

TENDER NOTICE No. UGVCL/SP/III/809/R&D Cell Instruments

Purchase Requisition No: 331214 RFQ. No: N-Procure consolidate Details

The Chief Engineer (P&P) invites **On line Tenders** for the purchase of following item/s. Tender Papers & Specifications may be down loaded from Web site <https://ugvcl.nprocure.com> (For view, down load and on line submission) and UGVCL web site www.ugvcl.com (For view & down load only). Tender fee may be paid along with submission of tender in EMD cover, for respective tender. "All the relevant documents of tenders to be submitted physically will be received only by Registered Post A.D. or Speed Post super scribing tender cover by **UGVCL/SP/III/809/R&D Instruments** addressed to **The Chief Engineer (P&P), UTTAR GUJARAT VIJ COMPANY LTD., Corporate Office, Visnagar Road, Mehsana : 384 001 (NG)**. "NO COURIER SERVICE OR HAND DELIVERY" will be allowed.

Sr. No	Description		
1	Tender No.	UGVCL/SP/III/809/ R&D Cell Instruments	
2	Tender Item	Purchase of Different instruments for R&D work as per UGVCL's Specifications	
3	Quantity	As per Annexure-A	
4	Estimated Cost	45.45 Lacs	
5	Tender Fees (Non Refundable)	Rs 1000/-Plus+180 (18% GST)=Rs.1,180/-	
6	Ernest Money Deposit Amount in Rs.	For MSME Rs.	For non MSME Rs.
	1.Handy Instrument for Power Quality Measurement	5000	5000
	2. Digital Power Analyzer	15000	20000
	3. Infrared Thermal Imaging Camera	2200	2200
	4. Digital Multi-Function Meter	3800	3800
	5. Digital Earth Resistance Tester	2400	2400
	6. Digital Oscilloscope	7500	7500
	7.Digital Insulation Tester	900	900
	8. Solar Irradiance Meter	150	150
	9. Micro Ohm Meter	4500	4500
	Total :	41450	46450
7	Online Preliminary, Technical & Price bid i.e. On line(e-tendering) tender/offer submission last date (This is mandatory)	16.10.2017 up to 18.00 Hrs.	
8	Relevant documents & Samples (By Registered Post A.D. or Speed Post only) Physically submission date	On or before date 18.10.2017 up to 18:00 Hrs.	
9	Date of opening of Tender Fee & EMD Cover Documents Physical as well as online	23.10.2017 at 12:00 Hrs.	
10	Date of opening of Technical Bid Physical as well as online	24.10.2017 at 12:30 Hrs.	

Signature of Tenderer:		Company's Round Seal:
Date:	Place:	

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11	Date of On line Opening of Price Bid (Tentative, if possible)	30.10.2017 at 12:00 Hrs.
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IMPORTANT:

(a) All the relevant documents as per requirement of the Tender also to be submitted physically along with the Tender Fee, EMD cover in sealed cover on OR before due date and time. All such documents should be strictly submitted by RPAD/speed post only. Otherwise the offer will not be considered and no any further communication in the matter will be entertained.

(b) Any deviation found in Data/Details/Documents between on line offer (e-tendering) and physically submitted documents (Tender document fee, EMD, Vender Registration, Technical and commercial documents etc.) of bidder, offer of the same bidder will not be considered and no any further communication in the matter will be entertained.

Further bidders are requested to submit price - bid (Schedule - B) and Annexure-13 on-line only and not to submit the price bid and Annexure-13 in physical form. This is mandatory. If price bid and Annexure-13 is submitted in physical form, same will not be opened and only on-line submitted price bid and Annexure-13 will be considered for evaluation.

Bidders are requested to submit details of Annexure-13 in online in technical stage and this is mandatory. In case of on line Annexure-13, if bidder does not provide the details of prices in case of non confirmation of part [A] and /or non acceptance of part [C] of Annexure-13, the bid shall be rejected out rightly, despite the bidder is technically qualified & in such case price bid shall not be opened. No further correspondence in this regard will be entertained.

