

**(FORM OF APPLICATION FOR HIGH VOLTAGE SUPPLY OF ELECTRICAL  
ENERGY-ABOVE 275KVA)**

To,  
**THE MANAGING DIRECTOR,**  
Uttar Gujarat Vij Company Ltd.,  
Registered Office, Visnagar Road,  
**MEHSANA-384 001.**

- (a) I/We hereby request you to supply electrical energy to the premise owned/occupied by me/us hereafter described.
- (b) I/We hereby agree to take supply and pay for the said energy, service connection and other dues including the deposit of such security as may be demanded in accordance with the rates and conditions of supply in force from time to time and further declare and agree to take supply of energy for the under mentioned purpose for my/our bonafied use for a period of not less then two years from the date of commencement of supply.
- (c) I/We also undertake to receive supply within sixty days from the date the Distribution Licensee intimates that, it is ready to give supply to our premises, failing which I/We undertake to pay the minimum charge as may be prescribed.
- (d) Application have to furnish following particulars.

- 1 Name of the applicant:
- 2(a) Connection Type: New /  
Transfer.
- 2(b) If yes, Name of Original  
Consumer:
- 3(a) Status of the application:  
  
(Property concern/partnership  
firm/ Co.op.Society/Public Ltd.  
Co./Pvt. Ltd. Co./Registered  
Trust/Govt.Dept/)
- 3(b) Registration No. in case of  
Co.operative Society
- 3(c) No. given by the registrar of  
Companies in case of  
private/public limited companies.
- 3(d) In case of partnership firm  
whether the deed of partnership  
is registered.

- 4 Address of the registered office of the applicant.
- 5 Address where the correspondence is desired to be made.
- 6 Address of the place where power supply is required.
- 7(a) Existing Contract Demand in KVA (Only applicable for Consumer requiring change in contract demand)
- 7(b) If Yes, furnish copy of **Agreement for existing contract demand & HT consumer No.**
- 7© New contract demand in KVA and supply voltage required.
- 8 Quantum of electrical power (KVA) for Permanent supply Required. Existing KVA:  
Addl.KVA required:  
Total KVA:
- 9 Tentative date by which power required (or is expected to be utilized).
- 10 Please give complete details of the process and final product.
- 11 Name and designation of the person(s) who is / are authorized to execute the agreement for power supply on behalf of the applicants.
- 12 Name and designation of the person(s) who is / are authorized to correspond with the Distribution Licensee on behalf of the applicant for day to day work. Xerox copy of the letter / resolution under which authority is given to above person.

- 13 Name and or designation of the person(s) who is / are authorized to deal with the contractual matter on behalf of the applicant.
- 14 Whether any low voltage connection is existing if so, please furnish full details of the same (connection No., connected load, place, purpose for which power is utilized etc.).
- 15 Whether the supply is asked for (i) expansion or (ii) extension of the existing industry or (iii) for altogether a new industry in the state.
- 16 Whether power is obtained at present from source other than the Distribution Licensee. If yes, details of the same to be given.
- 17 Whether power is generated by own generating set? If yes, details to be given.
- 18 What is fixed capital investment of the proposed unit?  
(Certificate from the chartered accountant or from industries Commissioner on the basis of project in respect of its fixed capital investment may be furnished).
- (i) Of the existing plant.
  - (ii) Of the expansion if any, proposed.
- 19 Whether proposed industrial unit is located in any GIDC or private estate (If so, name of the estate may please be given).  
Whether proposed industrial unit is situated within a radius of 5Km. of a GIDC Industrial Estate.

- 20 Whether the proposed unit is an industrial undertaking engaged in manufacturing goods or a service industry, please describe in detail furnishing also the following particular.
- (i) SSI registration number if is a small scale industry.
  - (ii) DGTD, New Delhi's registration number or industrial License number if it is a medium and large scale industry.
- 21 Please enclose 6 copies of the plans of small size with key plan showing clearly location of the premises, boundary of the premises, the public roads (with the name of the road), if any, inside / outside the premises and lands, if any, belonging to outside agency intervening the premises.

Following information in the site plan also be furnished.

- (i) Name of village/villages/ town in the revenue limit of which the premises of your proposed unit falls.
  - (ii) Name of Taluka/ Talukas under the revenue limit of which the above said village falls.
  - (iii) Name of District/ Districts in the revenue limit of which the above said village falls.
- 22 Additional information if any.

