their letter pad invariably, without which, their offer is liable for rejection.(Further Refer Clause No.8 of Commercial Terms and Conditions.)		
	Sr. No.	Name of Item	EMD Amount for MSME Units in Rs.
1	Purchase of Non Contact AC Voltage Detectors as per UGVCL's specifications		

- In absence of any of the above in EMD Cover, technical bid will not be opened and the opening of tender of the party will be at the discretion of the UGVCL.

4.	If the physical documents of tender will not reach to this office within mentioned date & time, offer will be out rightly rejected even of successful submission of On Line Tender.
5.	A bid will be rejected, if quantity offered less than the tentative quantity to be purchased (i.e. Schedule-A above). All bidders are requested to offer the full tender quantity.
6.	DELIVERY PERIOD : The delivery period of the material against this tender shall be completed within Two (2) months after commencement period of one month, from date of receipt of order and as per the last para of clause no. 20 "DELIVERY SCHEDULE OF UGVCL" of tendered commercial terms and conditions.
7.	Guarantee : The guarantee for tendered item is as per Clause [D] of the technical specification. You will be responsible for the proper performance of the equipments / materials for the respective guarantee period.
8.	In case UGVCL finds that there is an attempt of cartel in the prices, UGVCL reserves the right to consider or reject any or all the parties offer without assigning any reason thereof.
9.	Following clauses of tender commercial terms and conditions may please be considered (not applicable) as deleted for this tender. ☞ Clause No.1: Vendor Registration ☞ Clause No.05: Quantity Distribution ☞ Clause No.59: Quantity Tolerance ☞ Clause No.66 : Minimum Tendering Quantity

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Date:	Place:	

TENDER NOTICE No. UGVCL/SP/III/812/ Non Contact AC Voltage Detector

10.	The bidders are advised to submit their bids by on line through our service provider M/s (n) Code Solutions before one day of the due date to avoid complication / dispute at later stage.
11.	<u>Bidders are requested to submit sample of offered tender item/product along with brochures with additional features (if any) along with the physical bid , failing to which the offer is liable for rejection/ignore.</u>
12.	<p>Qualifying criteria :</p> <ul style="list-style-type: none"> ☞ The bidder must be a manufacturer OR authorized distributor/dealer of the well known/reputed Firm. ☞ The bidder has to submit the certified documentary evidence for Authorized Distributorship /Dealership along with their bid. ☞ The Bidder must submit sample of offered tender item/product along with brochures with additional features (if any). ☞ The Bidder shall submit the copy of orders executed for tendered item along with the performance certificate, if any. ☞ UGVCL is free to call bidder for free demonstration at any stage of tender. <p><u>The samples submitted by bidders, subsequently examine by our selection committee [as far as their product high lights / features is concern] & approval thereof be one of the criteria for deciding the technical acceptability.</u></p>
13.	Successful Bidder will have to supply each Non Contact AC Voltage Detector with features and operating instruction leaflet printed in Gujarati for convenience and information to line staff.
14.	Bidder are hereby informed that only their employee authorized in writing will only be allowed as their “Authorized Representative” for all purpose to deal with UGVCL in respect of this tender.
15.	<p><u>Important Instruction to Bidder regarding testing of Material after Post dispatch.</u></p> <p>“The material has to be dispatched by the supplier after due successful inspection by UGVCL’s representative at Party’s works, as per Dispatch Instruction. On receipt of the material at Regional Store/Divisional Store, the sample/s will be selected randomly from respective store/s as per Dispatch Instruction. UGVCL reserves the right to decide nos. of samples to be selected under Audit inspection clause no.48 of Commercial Terms and conditions. Selected sample/s will be tested for the tests (Decided by UGVCL) at ERDA-Narol or equivalent any third party laboratory (Decided by UGVCL) for quality check in presence of representatives of supplier and UGVCL’s officer.</p> <ul style="list-style-type: none"> • The result of the such tests will be binding to supplier. • If authorized representative does not remain present to witness the testing, sample/s will be tested at laboratory (Decided by UGVCL) at ERDA-Narol or equivalent any third party laboratory (Decided by UGVCL) in absence of representative of supplier.”