(c) It is mandatory for all the bidders to submit their tender documents by both forms viz. on-line (e-tendering) and physically in schedule time. If tender documents submitted in only any one form, say either by on line or physically, in that case the same tender will not be considered.

Note:- Bidders should be in touch with websites <https://ugvcl.nprocure.com> & www.ugvcl.com for information regarding revision/corrigendum/Amendment in tender till due date of online submission and thereafter. No separate information shall be sent in this regards and also not publish in newspaper.

Any technical questions , information & clarification that may be required pertaining to this inquiry should be referred to Chief Engineer (P&P) ,Uttar Gujarat Vij Company Ltd. Regd. & Corporate Office , Visnagar Road Mehsana -384001

UGVCL reserves the right to reject any OR all tenders without assigning any reasons thereof.

I/C Chief Engineer (P&P)

UGVCL: RO: Mehsana

Signature of Tenderer:		Company's Round Seal:
Date:	Place:	

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Download Tender Documents in (PDF Format) which consists of:

- ☞ Schedule 'A' indicating the quantities & items, if any.
- ☞ Technical Specifications with Preferable Brand
- ☞ Commercial Terms & Conditions
- ☞ Purchase Agreement
- ☞ Check list
- ☞ Annexure-A

NOTE:

In case bidder needs any clarification or if training required for participating in online tender, they can contact the following office:

(n) Procure Cell

(n) code solutions-A division of GNFC Ltd.,

403, GNFC Infotower, S.G. Road, Bodakdev

Ahmedabad - 380054 (Gujarat)

Toll Free: 1-800-233-1010 (Ext. 501, 512,516, 517, 525)

Phone No. 079-26857315 / 316 / 317

Fax: 079-26857321 / 40007533

Email: nproucre@gnvfc.net

Other terms & conditions are as per tender documents

Signature of Tenderer:		Company's Round Seal:
Date:	Place:	

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SCHEDULE - 'A'

<u>Sr.No.</u>	<u>Description of material</u>	<u>Tender Quantity</u>
1.	Handy Instrument for Power Quality Measurement	01 No.
2.	Digital Power Analyzer	01 No.
3.	Infrared Thermal Imaging Camera	01 No.
4.	Digital Multi-Function Meter	01 No.
5.	Digital Earth Resistance Tester	01 No.
6.	Digital Oscilloscope	01 No.
7.	Digital Insulation Tester	01 No.
8.	Solar Irradiance Meter	01 No.
9.	Micro Ohm Meter	01 No.

It is to clarify that in case of any discrepancy between physical annexure/documents and online annexure/documents then on-line data will be considered as final data for tender evaluation & competition.

NOTE: IMPORTANT

1.	The quantity to be purchased will be decided by UGVCL. The UGVCL reserve the right to reduce / enhance the tender quantity as per their requirement at the time of finalization of the tender.
2.	Seal and signature at Annexure - "important Instruction "is MUST.
3.	EMD COVER MUST CONTAIN THE FOLLOWING : (Please refer Clause No.8 of Commercial Terms and Conditions)
<u>The bidders have to pay total amount of EMD for the item/s, for which they participated in the tender irrespective of their offer quantity as per Tender Notice.</u>	
3.1	Details and document as per clause No. 8 (commercial terms and conditions) of the tender for EMD requirement.

Signature of Tenderer:		Company's Round Seal:
Date:	Place:	

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3.2	List of Order executed in last three years (including supplied made to GUVNL & / or their any subsidiary company) for the tender Items.																																																		
3.3	Vendor registration certificate is not necessary for tendered Items.																																																		
3.4	<p>The bidder has to submit the abstract of EMD paid item wise in the following format on their letter pad invariably, without which, their offer is liable for rejection.(Further Refer Clause No.8 of Commercial Terms and Conditions.)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Sr. No.</th> <th style="text-align: center;">Name of Item</th> <th style="text-align: center;">Estimated cost in Lacs</th> <th style="text-align: center;">EMD Amount for MSME Units in Rs.</th> <th style="text-align: center;">EMD Amount for Non-MSME units in Rs.</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1.</td> <td>Handy Instrument for Power Quality Measurement</td> <td style="text-align: center;">5.00</td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">2.</td> <td>Digital Power Analyzer</td> <td style="text-align: center;">19.00</td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">3.</td> <td>Infrared Thermal Imaging Camera</td> <td style="text-align: center;">2.20</td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">4.</td> <td>Digital Multi-Function Meter</td> <td style="text-align: center;">3.80</td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">5.</td> <td>Digital Earth Resistance Tester</td> <td style="text-align: center;">2.40</td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">6.</td> <td>Digital Oscilloscope</td> <td style="text-align: center;">7.50</td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">7.</td> <td>Digital Insulation Tester</td> <td style="text-align: center;">0.90</td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">8.</td> <td>Solar Irradiance Meter</td> <td style="text-align: center;">0.15</td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">9.</td> <td>Micro Ohm Meter</td> <td style="text-align: center;">4.50</td> <td></td> <td></td> </tr> </tbody> </table>	Sr. No.	Name of Item	Estimated cost in Lacs	EMD Amount for MSME Units in Rs.	EMD Amount for Non-MSME units in Rs.	1.	Handy Instrument for Power Quality Measurement	5.00			2.	Digital Power Analyzer	19.00			3.	Infrared Thermal Imaging Camera	2.20			4.	Digital Multi-Function Meter	3.80			5.	Digital Earth Resistance Tester	2.40			6.	Digital Oscilloscope	7.50			7.	Digital Insulation Tester	0.90			8.	Solar Irradiance Meter	0.15			9.	Micro Ohm Meter	4.50		
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- In absence of any of the above in EMD Cover, technical bid will not be opened and the opening of tender of the party will be at the discretion of the UGVCL.

4.	If the physical documents of tender will not reach to this office within mentioned date & time, offer will be out rightly rejected even of successful submission of On Line Tender.
5.	<p><u>Minimum Tender Quantity to be Offered / Quoted:-</u> <u>Please Refer the clause No.66 of Commercial Terms And Conditions.</u></p> <ul style="list-style-type: none"> • All the bidders shall have to offer Item wise minimum quantity, shown in the Table of the clause No.66 considering item wise cost of the Tender. The Bidder, who submits their Bid for a minimum quantity, as specified in the said clause, for which the firm participated, shall only be considered for price evaluation for a particular item.

Signature of Tenderer:		Company's Round Seal:
Date:	Place:	

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Sr. No.	Item	Minimum Quantity to be offered by	
		For MSME Bidders	For Non-MSME Bidders
1	Handy Instrument for Power Quality Measurement	<u>01 No.</u>	<u>01 No.</u>
2	Digital Power Analyzer	<u>01 No.</u>	<u>01 No.</u>
3	Infrared Thermal Imaging Camera	<u>01 No.</u>	<u>01 No.</u>
4	Digital Multi-Function Meter	<u>01 No.</u>	<u>01 No.</u>
5	Digital Earth Resistance Tester	<u>01 No.</u>	<u>01 No.</u>
6	Digital Oscilloscope	<u>01 No.</u>	<u>01 No.</u>
7	Digital Insulation Tester	<u>01 No.</u>	<u>01 No.</u>
8	Solar Irradiance Meter	<u>01 No.</u>	<u>01 No.</u>
9.	Micro Ohm Meter	<u>01 No.</u>	<u>01 No.</u>

- Company shall not consider the Bid of any firm, who quotes for lesser quantity than the minimum quantity mentioned in the Tender document.

6. The bidders are advised to submit their bids by on line through our service provider M/s (n) Code Solutions before one day of the due date to avoid complication / dispute at later stage.

Important Instruction to Bidder regarding testing of Material after Post dispatch.

7. "The material has to be dispatched by the supplier after due successful inspection by UGVCL's representative at Party's works, as per Dispatch Instruction. On receipt of the material at Regional Store/Divisional Store, the sample/s will be selected randomly from respective store/s as per Dispatch Instruction. UGVCL reserves the right to decide nos. of samples to be selected under Audit inspection clause no.48 of Commercial Terms and conditions. Selected sample/s will be tested for the tests (Decided by UGVCL) at ERDA-Narol or equivalent any third party laboratory (Decided by UGVCL) for quality check in presence of representatives of supplier and UGVCL's officer.

- The result of the such tests will be binding to supplier.
- If authorized representative does not remain present to witness the testing, sample/s will be tested at laboratory (Decided by UGVCL) at ERDA-Narol or equivalent any third party laboratory (Decided by UGVCL) in absence of representative of supplier."

However all other terms of the Clause No. 48 of Commercial terms & Condition will

Signature of Tenderer:

Date:

Place:

Company's Round Seal:

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	remain unchanged.
8.	<p><u>QUALITY ASSURANCE PLAN</u></p> <p>The supplier shall invariably furnish the following information along with his offer, failing which his offer shall be liable for rejection.</p> <p>a) Statement giving list of important raw materials, names of sub-suppliers for the raw materials, list of standards according to which the raw materials are tested, list of tests normally carried out on raw materials in the presence of supplier's representative and copies of test certificate.</p> <p>b) Information and copies of test certificates in respect of bought out material.</p> <p>c) List of manufacturing facilities available.</p> <p>d) Level of automation achieved and list of areas where manual processing exists.</p> <p>e) List of areas in manufacturing process, where stage inspections are normally carried out for quality control and details of such test and inspection.</p> <p>f) List of testing equipments available with the supplier for final testing of item and test plant limitation if any vis-à-vis the type, special acceptance and routine tests specified in the relevant standards. These limitations shall be very clearly brought out in schedule of deviation from specified test requirements.</p> <p><u>INSPECTION, TESTING & CHECKING BEFORE DISPATCH:</u></p> <p>All the tests and inspection shall be carried out at the works of manufacturer unless otherwise specifically agreed upon by the bidder and purchaser at the time of purchase. The bidder shall provide all reasonable facilities to the inspecting officer(s) without charges.</p> <ol style="list-style-type: none"> 1. The inspection may be carried out by the purchaser at any stage of manufacture/before dispatch as per relevant standard. 2. Inspection and acceptance of any material under the specification by the purchaser shall not relieve the bidder from his obligation of furnishing material in accordance with the specification and shall not prevent subsequent rejection if the material is found to be defective. 3. The bidder shall keep the purchaser informed in advance, about manufacturing program so that arrangements can be made for inspection.
9.	Manufacturers as well as Authorized Distributors ,Authorize partner /dealer/distributor (with notarized certificate) are allowed to participate in this tender.
10.	It is mandatory for the bidder to submit the following documents along with their bid (in Technical bid in physical form) for technical evaluation, failing which the bid of the bidder shall be rejected out rightly without any correspondences thereof. However, bidders are also requested to refer specifications & requirement of the tender for all such submission.

Signature of Tenderer:		Company's Round Seal:
Date:	Place:	

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	<p>1. In case of Distributor, the bidder should submit the details of authentic & notarized copy of authorized distributor certificate.</p> <p>2. Bidder should submit test report as per specification.</p>
11.	Tenderer has to ensure that the offered quantity as per clause no: 66 of commercial terms and condition of tender of each item should be commensurate with the UGVCL's delivery schedule otherwise offer is liable to be rejected out rightly. The quantity to be purchased will be decided by UGVCL.
12.	<p>ISI MARKING :</p> <p>“The material supplied shall be confirming to Indian Standard Specification and also with ISI marking and even after inspection of the lot, if the materials received at site is found without ISI marking, the lot shall be rejected and no further correspondence shall be entertained in this regard.”</p>
13.	Bidders are requested to submit the type test report/s as per requirement of specification of tender, <u>duly notarized</u> along with the bid.
14.	A Check List to be submitted with Physical Bid by the bidder in cover of Tender fee, EMD Documents and vendor registration. Documents submitted in technical bid should be as per order of Technical check list. This is mandatory.
15.	<p>DELIVERY PERIOD :</p> <p>The delivery period of the material against this tender shall be completed within three months from the date of receipt of LOA. However, early delivery will be acceptable if required by UGVCL, as per the last para of clause no. 20 “DELIVERY SCHEDULE OF UGVCL” of tendered commercial terms and conditions.</p> <p>If the quantity offered by the bidder is reduced while placing the order, in that case delivery period quoted by the bidder will also be reduced proportionately.</p>
16.	<p>DELAYED AND LATE TENDERS :-</p> <p>NO TENDER AND SAMPLE SHALL BE ACCEPTED / OPENED IN ANY CASE WHICH ARE RECEIVED AFTER DUE DATE AND TIME OF THE RECEIPT OF TENDER IRRESPECTIVE OF DELAYED DUE TO POSTAL SERVICE OR ANY OTHER REASONS AND UGVCL SHALL NOT ASSUME ANY RESPONSIBILITY FOR LATE RECEIPT OF TENDER / SAMPLE. ANY CORRESPONDANCE IN THIS MATTER WILL NOT BE ENTERTAINED.</p>
17.	<p>SUBMISSION OF OFFER :-</p> <p>The firm having single legal entity and having two or more works / factory and submit offers from two or more different works / factory, the UGVCL will consider only one lowest offer for allocation of quantity.</p>
18.	<p>GUARANTEE PERIOD :-</p> <p>The Instrument should cover guarantee period of at least 1 year or more as per supplier condition. During the guarantee period, if the failure/malfunctioning/non working of the</p>

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Date:	Place:	

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	device or its components occurs (Except damage due to improper handling/working of equipment); the supplier is responsible for the repair and re-calibration of the same ensuring the proper working of all its function.
19.	<p>Following clause/s of tender commercial terms and conditions may please be considered (not applicable) as deleted for this tender.</p> <ul style="list-style-type: none"> ☞ Clause No.1: Vendor Registration ☞ Clause No.5: Quantity Distribution ☞ Clause No. 59: Quantity Tolerance
20.	If bidders (1) Women Proprietor or (2) All partners are women ,in case of partnership firm or (3) All share holders are women, in case of company, they should send details of this on their letter pad with supporting documents in technical bid.
21.	Bidder must submitted name of instruments, guarantee period, brand name in technical specification.
22.	All Bidders must inform their GSTIN no at the time of payment of applicable fee.
23.	<u>Bidders are requested to submit the brochures of offered item/product with additional features (if any) along with the physical bid.</u>
24.	<p>Training: - Training on functionality and technical applicability of each function should be arranged by supplier from authorize representative of supplied make who has in depth knowledge of particular instrument and its all available features. The necessary brochures/Product Manual/Presentation along with product in triplicate copy shall be supply by supplier. The cost related to training (at least 5 persons, if training location shall be as per choice of supplier's location) shall be borne by Supplier.</p> <p>Demonstration/Installation: - Supplier shall be liable to provide Demonstration/ Installation of equipment functionality and its application in field by authorize representative of company shall be provided if required by the purchaser during the guarantee period. The cost related to demonstration/installation (at least 5 persons, if training location shall be as per choice of supplier's location) shall be borne by Supplier.</p>
25.	NABL accredited Calibration certificate of laboratory Government Funded/Govt. undertaking institutes/Autonomous body of each instrument having Full calibration range of each parameters measured by instrument shall be provided by manufacturer. The price for the same shall be borne by supplier.

Signature of Tenderer:		Company's Round Seal:
Date:	Place:	

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INTGRITY PACT

OUR ENDEAVOUR

	UGVCL's COMMITMENT		PARTY's COMMITMENT
•	To maintain the highest ethical standards in business and professional	•	Not to bring pressure recommendations from outside UGVCL to influence it decision
•	Ensure maximum transparency to the satisfaction of stakeholders	•	Not to use intimidation, there at, inducement or pressure of any kind on UGVCL or any of its employees under any circumstances
•	To ensure to fulfill the terms of agreement/cont act and to consider objectively the view point of parties	•	To be prompt and reasonable in fulfilling the co tract, agreement, legal obligations
•	To ensure regular and timely release of payment on due <i>does</i> for work done	•	To provide goods and/or service timely as per agreed quality and specification at minimum cost to UGVCL
•	To ensure that no improper demand is made by employees or by anyone on our behalf	•	To abide by the general discipline to be maintained in our dealings
•	To give maximum possible assistance to all the vendors / Suppler / Service Providers and other to enable them to complete the cont act in time	•	To be true and honest in furnishing information
•	To provide all information to supplier/contractors relating to contract/job which facilitate him to complete the contract/j b successfully in time	•	Not to divulge any information, business details available during the course of business relationship to others without written consent of UGVCL
•	To ensure minimum hurdles to vendors /suppliers / contractors in completion of agreement /contract/work order	•	Not to enter into carter/syndicate/understanding whether formal/non formal so as to influence the price

(Seal & Signature)
UGVCL's authority Signatory
Name:
Designation:

(Seal & Signature)
Party's authority Signatory
Name:
Designation:

Signature of Tenderer:

Date:

Place:

Company's Round Seal:

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CHECK LIST

(THIS IS MANDATORY)

CHECK LIST & DOCUMENTS REQUIRED IN FOLLOWING ORDER TO BE SUBMITTED WITH TECHNICAL BID

Sr. No.	Documents in following order to be attach	Bidder's comment	Page no. from/to
<u>Tender Documents with duly signed and sealed</u>			
1.	Schedule-A of Tender duly signed and sealed	Yes / No	
2.	Commercial terms and condition with duly signed and sealed	Yes / No	
3.	Annexure-1 with duly filled and signed.	Yes / No	
4.	Annexure-2 with duly filled and signed.	Yes / No	
5.	Annexure-3 with duly filled and signed	Yes / No	
6.	Annexure-4 with duly filled and signed.	Yes / No	
7.	Annexure-5 with duly filled and signed	Yes / No	
8.	Annexure-6 with duly filled and signed.	Yes / No	
9.	Annexure-7 with duly filled and signed	Yes / No	
10.	Annexure-8 with duly filled and signed.	Yes / No	
11.	Annexure-9 with duly filled and signed.	Yes / No	
12.	Annexure-10 with duly filled and signed.	Yes / No	
13.	Annexure-11 with duly filled and signed.	Yes / No	
14.	Annexure-12 with duly filled and signed.	Yes / No	
15.	Annexure-13 on line only	Yes / No	
16.	Annexure-14 with duly filled and signed.	Yes / No	
17.	Certificate-A on firms Letter head	Yes / No	
18.	Notarized copy of power of Attorney in favour of a person authorized to sign tender documents	Yes / No	
19.	Important Instruction with duly signed and sealed	Yes / No	
20.	GTP & Technical Specification of tender with duly signed and seal	Yes / No	
21.	All Amendment in ascending Order with duly signed and sealed. (if any)	Yes / No	
<u>Certificates</u>			
22.	ISO Certificate (if register)	Yes / No	
23.	Sales Tax Registration Certificate	Yes / No	
24.	GST Registration Certificate	Yes / No	
25.	Factory License	Yes / No	
26.	Import-Export Code Certificate (if register)	Yes / No	
27.	Photocopy of PAN Card	Yes / No	
28.	Notarized Copy of BIS License	Yes / No	
29.	BEE Certificate	Yes / No	
30.	Notarize copy of Type test for all tender Item	Yes / No	

Signature of Tenderer:		Company's Round Seal:
Date:	Place:	

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Additional Details on Firms letter Head			
31.	List of Partners/Directors	Yes / No	
32.	List of Required machinery for manufacture Tendered Item	Yes / No	
33.	List of Testing Facility	Yes / No	
34.	Audited annual A/c of last 3 years	Yes / No	
35.	Quality Assurance Plan	Yes / No	
36.	Yearly Production Capacity of each Tendered Item	Yes / No	
37.	Notarized true copy of Orders Executed in GUVNL and their subsidiary companies, i.e. PGVCL/MGVCL/UGVCL/DGVCL/GETCO/GSECL.	Yes / No	

Signature of Tenderer:		Company's Round Seal:
Date:	Place:	