Date:

Signature:

Place

Designation:  
(Authorized Signatory)

## **UTTAR GUJARAT VIJ COMPANY LIMITED**

### **LIST OF DOCUMENTS REQUIRED ALONGWITH H.T.APPLICATION FORM FOR NEW CONNECTION**

- | <b>Sr. No.</b> | <b>Name of documents</b>   |
|----------------|--|
| 1.             | UGVCL's Prescribed Application Form – Four(4) copies   |
| 2.             | Site Sketch with key plan indicating point of supply – Four(4) copies  |
| 3.             | Land documents   |
|                | a) 7/12 Utara (issued within last six months) – Two (2) copies   |
|                | b) 8-A Utara, No.6 Hak-patruk etc.   |
|                | c) Registered conveyance (Sale) deed of land   |
|                | d) Receipt of registration of conveyance deed of land  |
|                | e) Copy of Index (Land Transfer Document)  |
| 4.             | Consent/NOC of GPCB  |
| 5.             | Short description of process   |
| 6.             | Line Diagram of Process of manufacturing   |
| 7.             | N.A. Approval of Competent Authority for the land for industrial purpose   |
| 8.             | If the land is on rent or on lease then rent / lease deed shall be on requisite stamp paper and registered under Registration Act at least for five years. |

### **AND FURTHER DOCUMENTS REQUIRED FOR PARTNERSHIP FIRM**

9. Copy of registered partnership deed.
10. Power of Attorney, duly notarized, on stamp in prescribed format for Authorized Signatory to sign application forms, Agreement etc. along with specimen signature of Authorized Signatory (Rs.100/- Stamp).
11. Registration of Firm from the respective authority.

### **OR FURTHER DOCUMENTS REQUIRED FOR PUBLIC / PVT.LTD. CO.**

12. Memorandum of Articles
13. Company Resolution giving Authorized Signatory authority to sign document viz. Agreement, Application Form etc. along with duly attested specimen signature of Authorized Signatory.
14. List of Directors along with their temporary / permanent residential address on Rs.100/- stamp paper duly notarized.

**NOTE:** The copies of above document duly certified by Gazetted Officer / Notary should be submitted along with the application. However the original shall be produced for verification if copies of the documents are not clear/ legible and tampering document suspected.

Further, if you have existing LT connection and you want to convert your LT connection to HT then you shall submit following further documents:

- a) Last Energy Bill of your existing LT connection with receipt of payment.
- b) Copy of FQ issued for your existing LT connection with receipt of payment.
- c) Site sketch along with Plot Nos. of your existing LT connection and surrounding plots indicated in site sketch
- d) Date of release of LT connection(s)
- e) Documents of ownership of above LT connection which includes registration of sales tax, excise department etc.

## **FOR CO-OPERATIVE SOCIETY**

1. A certified copy of the BY-Laws of Co-operative Society
2. Certified copy of certificate of registration from Registrar of Co-operative Society.
3. Resolution for requirement of HT power
4. Resolution regarding assigning Authority to Authorized Signatory with Name & Designation.

### **NOTE:**

In case of power supply to Trust Property, certified copy of Trust and copy of Registration is required.

In case of power is required for Saw Mill / Khandsari / Sugar Industry / Steel Industry applicants have to produce the copy of License from concerned Government Authority.

## **FOR SHADE / PLOT PURCHASED FROM GIDC / GSFC**

1. Allotment Letter of GIDC / GSFC
2. Possession Letter
3. Copy of agreement with Gujarat State Finance Corporation if purchased through auction.

### **NOTE:**

1. Unless otherwise specified above one copy of all documents is to be submitted along with application form.
2. Registration charges are payable at the rate **Rs.10/-** per KVA with ceiling of **Rs.25,000/-** per application.

**UTTAR GUJARAT VIJ COMPANY LIMITED**

**LIST OF DOCUMENTS REQUIRED ALONGWITH H.T.APPLICATION FORM  
FOR REQUIREMENT OF ADDITIONAL LOAD**

<b>Sr. No.</b>	<b>Name of documents</b>
1.	UGVCL's Prescribed Application Form –Two(2) copies
2.	Site Sketch with key plan indicating point of supply – Four(4) copies
3.	Copy of agreement for existing HT connection.
4.	Copy of last energy bill and payment proof there of for existing HT connection.
5.	Consent / NOC of GPCB.
6.	If area of existing connection is not increased then clearly mention at Sr.No.15 of application form that area of existing HT connection is not increased and if increased, following land documents shall be submitted. <ol style="list-style-type: none"><li>a. 7/12 Utara (issued within last six months) – Two (2) copies</li><li>b. Registered sale deed along with copy of receipt of registration</li><li>c. Index copy</li></ol>
7.	Fresh resolution of the authorized signatory, authorizing person to execute an agreement with UGVCL along with duly attested specimen signature of authorized signatory and list of the director along with their temporary / permanent residential address on <b>Rs.100/-</b> stamp paper duly notarized.
8.	List of Directors along with their temporary / permanent residential address on <b>Rs.100/-</b> stamp paper duly notarized.
9.	If, the requirement of demand is in addition of 275KVA then.. <ol style="list-style-type: none"><li>a. submit the documents specified in Sr.No.3 for new connection</li><li>b. If, it is partnership firm, then also submit the document specified in Sr.No.9, 10, 11 for new connection.</li><li>c. For Co. Op. Society.</li></ol>

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