Signature of Tenderer:

Date:

Place:

Company’s Round Seal:

TENDER NOTICE No. UGVCL/SP/III/812/ Non Contact AC Voltage Detector

	<p>However all other terms of the Clause No. 48 of Commercial terms & Condition will remain unchanged.</p>
16.	<p><u>QUALITY ASSURANCE PLAN</u></p> <p>The supplier shall invariably furnish the following information along with his offer, failing which his offer shall be liable for rejection.</p> <p>a) Statement giving list of important raw materials, names of sub-suppliers for the raw materials, list of standards according to which the raw materials are tested, list of tests normally carried out on raw materials in the presence of supplier's representative and copies of test certificate.</p> <p>b) Information and copies of test certificates in respect of bought out material.</p> <p>c) List of manufacturing facilities available.</p> <p>d) Level of automation achieved and list of areas where manual processing exists.</p> <p>e) List of areas in manufacturing process, where stage inspections are normally carried out for quality control and details of such test and inspection.</p> <p>f) List of testing equipments available with the supplier for final testing of item and test plant limitation if any vis-à-vis the type, special acceptance and routine tests specified in the relevant standards. These limitations shall be very clearly brought out in schedule of deviation from specified test requirements.</p> <p><u>INSPECTION, TESTING & CHECKING BEFORE DISPATCH:</u></p> <p>All the tests and inspection shall be carried out at the works of manufacturer unless otherwise specifically agreed upon by the bidder and purchaser at the time of purchase. The bidder shall provide all reasonable facilities to the inspecting officer(s) without charges.</p> <ol style="list-style-type: none"> 1. The inspection may be carried out by the purchaser at any stage of manufacture/before dispatch as per relevant standard. 2. Inspection and acceptance of any material under the specification by the purchaser shall not relieve the bidder from his obligation of furnishing material in accordance with the specification and shall not prevent subsequent rejection if the material is found to be defective. 3. The bidder shall keep the purchaser informed in advance, about manufacturing program so that arrangements can be made for inspection.
17.	<p>List of Order executed in last three years (including supplied made to GUVNL & / or their any subsidiary company) for the tender Items shall have to be enclosed in technical bid to decide the status of your firm. Please attach Order copies.</p>
18.	<p>A Check List to be submitted with Physical Bid by the bidder in cover of Tender fee, EMD Documents and vendor registration. Documents submitted in technical bid should be as per order of Technical check list. This is mandatory.</p>
19.	<p>A Technical Check List to be submitted with Physical Bid by the bidder in cover of technical bid. Documents submitted in technical bid should be as per order of Technical check list. This is mandatory. A Check List is to be submitted with Physical Bid by the bidder in cover of Tender fee, EMD Documents and qualifying criteria.</p>

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TENDER NOTICE No. UGVCL/SP/III/812/ Non Contact AC Voltage Detector

20.	<p>DELAYED AND LATE TENDERS :- NO TENDER AND SAMPLE SHALL BE ACCEPTED / OPENED IN ANY CASE WHICH ARE RECEIVED AFTER DUE DATE AND TIME OF THE RECEIPT OF TENDER IRRESPECTIVE OF DELAYED DUE TO POSTAL SERVICE OR ANY OTHER REASONS AND UGVCL SHALL NOT ASSUME ANY RESPONSIBILITY FOR LATE RECEIPT OF TENDER / SAMPLE. ANY CORRESPONDANCE IN THIS MATTER WILL NOT BE ENTERTAINED.</p>
21.	<p>SUBMISSION OF OFFER :- The firm having single legal entity and having two or more works / factory and submit offers from two or more different works / factory, the UGVCL will consider only one lowest offer for allocation of quantity</p>
22.	<p>Tender item is under critical category so quantity distribution as per clause no.5 of commercial terms and condition.</p>
23.	<p>If bidders (1) Women Proprietor or (2) All partners are women ,in case of partnership firm or (3) All share holders are women, in case of company, they should send details of this on their letter pad with supporting documents in technical bid.</p>
24.	<p>All Bidders must inform their GSTIN no at the time of payment of applicable fee.</p>
25.	<p>Since there is no option in on line system to attach the PDF/scanned copy of documents as stated in Annexure-11 of commercial terms and condition, physical documents submitted by bidders will be considered for evaluation of tender</p>

Signature of Tenderer:		
Date:	Place:	
		Company's Round Seal:

TENDER NOTICE No. UGVCL/SP/III/812/ Non Contact AC Voltage Detector

INTGRITY PACT

OUR ENDEAVOUR

	UGVCL's COMMITMENT		PARTY's COMMITMENT
•	To maintain the highest ethical standards in business and professional	•	Not to bring pressure recommendations from outside UGVCL to influence it decision
•	Ensure maximum transparency to the satisfaction of stakeholders	•	Not to use intimidation, there at, inducement or pressure of any kind on UGVCL or any of its employees under any circumstances
•	To ensure to fulfill the terms of agreement/cont act and to consider objectively the view point of parties	•	To be prompt and reasonable in fulfilling the co tract, agreement, legal obligations
•	To ensure regular and timely release of payment on due <i>does</i> for work done	•	To provide goods and/or service timely as per agreed quality and specification at minimum cost to UGVCL
•	To ensure that no improper demand is made by employees or by anyone on our behalf	•	To abide by the general discipline to be maintained in our dealings
•	To give maximum possible assistance to all the vendors / Suppler / Service Providers and other to enable them to complete the cont act in time	•	To be true and honest in furnishing information
•	To provide all information to supplier/contractors relating to contract/job which facilitate him to complete the contract/j b successfully in time	•	Not to divulge any information, business details available during the course of business relationship to others without written consent of UGVCL
•	To ensure minimum hurdles to vendors /suppliers / contractors in completion of agreement /contract/work order	•	Not to enter into carter/syndicate/understanding whether formal/non formal so as to influence the price

(Seal & Signature)
UGVCL's authority Signatory
Name:

(Seal & Signature)
Party's authority Signatory
Name:

Signature of Tenderer:

Date:

Place:

Company's Round Seal:

TENDER NOTICE No. UGVCL/SP/III/812/ Non Contact AC Voltage Detector

Designation:	Designation:
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CHECK LIST

(THIS IS MANDATORY)

CHECK LIST & DOCUMENTS REQUIRED IN FOLLOWING ORDER TO BE SUBMITTED WITH TECHNICAL BID

Sr. No.	Documents in following order to be attach	Bidder's comment	Page no. from/to
<u>Tender Documents with duly signed and sealed</u>			
1.	Schedule-A of Tender duly signed and sealed	Yes / No	
2.	Commercial terms and condition with duly signed and sealed	Yes / No	
3.	Annexure-1 with duly filled and signed.	Yes / No	
4.	Annexure-2 with duly filled and signed.	Yes / No	
5.	Annexure-3 with duly filled and signed	Yes / No	
6.	Annexure-4 with duly filled and signed.	Yes / No	
7.	Annexure-5 with duly filled and signed	Yes / No	
8.	Annexure-6 with duly filled and signed.	Yes / No	
9.	Annexure-7 with duly filled and signed	Yes / No	
10.	Annexure-8 with duly filled and signed.	Yes / No	
11.	Annexure-9 with duly filled and signed.	Yes / No	
12.	Annexure-10 with duly filled and signed.	Yes / No	
13.	Annexure-11 with duly filled and signed.	Yes / No	
14.	Annexure-12 with duly filled and signed.	Yes / No	
15.	Annexure-13 on line only	Yes / No	
16.	Annexure-14 with duly filled and signed.	Yes / No	
17.	Certificate-A on firms Letter head	Yes / No	
18.	Notarized copy of power of Attorney in favour of a person authorized to sign tender documents	Yes / No	
19.	Important Instruction with duly signed and sealed	Yes / No	
20.	GTP & Technical Specification of tender with duly signed and seal	Yes / No	
21.	All Amendment in ascending Order with duly signed and sealed. (if any)	Yes / No	
<u>Certificates</u>			
22.	ISO Certificate (if register)	Yes / No	
23.	Sales Tax Registration Certificate	Yes / No	
24.	Excise GST Registration Certificate	Yes / No	
25.	Factory License	Yes / No	
26.	Import-Export Code Certificate (if register)	Yes / No	

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Date:	Place:	
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TENDER NOTICE No. UGVCL/SP/III/812/ Non Contact AC Voltage Detector

27.	Photocopy of PAN Card	Yes / No	
28.	Notarized Copy of BIS License	Yes / No	
29.	BEE Certificate	Yes / No	
30.	Notarize copy of Type test for all tender Item	Yes / No	
Additional Details on Firms letter Head			
31.	List of Partners/Directors	Yes / No	
32.	List of Required machinery for manufacture Tendered Item	Yes / No	
33.	List of Testing Facility	Yes / No	
34.	Audited annual A/c of last 3 years	Yes / No	
35.	Quality Assurance Plan	Yes / No	
36.	Yearly Production Capacity of each Tendered Item	Yes / No	
37.	Notarized true copy of Orders Executed in GUVNL and their subsidiary companies, i.e. PGVCL/MGVCL/UGVCL/DGVCL/GETCO/GSECL.	Yes / No	

Signature of Tenderer:		
Date:	Place:	
		Company's Round Seal: